

**AGENDA**  
**October 21, 2024 5:00 pm**  
**303 W. HALE AVENUE - COUNCIL CHAMBERS**

1. PRAYER-Pastor Archie Thomas
2. MEETING CALLED TO ORDER & ROLL CALL by City Clerk Jessica Griffin
3. ACTION: MINUTES: September 16<sup>th</sup> Regular Monthly City Council Meeting
4. REPORTS:
  - a. Chamber of Commerce
  - b. Main Street, SHIFT, Museum, A&P Commission
  - c. Financial Report- Krystal Elder
  - d. ALL DEPARMENT REPORTS ARE IN PACKET
5. BUISNESS
  - A) Resolution: Adopting Update Police/Jail Polices - John Wilkerson
  - B) Resolution: Electric Department Vehicle Purchase – Philip Adcock
  - C) Resolution: Purchase Garbage Bags for Street Dept - Ed Richardson
  - D) Resolution: Demolition Contract Condemned Homes- Ray/Liz
  - E) Ordinance: Mini Mill 2 Tax Abatement increase - John Bryant
  - F) ARDOT Easement Purchase- David Burnett
6. ANNOUNCEMENTS: Aquatic Center rendering
7. ADJOURN

CITY OF OSCEOLA CITY COUNCIL MEETING

OSCEOLA, ARKANSAS

REGULAR MEETING

September 16, 2024

The Osceola City Council met in Regular Session at the Council Chambers, located at 303 West Hale Avenue, Osceola, Arkansas. The meeting took place on September 16, 2024, at 5:00pm.

Officers present: Joe Harris Jr., Mayor

David Burnett, City Attorney

Council Members Present: Linda Watson, Joe Guy, Tyler Dunegan, Donnie Pugh, and Gary Cooper

Council Members Absent- Sandra Brand

The meeting was called to order. All Council members were present, except Sandra Brand who was absent.

Motion was made by Gary Cooper and seconded by Joe Guy to approve August minutes. All Council members were in favor.

Chamber, Museum, and Main Street gave their reports.

Financial report was given by Krystal Elder.

MONTHLY REPORTS ARE AS FOLLOWS:

Resolution 2024-48 (Mitigation Plan) was introduced and reads as follows:

Motion was made by Tyler Dunegan and seconded by Joe Guy to approve the resolution. All Council members were in favor.

Resolution was passed on the 16<sup>th</sup> day of September 2024 and give number 2024-48.

Jane Stanford came forward with a proposal for an HVAC unit for City Hall.

Motion was made by Joe Guy and seconded by Linda Watson. All Council members voted in favor, except Gary Cooper who voted no. Proposal was approved.

Resolution 2024-49 (Purchase of Narcotic Analyzer) was introduced and reads as follows:

Tyler Dunegan made motion and it was seconded by Joe Guy to approve the resolution. All Council members were in favor.

Resolution was passed on the 16<sup>th</sup> day of September 2024 and given number 2024-49.

Resolution 2024-50 (Jail Camera Upgrades) was introduced and reads as follows:

Motion was made by Gary Cooper and seconded by Tyler Dunegan to approve the resolution. All Council members were in favor.

Resolution was passed on the 16<sup>th</sup> day of September 2024 and given number 2024-50.

Resolution 2024-51 (Jail System Tray Transport and Service Cabinet) was introduced:

Motion was made by Joe Guy and seconded by Linda Watson to approve the resolution. All Council members were in favor.

Resolution was passed on the 16<sup>th</sup> day of September 2024 and given number 2024-51.

Resolution 2024-52 (Jail/Police Dept Fire Alarm System Repair/Upgrade) was introduced and reads as follows:

Motion was made by Tyler Dunegan and seconded by Joe guy to approve the resolution. All Council members were in favor.

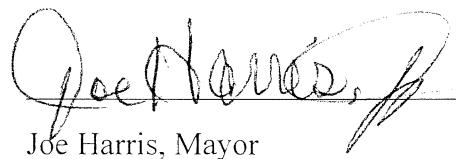
Resolution was passed on the 16<sup>th</sup> day of September 2024 and given number 2024-52.

Resolution 2024-53 (Millage Tax) was introduced and reads as follows:

Motion made by Joe Guy and seconded by Linda Watson to approve the resolution. All Council members were in favor, except Tyler Dunegan and Gary Cooper who voted no.

Resolution passed on the 16<sup>th</sup> day of September 2024 and given number 2024-53.

With there being no further business, meeting was adjourned.



Joe Harris, Mayor



Jessica Griffin

Jessica Griffin, City Clerk/Treasurer

September 2024	Year to Date			Annual Budget	Elapsed
	Budget	Actual	Var (+) (-)		
<b>Revenue:</b>					
01 - Osceola Light & Power	12,896,888	14,135,279	1,238,392	17,195,850	82%
02 - City General Fund	5,142,285	7,052,674	1,910,389	6,856,380	103%
03 - Street Fund	450,030	444,270	(5,760)	600,040	74%
04 - Sanitation Fund	699,788	761,034	61,247	933,050	82%
<b>Total Funds</b>	<b>19,188,990</b>	<b>22,393,257</b>	<b>3,204,267</b>	<b>25,585,320</b>	<b>88%</b>
<b>Operating Expense:</b>					
01 - Osceola Light & Power	11,451,589	12,237,609	(786,020)	15,268,785	80%
02 - City General Fund	5,931,700	6,418,855	(487,155)	7,908,933	81%
03 - Street Fund	865,088	853,312	11,776	1,153,450	74%
04 - Sanitation Fund	844,650	806,279	38,371	1,126,200	72%
<b>Total Funds</b>	<b>19,093,026</b>	<b>20,316,054</b>	<b>(1,223,028)</b>	<b>25,457,368</b>	<b>80%</b>
<b>Impact to Surplus:</b>					
01 - Osceola Light & Power	1,445,299	1,897,671	452,372	1,927,065	98%
02 - City General Fund	(789,415)	633,819	1,423,233	(1,052,553)	-60%
03 - Street Fund	(415,058)	(409,042)	6,016	(553,410)	74%
04 - Sanitation Fund	(144,863)	(45,245)	99,618	(193,150)	23%
<b>Total Funds</b>	<b>95,964</b>	<b>2,077,203</b>	<b>1,981,239</b>	<b>127,952</b>	

FUND: OSCEOLA LIGHT &amp; POWER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	ELECTRICAL TESTING & MAINTEN	181	ELECTRIC POWER PLANT	ELEC	2,500.00
	ACSC	214	GARNISHMENTS PAYABLE	CS# 568899437	300.00
		214	GARNISHMENTS PAYABLE	CS# 568899437	300.00
	LOWE'S BUSINESS ACCOUNT	183	WATER PLANT	WATER	1,865.47
	DEPT OF FINANCE	204	ARKANSAS W/H PAYABLE	STATE W/H	1,760.99
		204	ARKANSAS W/H PAYABLE	STATE W/H	1,996.93
	OMLP PAYROLL	116	CADENCE-OMLP PAYROLL	OMLP PY CADENCE 09/05/2024	6,644.44
		116	CADENCE-OMLP PAYROLL	OMLP PY REGDD 09/05/2024	44,830.62
		116	CADENCE-OMLP PAYROLL	OMLP PY CADENCE 09/19/2024	6,587.41
		116	CADENCE-OMLP PAYROLL	OMLP PY REG DD 09/19/2024	43,722.54
	MARK T. MCCARTY TRUSTEE	214	GARNISHMENTS PAYABLE	CASE NO: 24- 12424 T. BAKE	454.62
		214	GARNISHMENTS PAYABLE	CASE NO: 24- 12424 T. BAKE	454.62
	TECHLINE LTD	181	ELECTRIC POWER PLANT	INV 3133482	339.66
		181	ELECTRIC POWER PLANT	INV 706854700	1,150.85
		181	ELECTRIC POWER PLANT	INV 705660206	42,890.40
		181	ELECTRIC POWER PLANT	INV 706816601	2,843.82
		181	ELECTRIC POWER PLANT	INV 706809901	1,286.80
		181	ELECTRIC POWER PLANT	INV 706869700	7,881.00
		181	ELECTRIC POWER PLANT	INV 706809902	5,147.20
		181	ELECTRIC POWER PLANT	INV 706898400	3,306.70
		181	ELECTRIC POWER PLANT	INV 706828800	106,260.54
		181	ELECTRIC POWER PLANT	INV 313384500	1,025.64
		181	ELECTRIC POWER PLANT	INV 706906000	213.12
		181	ELECTRIC POWER PLANT	INV 706816600	12,454.20
	MJMEUC	210	PURCHASE POWER PAYAB	MJMEUC	627,822.89
	EFTPS	202	FEDERAL W/H PAYABLE	FEDERAL W/H	5,607.42
		202	FEDERAL W/H PAYABLE	FEDERAL W/H	6,472.67
		203	SOC SECURITY W/H PAY	FICA W/H	4,220.68
		203	SOC SECURITY W/H PAY	FICA W/H	4,208.07
		203	SOC SECURITY W/H PAY	MEDICARE W/H	987.10
		203	SOC SECURITY W/H PAY	MEDICARE W/H	984.17
	MISSISSIPPI COUNTY ELECTRIC	210	PURCHASE POWER PAYAB	C	895,327.74
	CORE & MAIN	183	WATER PLANT	WATER V365002	424.47
		183	WATER PLANT	WATER V544810	1,487.40
		183	WATER PLANT	WATER V548603	82.98
		183	WATER PLANT	WATER V583339	1,465.20
		183	WATER PLANT	WATER V660264	2,176.25
	SUNBELT SOLOMON CORPORTATION	181	ELECTRIC POWER PLANT	ELEC	67,814.35
				TOTAL:	1,915,298.96
ELECTRIC DEPT	BUGMOBILE OF AR INC	5-12-619	BUILDING EXPENSE	ELEC	29.70
		5-12-619	BUILDING EXPENSE	ELEC	52.80
	QUILL CORP	5-12-601	MATERIALS AND SUPPLI	COPY PAPER	69.99
	JONESBORO OVERHEAD DOOR	5-12-619	BUILDING EXPENSE	ELEC	413.15
	FOUNTAIN PLUMBING	5-12-601	MATERIALS AND SUPPLI	INV 50467	79.09
		5-12-601	MATERIALS AND SUPPLI	INV 50472	54.78
	KENNEMORE HOME	5-12-601	MATERIALS AND SUPPLI	CITY HALL	22.19
		5-12-601	MATERIALS AND SUPPLI	ELEC 157143	11.09
		5-12-601	MATERIALS AND SUPPLI	ELEC 157167	62.46
		5-12-601	MATERIALS AND SUPPLI	ELEC 157248	16.64
		5-12-601	MATERIALS AND SUPPLI	ELEC 157373	7.77
		5-12-601	MATERIALS AND SUPPLI	ELEC 157377	77.68
		5-12-601	MATERIALS AND SUPPLI	ELEC 157446	101.64
		5-12-601	MATERIALS AND SUPPLI	ELEC 157528	67.44

FUND: OSCEOLA LIGHT &amp; POWER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		5-12-601	MATERIALS AND SUPPLI	ELEC 157533	22.11
		5-12-601	MATERIALS AND SUPPLI	ELEC INV 157541	5.16
		5-12-601	MATERIALS AND SUPPLI	ELEC INV 157635	12.63
	NEXAIR LLC	5-12-601	MATERIALS AND SUPPLI	ELEC	46.14
	SMITH TIRE & AUTO INC	5-12-650	REPAIRS & MAINTENANC	ELEC	494.40
	SPORTS HALL	5-12-580	UNIFORM EXPENSE	ELEC	287.22
	AMERICAN HERITAGE LIFE	5-12-503	GROUP INSURANCE	ELECTRIC	270.68
		5-12-503	GROUP INSURANCE	ELECTRIC	30.12
	TIFCO INDUSTRIES	5-12-601	MATERIALS AND SUPPLI	ELEC	789.44
	CITIZENS FIDELITY INS	5-12-503	GROUP INSURANCE	OMLP	42.73
	RITTER COMMUNICATIONS	5-12-619	BUILDING EXPENSE	ELEC	205.98
	O'REILLY AUTO STORES INC	5-12-650	REPAIRS & MAINTENANC	ELEC 1183375896	250.29
		5-12-650	REPAIRS & MAINTENANC	ELEC 1183376061	16.96
		5-12-650	REPAIRS & MAINTENANC	ELEC 1183377794	16.96
		5-12-650	REPAIRS & MAINTENANC	ELEC 1183378030	208.86
		5-12-650	REPAIRS & MAINTENANC	ELEC 1183379115	508.34
		5-12-650	REPAIRS & MAINTENANC	ELEC 1183380361	127.27
		5-12-650	REPAIRS & MAINTENANC	ELEC 1183380470	16.96
		5-12-650	REPAIRS & MAINTENANC	ELEC 1183381378	90.05
		5-12-650	REPAIRS & MAINTENANC	ELEC 1183381926	17.42
		5-12-650	REPAIRS & MAINTENANC	FINANCE CHRG	3.87
		5-12-650	REPAIRS & MAINTENANC	TRANS# 1183378328 ELECTRIC	53.60
		5-12-650	REPAIRS & MAINTENANC	TRANS# 1183378346 ELECTRIC	16.63
		5-12-650	REPAIRS & MAINTENANC	TRANS# 1183378448 ELECTRIC	9.48
		5-12-650	REPAIRS & MAINTENANC	TRANS# 1183381440 ELECTRIC	5.09
	DELTA DENTAL	5-12-503	GROUP INSURANCE	ELECTRIC	497.82
	THE LINCOLN NATIONAL LIFE IN	5-12-503	GROUP INSURANCE	ELECTRIC	619.40
	ALLEN & HOSHALL	5-12-860	CONSULTING SERVICES	ELEC	3,482.50
	VERIZON WIRELESS	5-12-610	TELEPHONE	ELEC	795.47
	DELTA VISION	5-12-503	GROUP INSURANCE	ELECTRIC	84.50
	EFTPS	5-12-502	PAYROLL TAX	FICA W/H	1,628.42
		5-12-502	PAYROLL TAX	FICA W/H	1,561.91
		5-12-502	PAYROLL TAX	MEDICARE W/H	380.84
		5-12-502	PAYROLL TAX	MEDICARE W/H	365.30
	SLATEROCK FR	5-12-580	UNIFORM EXPENSE	ELEC	271.48
		5-12-580	UNIFORM EXPENSE	ELEC	497.35
	CFS INSPECTIONS	5-12-650	REPAIRS & MAINTENANC	ELEC	1,925.00
	WEX FLEET UNIVERSAL	5-12-651	OPERATING EXPENSES -	ELEC	2,058.44
	BLACK HILLS ENERGY	5-12-620	UTILITIES	ELEC	29.73
		5-12-620	UTILITIES	ELEC	38.06
	MUNICIPAL HEALTH BENEFIT FUN	5-12-503	GROUP INSURANCE	ELECTRIC	4,237.50
	CINTAS UNIFORM CORP 206	5-12-619	BUILDING EXPENSE	ELEC	563.70
	PARMAN ENERGY GROUP	5-12-651	OPERATING EXPENSES -	ELECTRIC	269.21
		5-12-651	OPERATING EXPENSES -	ELECTRIC	334.59
		5-12-651	OPERATING EXPENSES -	ELECTRIC	402.40
		5-12-651	OPERATING EXPENSES -	ELECTRIC	335.37
		5-12-651	OPERATING EXPENSES -	ELECTRIC	379.30
		5-12-651	OPERATING EXPENSES -	ELECTRIC	399.82
		5-12-651	OPERATING EXPENSES -	ELECTRIC	308.06
		5-12-651	OPERATING EXPENSES -	ELECTRIC	487.31
		5-12-651	OPERATING EXPENSES -	ELECTRIC	440.37
		5-12-651	OPERATING EXPENSES -	ELECTRIC	214.49
		5-12-651	OPERATING EXPENSES -	ELECTRIC	285.97
		5-12-651	OPERATING EXPENSES -	ELECTRIC	412.39

FUND: OSCEOLA LIGHT &amp; POWER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		5-12-651	OPERATING EXPENSES -	ELECTRIC	367.04
		5-12-651	OPERATING EXPENSES -	ELECTRIC	417.46
		5-12-651	OPERATING EXPENSES -	ELECTRIC	337.28
CINTAS (MEDICAL)		5-12-515	SAFETY SUPPLIES	ELEC	54.38
ALTEC CAPITAL SERVICES		5-12-686	EQUIPMENT RENTAL	ELEC	24,544.06
		5-12-686	EQUIPMENT RENTAL	ELEC	6,112.71
MEDICAL AIR SERVICES ASSOCIA		5-12-503	GROUP INSURANCE	ELECTRIC	70.00
VERIZON		5-12-651	OPERATING EXPENSES -	ELEC	175.45
				TOTAL:	59,999.89
WATER DEPT	QUILL CORP	5-13-601	MATERIALS AND SUPPLI	WATER	42.58
		5-13-601	MATERIALS AND SUPPLI	WATER	80.90
FOUNTAIN PLUMBING		5-13-601	MATERIALS AND SUPPLI	INV 50444	33.49
		5-13-601	MATERIALS AND SUPPLI	INV 50447	163.15
		5-13-601	MATERIALS AND SUPPLI	INV 50517	6.37
		5-13-601	MATERIALS AND SUPPLI	INV 50541	5.88
		5-13-601	MATERIALS AND SUPPLI	INV 50568	3.72
		5-13-601	MATERIALS AND SUPPLI	INV 50579	5.47
KENNEMORE HOME		5-13-601	MATERIALS AND SUPPLI	WATER	110.92
		5-13-601	MATERIALS AND SUPPLI	WATER	22.19
		5-13-601	MATERIALS AND SUPPLI	WATER	19.41
		5-13-608	TOOLS	WATER	44.38
		5-13-601	MATERIALS AND SUPPLI	WATER	72.13
		5-13-601	MATERIALS AND SUPPLI	WATER	1,165.48
		5-13-601	MATERIALS AND SUPPLI	WATER	28.84
LOWE'S BUSINESS ACCOUNT		5-13-601	MATERIALS AND SUPPLI	WATER	472.11
LEGAL SHIELD		5-13-503	GROUP INSURANCE	WATER	16.95
AMERICAN HERITAGE LIFE		5-13-503	GROUP INSURANCE	WATER	32.32
O'REILLY AUTO STORES INC		5-13-650	REPAIRS & MAINTENANC	SEWER	49.89
		5-13-601	MATERIALS AND SUPPLI	WATER	45.20
		5-13-650	REPAIRS & MAINTENANC	WATER	49.89
		5-13-650	REPAIRS & MAINTENANC	WATER	39.92
		5-13-601	MATERIALS AND SUPPLI	WATER	11.64
		5-13-601	MATERIALS AND SUPPLI	WATER	29.94
		5-13-650	REPAIRS & MAINTENANC	WATER	29.94
		5-13-601	MATERIALS AND SUPPLI	WATER	44.38
		5-13-650	REPAIRS & MAINTENANC	WATER	61.27
		5-13-601	MATERIALS AND SUPPLI	WATER	46.59
DELTA DENTAL		5-13-503	GROUP INSURANCE	WATER	110.70
THE LINCOLN NATIONAL LIFE IN		5-13-503	GROUP INSURANCE	WATER	266.53
VERIZON WIRELESS		5-13-610	TELEPHONE	WATER	227.02
DELTA VISION		5-13-503	GROUP INSURANCE	WATER	20.60
EFTPS		5-13-502	PAYROLL TAX	FICA W/H	700.57
		5-13-502	PAYROLL TAX	FICA W/H	728.24
		5-13-502	PAYROLL TAX	MEDICARE W/H	163.84
		5-13-502	PAYROLL TAX	MEDICARE W/H	170.31
BLYTHEVILLE WHOLESALE SUPPLY		5-13-601	MATERIALS AND SUPPLI	WATER	37.27
BLACK HILLS ENERGY		5-13-620	UTILITIES	WATER	29.73
MUNICIPAL HEALTH BENEFIT FUN		5-13-503	GROUP INSURANCE	WATER	4,455.00
ADDIE BUGGS LLC		5-13-601	MATERIALS AND SUPPLI	WATER	267.06
BRENNETAG MID-SOUTH, INC.		5-13-602	CHEMICALS AND SUPPLI	WATER	1,649.71
		5-13-602	CHEMICALS AND SUPPLI	WATER	1,649.71
DANNY HOSKINS		5-13-601	MATERIALS AND SUPPLI	WATER	600.00
BOB'S AUTO CENTER, LLC		5-13-651	OPERATING EXPENSES -	WATER	22.20

FUND: OSCEOLA LIGHT &amp; POWER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	PLLOW TECHNOLOGIES	5-13-602	CHEMICALS AND SUPPLI	WATER	347.60
	EF FBO TEMPS PLUS, INC.	5-13-455	TEMP SERVICE WAGES	WATER	840.00
		5-13-455	TEMP SERVICE WAGES	WATER	63.00
		5-13-455	TEMP SERVICE WAGES	WATER	840.00
	CINTAS (MEDICAL)	5-13-515	SAFETY SUPPLIES	WATER	95.04
		5-13-515	SAFETY SUPPLIES	WATER	91.26
	MEDICAL AIR SERVICES ASSOCIA	5-13-503	GROUP INSURANCE	WATER	84.00
	VERIZON	5-13-651	OPERATING EXPENSES -	WATER	143.55
				TOTAL:	16,337.89
SEWER DEPT	MID SOUTH SALES	5-14-650	REPAIRS & MAINTENANC	WATER	1,244.19
		5-14-650	REPAIRS & MAINTENANC	WATER	942.40
	FOUNTAIN PLUMBING	5-14-601	MATERIALS AND SUPPLI	INV 50430	105.95
		5-14-601	MATERIALS AND SUPPLI	INV 50489	36.30
		5-14-683	PUMP AND TANK REPAIR	INV 50571	59.39
	LEGAL SHIELD	5-14-503	GROUP INSURANCE	SEWER	69.80
	AMERICAN HERITAGE LIFE	5-14-503	GROUP INSURANCE	SEWER	29.84
		5-14-503	GROUP INSURANCE	SEWER	303.72
	O'REILLY AUTO STORES INC	5-14-601	MATERIALS AND SUPPLI	SEWER	24.81
		5-14-650	REPAIRS & MAINTENANC	WATER	31.06
		5-14-601	MATERIALS AND SUPPLI	WATER	29.94
		5-14-650	REPAIRS & MAINTENANC	WATER	166.91
	DELTA DENTAL	5-14-503	GROUP INSURANCE	SEWER	356.26
	THE LINCOLN NATIONAL LIFE IN	5-14-503	GROUP INSURANCE	SEWER	313.24
	DELTA VISION	5-14-503	GROUP INSURANCE	SEWER	59.92
	EFTPS	5-14-502	PAYROLL TAX	FICA W/H	934.89
		5-14-502	PAYROLL TAX	FICA W/H	963.97
		5-14-502	PAYROLL TAX	MEDICARE W/H	218.64
		5-14-502	PAYROLL TAX	MEDICARE W/H	225.46
	MISSISSIPPI COUNTY ELECTRIC	5-14-620	UTILITIES	SEWER	175.19
	WAYPOINT ANALYTICAL	5-14-601	MATERIALS AND SUPPLI	SEWER	603.75
	BLACK HILLS ENERGY	5-14-620	UTILITIES	SEWER	33.86
		5-14-620	UTILITIES	SEWER	29.73
	MUNICIPAL HEALTH BENEFIT FUN	5-14-503	GROUP INSURANCE	SEWER	2,377.50
	OST, LLC.	5-14-648	IMMUNIZATIONS & PHYS	W/W	32.00
	CINTAS UNIFORM CORP 206	5-14-619	BUILDING EXPENSE	WATER	445.50
		5-14-580	UNIFORM EXPENSE	WATER	1,137.80
	PARMAN ENERGY GROUP	5-14-651	OPERATING EXPENSES -	WATER	503.00
		5-14-651	OPERATING EXPENSES -	WATER	419.21
		5-14-651	OPERATING EXPENSES -	WATER	474.12
		5-14-651	OPERATING EXPENSES -	WATER	499.77
		5-14-651	OPERATING EXPENSES -	WATER	385.08
		5-14-651	OPERATING EXPENSES -	WATER	609.14
		5-14-651	OPERATING EXPENSES -	WATER	458.80
		5-14-651	OPERATING EXPENSES -	WATER	421.60
	GRIGGS LAWCARE & MISC. SERV	5-14-601	MATERIALS AND SUPPLI	WATER	1,554.00
	MEDICAL AIR SERVICES ASSOCIA	5-14-503	GROUP INSURANCE	SEWER	84.00
				TOTAL:	16,360.74
ADMINISTRATION	BUGMOBILE OF AR INC	5-15-619	BUILDING EXPENSE	CITY HALL	52.80
		5-15-619	BUILDING EXPENSE	ELEC	170.00
	QUILL CORP	5-15-601	MATERIALS AND SUPPLI	LOCK DEPOSIT BAG	37.99
	UNITED PARCEL SERVICE	5-15-606	POSTAGE	OMLP	195.86
	ARKANSAS MUNICIPAL POWER ASS	5-15-860	CONSULTING SERVICES	ELEC	1,074.62

FUND: OSCEOLA LIGHT &amp; POWER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	KENNEMORE HOME	5-15-860	CONSULTING SERVICES	ELEC	938.59
	LEGAL SHIELD	5-15-601	MATERIALS AND SUPPLI	CITY	55.50
	CHAMBER OF COMMERCE	5-15-503	GROUP INSURANCE	ADMIN-OMLP	33.90
		5-15-601	MATERIALS AND SUPPLI	ADMIN	350.00
		5-15-640	DUES, MBRSHPS & SUBS	OMLP	7,375.00
U.S. POSTAL SERVICE		5-15-606	POSTAGE	OMLP	1,500.00
AMERICAN HERITAGE LIFE		5-15-503	GROUP INSURANCE	ADMIN - OMLP	19.92
		5-15-503	GROUP INSURANCE	ADMIN-OMLP	47.64
CITIZENS FIDELITY INS		5-15-503	GROUP INSURANCE	ADMIN	9.62
D & L INCORPORATED		5-15-619	BUILDING EXPENSE	OMLP	2,333.03
RITTER COMMUNICATIONS		5-15-620	UTILITIES	WATER	329.96
MUNICIPAL VEHICLE PROGRAM		5-15-630	INSURANCE	OMLP	281.73
DELTA DENTAL		5-15-503	GROUP INSURANCE	ADMIN- OMLP	285.25
QUADIENT FINANCE USA, INC		5-15-606	POSTAGE	OMLP	3,200.00
THE LINCOLN NATIONAL LIFE IN		5-15-503	GROUP INSURANCE	ADMIN-OMLP	263.51
ARKANSAS ONE-CALL SYSTEM INC		5-15-610	TELEPHONE	ELEC	95.80
SECURE ON SITE		5-15-601	MATERIALS AND SUPPLI	CITY HALL	75.00
		5-15-601	MATERIALS AND SUPPLI	CITY HALL	75.00
VERIZON WIRELESS		5-15-610	TELEPHONE	CITY	177.49
DELTA VISION		5-15-503	GROUP INSURANCE	ADMIN-OMLP	59.44
RISK ASSESSMENT GROUP		5-15-516	HR MATERIALS & SUPPL	ADMIN	285.50
		5-15-516	HR MATERIALS & SUPPL	ADMIN	208.50
EFTPS		5-15-502	PAYROLL TAX	FICA W/H	956.80
		5-15-502	PAYROLL TAX	FICA W/H	953.95
		5-15-502	PAYROLL TAX	MEDICARE W/H	223.78
		5-15-502	PAYROLL TAX	MEDICARE W/H	223.10
OSCEOLA PRINTING & OFFICE SU		5-15-516	HR MATERIALS & SUPPL	ADMIN- INVOICE# 1973	266.40
CONCORD PUBLISHING HOUSE		5-15-607	PUBLISHING ORDINANCE	OMLP	231.00
		5-15-606	POSTAGE	OMLP	359.13
MUNICIPAL HEALTH BENEFIT FUN		5-15-503	GROUP INSURANCE	ADMIN-OMLP	2,760.00
OST, LLC.		5-15-648	IMMUNIZATIONS & PHYS	L/O	32.00
CINTAS UNIFORM CORP 206		5-15-619	BUILDING EXPENSE	CITY HALL	1,279.64
AT&T		5-15-610	TELEPHONE	ADMIN	3,739.13
		5-15-610	TELEPHONE	CITY HALL	743.60
ALLY IT		5-15-640	DUES, MBRSHPS & SUBS	ELEC	2,761.00
QUADIENT LEASING		5-15-606	POSTAGE	ELEC	1,154.52
VISUAL EDGE IT, INC.		5-15-619	BUILDING EXPENSE	CITY ADMIN	210.60
CINTAS (MEDICAL)		5-15-515	SAFETY SUPPLIES	CITY HALL	29.70
STATE OF ARKANSAS		5-15-642	UNEMPLOYMENT BENEFIT	DWS	1,288.00
MEDICAL AIR SERVICES ASSOCIA		5-15-503	GROUP INSURANCE	ADMIN-OMLP	98.00
				TOTAL:	36,842.00

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	ACSC	214	GARNISHMENTS PAYABLE		100.00
		214	GARNISHMENTS PAYABLE		100.00
		214	GARNISHMENTS PAYABLE		144.46
		214	GARNISHMENTS PAYABLE		144.46
		214	GARNISHMENTS PAYABLE		210.00
		214	GARNISHMENTS PAYABLE		210.00
		214	GARNISHMENTS PAYABLE		232.00
		214	GARNISHMENTS PAYABLE		232.00
		214	GARNISHMENTS PAYABLE		210.00
		214	GARNISHMENTS PAYABLE		210.00
		214	GARNISHMENTS PAYABLE		120.00
		214	GARNISHMENTS PAYABLE		120.00
		214	GARNISHMENTS PAYABLE		53.08
		214	GARNISHMENTS PAYABLE		53.08
		214	GARNISHMENTS PAYABLE		145.11
		214	GARNISHMENTS PAYABLE		145.11
		214	GARNISHMENTS PAYABLE		168.00
		214	GARNISHMENTS PAYABLE		168.00
		214	GARNISHMENTS PAYABLE		150.00
		214	GARNISHMENTS PAYABLE		150.00
		214	GARNISHMENTS PAYABLE		222.00
		214	GARNISHMENTS PAYABLE		222.00
		214	GARNISHMENTS PAYABLE		100.00
		214	GARNISHMENTS PAYABLE		100.00
		214	GARNISHMENTS PAYABLE		232.80
		214	GARNISHMENTS PAYABLE		232.80
		214	GARNISHMENTS PAYABLE		137.35
		214	GARNISHMENTS PAYABLE		144.00
		214	GARNISHMENTS PAYABLE		392.68
		214	GARNISHMENTS PAYABLE		392.68
OSCEOLA FIRE DEPT		222	FIREMEN'S FUND	FIREMAN FUND	175.98
		222	FIREMEN'S FUND	FIREMAN FUND	338.40
DEPT OF FINANCE		204	ARKANSAS W/H PAYABLE	STATE W/H	4,654.83
		204	ARKANSAS W/H PAYABLE	STATE W/H	55.59
		204	ARKANSAS W/H PAYABLE	STATE W/H	4,932.44
		204	ARKANSAS W/H PAYABLE	STATE W/H	225.96
CITY PAYROLL		116	BANCORP-CITY GEN PAY CITY PY CADENCE 09/05/2024		14,572.67
		116	BANCORP-CITY GEN PAY CITY PY REGDD 09/05/2024		109,700.49
		116	BANCORP-CITY GEN PAY T. THOMPSON PY CADENCE 9/5		1,549.70
		116	BANCORP-CITY GEN PAY CITY PY CADENCE 09/19/2024		14,286.71
		116	BANCORP-CITY GEN PAY CITY PY REG DD 09/19/2024		117,300.02
		116	BANCORP-CITY GEN PAY ELECTED OF PY CADENCE 09/2		1,125.79
		116	BANCORP-CITY GEN PAY ELECTED OF PY REG DD 09/25		7,657.06
		115	CADENCE-CITY GENERAL CITY RETIREE PY 09/25/24 R		2,027.82
COMMERCIAL COLLECTIONS		214	GARNISHMENTS PAYABLE	CASE# CIV 19 - 465	359.41
		214	GARNISHMENTS PAYABLE	CASE# CIV 19 - 465	15.45
		214	GARNISHMENTS PAYABLE	CASE# CIV 23 -29	1.22
EFTPS		202	FEDERAL W/H PAYABLE	FEDERAL W/H	13,563.42
		202	FEDERAL W/H PAYABLE	FEDERAL W/H	152.60
		202	FEDERAL W/H PAYABLE	FEDERAL W/H	14,700.73
		202	FEDERAL W/H PAYABLE	FEDERAL W/H	1,234.30
		203	SOC SECURITY W/H PAY	FICA W/H	7,657.85
		203	SOC SECURITY W/H PAY	FICA W/H	121.30
		203	SOC SECURITY W/H PAY	FICA W/H	7,896.92

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		203	SOC SECURITY W/H PAY FICA W/H		691.11
		203	SOC SECURITY W/H PAY MEDICARE W/H		2,373.82
		203	SOC SECURITY W/H PAY MEDICARE W/H		28.37
		203	SOC SECURITY W/H PAY MEDICARE W/H		2,513.92
		203	SOC SECURITY W/H PAY MEDICARE W/H		161.63
				TOTAL:	335,317.12
ADMINISTRATION	BUGMOBILE OF AR INC	5-01-751	SR. CITIZEN BLDG EXP SEN. CITIZEN- ACCT# 13957		53.28
		5-01-750	ROSENWALD BLDG EXPEN ROSENWALD- ACCT# 6080		66.60
	QUILL CORP	5-01-601	MATERIALS AND SUPPLI PRINTER SUPPLIES FOR ADMIN		634.55
		5-01-601	MATERIALS AND SUPPLI CITY- INVOICE# 40020000		199.78
		5-01-601	MATERIALS AND SUPPLI CITY ADMIN		99.55
		5-01-601	MATERIALS AND SUPPLI CITY- INVOICE# 40060588		48.83
		5-01-601	MATERIALS AND SUPPLI CITY- INVOICE# 40135615		56.60
		5-01-601	MATERIALS AND SUPPLI CITY- INVOICE# 40409366		87.41
		5-01-601	MATERIALS AND SUPPLI CITY ADMIN		99.62
		5-01-601	MATERIALS AND SUPPLI CITY- INVOICE# 40406788		26.18
		5-01-601	MATERIALS AND SUPPLI CITY- INVOICE# 40508384		1,036.43
	KENNEMORE HOME	5-01-751	SR. CITIZEN BLDG EXP INVOICE# 157077		129.54
	SEMINOLE CONTRACTING CO	5-01-753	COSTON BLDG EXP CITY- INVOICE# 2749		2,290.00
		5-01-753	COSTON BLDG EXP CITY- INVOICE# 2737		326.25
	OPD OFFICERS CLUB	5-01-626	A & P EXPENSES	2024 NATIONAL NIGHT OUT	2,417.50
	BNSF RAILWAY COMPANY	5-01-625	RENT	CITY- CONTRACT# 41419847	1,052.10
	AMERICAN HERITAGE LIFE	5-01-503	GROUP INSURANCE	RETIREE - CITY	204.40
		5-01-503	GROUP INSURANCE	FIRE PEN	75.68
		5-01-503	GROUP INSURANCE	RETIREE-CITY	44.16
	JANE STANFORD	5-01-601	MATERIALS AND SUPPLI REIMB. OF LABELS		8.87
	RITTER COMMUNICATIONS	5-01-601	MATERIALS AND SUPPLI CITY HALL		112.63
		5-01-753	COSTON BLDG EXP COSTON- ACCT# 00272330-4		235.98
	DELTA DENTAL	5-01-503	GROUP INSURANCE	ELECTED- CITY	178.55
		5-01-503	GROUP INSURANCE	RETIREE- CITY	791.56
		5-01-503	GROUP INSURANCE	COBRA	44.28
	THE LINCOLN NATIONAL LIFE IN	5-01-503	GROUP INSURANCE	ELECTED-CITY	68.19
		5-01-503	GROUP INSURANCE	RETIREE-CITY	268.14
		5-01-503	GROUP INSURANCE	MISC. ADJUSTMENT	22.45-
	MAIN STREET OSCEOLA, INC	5-01-626	A & P EXPENSES	FARMERS MARKET SIGNAGE	1,173.00
		5-01-626	A & P EXPENSES	SOCIAL MEDIA ADVERTISING	500.00
		5-01-626	A & P EXPENSES	I-55 BILLBOARD	1,550.00
		5-01-626	A & P EXPENSES	OSCEOLA TIMES - 5 MONTHS	1,050.00
		5-01-626	A & P EXPENSES	OVERLAY YARD SIGNS	200.00
	DELTA VISION	5-01-503	GROUP INSURANCE	ELECTED- CITY	35.16
		5-01-503	GROUP INSURANCE	RETIREE- CITY	183.12
		5-01-503	GROUP INSURANCE	COBRA	5.86
	TYLER DUNEGAN	5-01-501	TRAVEL & PUBLIC RELA	TRAVEL REIMBURSMENT	653.59
	EFTPS	5-01-502	PAYROLL TAX	FICA W/H	691.11
		5-01-502	PAYROLL TAX	MEDICARE W/H	45.13
		5-01-502	PAYROLL TAX	MEDICARE W/H	45.13
		5-01-502	PAYROLL TAX	MEDICARE W/H	161.63
	OSCEOLA PRINTING & OFFICE SU	5-01-601	MATERIALS AND SUPPLI	SEPTEMBER COUNCIL PACKETS	302.81
	MUNICIPAL LEAGUE LEGAL DEFEN	5-01-644	LEGAL EXPENSES	DENARIUS WILLIAMS VS CITY	3,000.00
	BLACK HILLS ENERGY	5-01-620	UTILITIES	CITY HALL	33.46
		5-01-750	ROSENWALD BLDG EXPEN	ROSENWALD- ACCT# 2368 9136	42.20
	DELTA CREATIVE	5-01-607	PUBLISHING ORDINANCE	CITY ADMIN- INVOICE# 0338	400.00
	MARMIC FIRE AND SAFETY CO.	5-01-750	ROSENWALD BLDG EXPEN	OPAR- INVOICE# D056555	103.27

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CONCORD PUBLISHING HOUSE	5-01-645	ADV, PROMOTIONS & DO	OMLP	386.00
		5-01-607	PUBLISHING ORDINANCE	OMLP	567.00
	MUNICIPAL HEALTH BENEFIT FUN	5-01-503	GROUP INSURANCE	ELECTED-CITY	1,147.50
		5-01-503	GROUP INSURANCE	RETRIEVE-CITY	4,672.50
	YIG ADMINISTRATION	5-01-503	GROUP INSURANCE	INVOICE# IF- 102796	399.00
	OST, LLC.	5-01-648	IMMUNIZATIONS & PHYS	CITY	32.00
	JONES SERVICE GROUP, INC.	5-01-619	BUILDING EXPENSE	CITY- INVOICE# 2811	1,210.00
	BURNETT LAW FIRM	5-01-644	LEGAL EXPENSES	SEPT. LEGAL EXPENSES	1,675.00
	CARTER LAW FIRM, LLC	5-01-860	CONSULTING SERVICES	CITY ADMIN	315.00
	XMC	5-01-601	MATERIALS AND SUPPLI	CITY- INVOICE# 37388071	4,067.90
	APEX CONSULTING GROUP	5-01-860	CONSULTING SERVICES	SEPTEMBER INVOICE	3,750.00
		5-01-860	CONSULTING SERVICES	BUS RENTAL FOR SUMMIT	616.77
	AMERICAN EXPRESS	5-01-601	MATERIALS AND SUPPLI	AM EX	27,030.23
	HAYS FOOD TOWN #15	5-01-861	INDUSTRIAL INCENTIVE	OCTOBER INCENTIVE AGREEMEN	6,250.00
	DONNIE PUGH	5-01-510	TRAVEL & TRAINING EX	TRAVEL EXPENSE REIMB.	387.58
	MHPTSI	5-01-626	A & P EXPENSES	INVOICE# 020990	1,530.00
	STATE OF ARKANSAS	5-01-642	UNEMPLOYMENT BENEFIT	CITY OF OSCEOLA# 000016529	1,522.00
	MEDICAL AIR SERVICES ASSOCIA	5-01-503	GROUP INSURANCE	ELECTED-CITY	14.00
		5-01-503	GROUP INSURANCE	RETRIEVE-CITY	14.00
				TOTAL:	76,396.16
POLICE DEPT	M & M MICRO SYSTEMS	5-02-640	DUES, MBRSHPS & SUBS	OPD- INVOICE DATE: 09/03/2	8,000.00
	OPD BONDS & FINES ACCT	5-02-601	MATERIALS AND SUPPLI	DISPUTED CHARGES	120.00
	COUNTY TREASURER	4-02-335	FINES & FORFEITURES	COUNTY TREASURER	7,090.13
	LEGAL SHIELD	5-02-503	GROUP INSURANCE	OPD	267.40
	DEPT OF FINANCE & ADMIN	4-02-335	FINES & FORFEITURES	DEPT OF FINANCE & ADMIN	25,081.24
		4-02-335	FINES & FORFEITURES	OSCEOLA AUG 24 COURT TECH	75.00
		4-02-335	FINES & FORFEITURES	DEPT OF FINANCE & ADMIN	435.00
		4-02-335	FINES & FORFEITURES	DEPT OF FINANCE & ADMIN	2,758.77
		4-02-335	FINES & FORFEITURES	DEPT OF FINANCE & ADMIN	8,276.29
	AMERICAN HERITAGE LIFE	5-02-503	GROUP INSURANCE	OPD	388.16
	CITIZENS FIDELITY INS	5-02-503	GROUP INSURANCE	OPD	62.00
	LEXISNEXIS RISK DATA MANAGEM	5-02-640	DUES, MBRSHPS & SUBS	OPD- INV# 1258434-20240831	66.00
	ARKANSAS STATE TREASURY	4-02-335	FINES & FORFEITURES	ARKANSAS STATE TREASURY	100.00
		4-02-335	FINES & FORFEITURES	ARKANSAS STATE TREASURY	435.00
	RITTER COMMUNICATIONS	5-02-620	UTILITIES	OPD- ACCT# 00197967-3	1,819.23
	DELTA DENTAL	5-02-503	GROUP INSURANCE	OPD	766.10
	OPD COMMISSARY	5-02-651	OPERATING EXPENSES -	REIMB. FOR PAYMENT TO EDW	83.52
	THE LINCOLN NATIONAL LIFE IN	5-02-503	GROUP INSURANCE	OPD	816.80
	VERIZON WIRELESS	5-02-610	TELEPHONE	POLICE	1,967.60
	DELTA VISION	5-02-503	GROUP INSURANCE	OPD	170.34
	EFTPS	5-02-502	PAYROLL TAX	FICA W/H	3,324.75
		5-02-502	PAYROLL TAX	FICA W/H	121.30
		5-02-502	PAYROLL TAX	FICA W/H	3,485.25
		5-02-502	PAYROLL TAX	MEDICARE W/H	777.54
		5-02-502	PAYROLL TAX	MEDICARE W/H	28.37
		5-02-502	PAYROLL TAX	MEDICARE W/H	815.09
	WEX FLEET UNIVERSAL	5-02-651	OPERATING EXPENSES -	OPD- ACCT# 0496-00-238100-	512.93
	BLACK HILLS ENERGY	5-02-620	UTILITIES	OPD- ACCT# 0565 5557 91	107.78
	MUNICIPAL HEALTH BENEFIT FUN	5-02-503	GROUP INSURANCE	OPD	8,662.50
	OST, LLC.	5-02-648	IMMUNIZATIONS & PHYS	OPD	32.00
	MIKAL GONZALEZ	5-02-510	TRAVEL & TRAINING EX	INVESTIGATION TRAVEL REIMB	57.01
	PARMAN ENERGY GROUP	5-02-651	OPERATING EXPENSES -	OPD	1,408.41
		5-02-651	OPERATING EXPENSES -	OPD	1,173.79

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		5-02-651	OPERATING EXPENSES - OPD		1,327.55
		5-02-651	OPERATING EXPENSES - OPD		1,399.38
		5-02-651	OPERATING EXPENSES - OPD		1,078.23
		5-02-651	OPERATING EXPENSES - OPD		1,705.57
	BOB'S AUTO CENTER, LLC	5-02-651	OPERATING EXPENSES - POLICE		1,284.65
		5-02-651	OPERATING EXPENSES - OPD		1,180.48
		5-02-651	OPERATING EXPENSES - INVOICE# 8603		370.11
		5-02-650	REPAIRS & MAINTENANC INVOICE# 8637		765.69
		5-02-651	OPERATING EXPENSES - INVOICE# 8642		86.52
		5-02-651	OPERATING EXPENSES - INVOICE# 8643		69.87
		5-02-651	OPERATING EXPENSES - INVOICE# 8644		97.11
		5-02-650	REPAIRS & MAINTENANC INVOICE# 8660		598.00
		5-02-651	OPERATING EXPENSES - INVOICE# 8730		429.07
		5-02-651	OPERATING EXPENSES - INVOICE# 8744		105.44
		5-02-651	OPERATING EXPENSES - INVOICE# 8745		765.69
	KING FAMILY TIRE & AUTO	5-02-651	OPERATING EXPENSES - OPD- STMT 08/01/24		758.76
		5-02-650	REPAIRS & MAINTENANC OPD- STMT 09/01/24		2,461.79
	UNITED POLICE SUPPLY	5-02-580	UNIFORM EXPENSE 8 INVOICES		440.52
	HAWKS TIRE & AUTO SERVICE	5-02-651	OPERATING EXPENSES - INVOICE# 05117		73.23
		5-02-651	OPERATING EXPENSES - INVOICE# 05406		347.03
		5-02-651	OPERATING EXPENSES - INVOICE# 05123		270.82
		5-02-651	OPERATING EXPENSES - INVOICE# 05441		75.45
		5-02-651	OPERATING EXPENSES - INVOICE# 05462		364.93
		5-02-650	REPAIRS & MAINTENANC INVOICE# 05130		768.02
		5-02-651	OPERATING EXPENSES - INVOICE# 05145		1,765.52
		5-02-651	OPERATING EXPENSES - INVOICE# 05153		97.65
		5-02-651	OPERATING EXPENSES - INVOICE# 05168		26.09
		5-02-651	OPERATING EXPENSES - INVOICE# 05161		97.65
		5-02-651	OPERATING EXPENSES - INVOICE# 05197		107.67
		5-02-651	OPERATING EXPENSES - INVOICE# 05598		38.85
	CHARLES COLLARD	5-02-510	TRAVEL & TRAINING EX REIMBURSMENT FOR NOCP CLAS		104.49
	CINTAS (MEDICAL)	5-02-640	DUES, MBRSHPS & SUBS OPD- INVOICE# 5229783788		68.58
	MEDICAL AIR SERVICES ASSOCIA	5-02-503	GROUP INSURANCE OPD		154.00
	VERIZON	5-02-651	OPERATING EXPENSES - OPD		366.85
	USEDTWOWAYRADIOS	5-02-651	OPERATING EXPENSES - OPD- INVOICE# 08232402		3,505.00
	H 4 GRAFIX	5-02-601	MATERIALS AND SUPPLI CUSTOM SHIRTS FOR OPD		2,316.39
	DATAMAX	5-02-640	DUES, MBRSHPS & SUBS OPD- INVOICE# LB11500001		206.85
	TAKEEM BOWMAN	5-02-651	OPERATING EXPENSES - REIMB. FOR GAS		55.88
			TOTAL:		105,020.68
FIRE DEPT	BUGMOBILE OF AR INC	5-03-619	BUILDING EXPENSE	FIRE- ACCT# 17417	83.25
	KENNEMORE HOME	5-03-619	BUILDING EXPENSE	FIRE- STMT# 5015	11.08
	GALLS, LLC	5-03-580	UNIFORM EXPENSE	INV# 028560282	310.25
		5-03-580	UNIFORM EXPENSE	INV# 028741728	90.70
		5-03-580	UNIFORM EXPENSE	INV# 028824647	45.49
		5-03-580	UNIFORM EXPENSE	INV# 028846790	141.76
	LEGAL SHIELD	5-03-503	GROUP INSURANCE	FIRE	203.30
	AMERICAN HERITAGE LIFE	5-03-503	GROUP INSURANCE	FIRE	248.84
	CITIZENS FIDELITY INS	5-03-503	GROUP INSURANCE	FIRE	37.59
	PARAGOULD CAP COMPANY	5-03-580	UNIFORM EXPENSE	FIRE- 73 SHIRTS	1,203.68
	RITTER COMMUNICATIONS	5-03-620	UTILITIES	FIRE- ACCT# 00010096-5	79.98
	O'REILLY AUTO STORES INC	5-03-601	MATERIALS AND SUPPLI	TRANS# 1183379025	5.93
		5-03-650	REPAIRS & MAINTENANC	TRANS# 1183379050	43.98
		5-03-650	REPAIRS & MAINTENANC	TRANS# 1183380017	27.34

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		5-03-650	REPAIRS & MAINTENANC	TRANS# 1183380105	477.12
		5-03-650	REPAIRS & MAINTENANC	CREDIT	22.20-
		5-03-650	REPAIRS & MAINTENANC	TRANS# 1183380490	4.71
		5-03-650	REPAIRS & MAINTENANC	TRANS# 1183380671	39.94
DELTA DENTAL		5-03-503	GROUP INSURANCE	FIRE	381.30
THE LINCOLN NATIONAL LIFE IN		5-03-503	GROUP INSURANCE	FIRE	255.66
DELTA VISION		5-03-503	GROUP INSURANCE	FIRE	80.58
AT&T		5-03-610	TELEPHONE	FIRE- ACCT# 8705632222 980	1,021.15
ARKANSAS FIRE ACADEMY		5-03-510	TRAVEL & TRAINING EX	FIRE- PO# RH91824	284.66
EFTPS		5-03-502	PAYROLL TAX	FICA W/H	108.64
		5-03-502	PAYROLL TAX	FICA W/H	83.40
		5-03-502	PAYROLL TAX	MEDICARE W/H	563.14
		5-03-502	PAYROLL TAX	MEDICARE W/H	641.41
WEX FLEET UNIVERSAL		5-03-651	OPERATING EXPENSES -	FIRE- ACCT# 0496-00-268597	520.52
BLACK HILLS ENERGY		5-03-620	UTILITIES	FIRE- ACCT# 3057 3803 32	39.07
		5-03-620	UTILITIES	FIRE- ACCT# 3058 0856 07	31.79
MUNICIPAL HEALTH BENEFIT FUN		5-03-503	GROUP INSURANCE	FIRE	5,902.50
PARMAN ENERGY GROUP		5-03-651	OPERATING EXPENSES -	FIRE	134.60
		5-03-651	OPERATING EXPENSES -	FIRE	167.29
		5-03-651	OPERATING EXPENSES -	FIRE	67.07
		5-03-651	OPERATING EXPENSES -	FIRE	55.89
		5-03-651	OPERATING EXPENSES -	FIRE	63.22
		5-03-651	OPERATING EXPENSES -	FIRE	66.64
		5-03-651	OPERATING EXPENSES -	FIRE	51.34
		5-03-651	OPERATING EXPENSES -	FIRE	81.22
		5-03-651	OPERATING EXPENSES -	FIRE	220.18
		5-03-651	OPERATING EXPENSES -	FIRE	107.25
		5-03-651	OPERATING EXPENSES -	FIRE	142.98
		5-03-651	OPERATING EXPENSES -	FIRE	206.20
		5-03-651	OPERATING EXPENSES -	FIRE	61.17
		5-03-651	OPERATING EXPENSES -	FIRE	208.73
		5-03-651	OPERATING EXPENSES -	FIRE	56.21
EQUIPMENTSHARE.COM, INC		5-03-619	BUILDING EXPENSE	WATER	497.16
MEDICAL AIR SERVICES ASSOCIA		5-03-503	GROUP INSURANCE	FIRE	154.00
EEP		5-03-601	MATERIALS AND SUPPLI	FIRE- INVOICE# 506211	733.09
		5-03-700	EQUIPMENT PURCHASES	EEP GRANT MONEY	180,952.38
		5-03-650	REPAIRS & MAINTENANC	FIRE- INVOICE# 506553	984.57
				TOTAL:	197,957.75
PARKS & RECREATION DEP	BUGMOBILE OF AR INC	5-04-619	BUILDING EXPENSE	OPAR- ACCT# 5868	72.15
FOUNTAIN PLUMBING		5-04-601	MATERIALS AND SUPPLI	INVOICE# 24081204	218.02
		5-04-601	MATERIALS AND SUPPLI	INVOICE# 50505	29.39
		5-04-601	MATERIALS AND SUPPLI	INVOICE# 50548	110.99
		5-04-601	MATERIALS AND SUPPLI	INVOICE# 50561	104.90
KENNEMORE HOME		5-04-601	MATERIALS AND SUPPLI	INVOICE# 157381	28.35
		5-04-601	MATERIALS AND SUPPLI	INVOICE# 157491	121.80
		5-04-601	MATERIALS AND SUPPLI	INVOICE# 157572	77.23
		5-04-601	MATERIALS AND SUPPLI	INVOICE# 157601	35.51
LOWE'S BUSINESS ACCOUNT		5-04-601	MATERIALS AND SUPPLI	OPAR	288.44
		5-04-601	MATERIALS AND SUPPLI	OPAR	614.15
SPORTS HALL		5-04-725	ATHLETIC EQUIPMENT	OPAR- CUSTOMER# OSCE02	10,633.93
LEGAL SHIELD		5-04-503	GROUP INSURANCE	OPAR	78.75
AMERICAN HERITAGE LIFE		5-04-503	GROUP INSURANCE	OPAR	181.00
JAMES BISHOP		5-04-650	REPAIRS & MAINTENANC	WILLIAM JACOBS CHAINSAW LA	30.00

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		5-04-650	REPAIRS & MAINTENANC	CHAINSAW CHAIN	60.49
		5-04-650	REPAIRS & MAINTENANC	POLE SAW GUIDE	28.85
CITIZENS FIDELITY INS		5-04-503	GROUP INSURANCE	OPAR	104.08
RITTER COMMUNICATIONS		5-04-620	UTILITIES	OPAR- ACCT# 00210565-7	109.94
		5-04-620	UTILITIES	OPAR- ACCT# 00008816-2	296.69
O'REILLY AUTO STORES INC		5-04-650	REPAIRS & MAINTENANC	TRANS# 1183379520	138.72
		5-04-650	REPAIRS & MAINTENANC	TRANS# 1183381282	116.52
		5-04-650	REPAIRS & MAINTENANC	TRANS# 1183381736	69.90
DELTA DENTAL		5-04-503	GROUP INSURANCE	OPAR	299.10
GREATAMERICA LEASING CORP		5-04-895	CAPITAL LEASE PAYMEN	AGREEMENT# 020-1864062-000	159.68
THE LINCOLN NATIONAL LIFE IN		5-04-503	GROUP INSURANCE	OPAR	190.20
VERIZON WIRELESS		5-04-610	TELEPHONE	OPAR	84.62
DELTA VISION		5-04-503	GROUP INSURANCE	OPAR	63.48
EFTPS		5-04-502	PAYROLL TAX	FICA W/H	860.01
		5-04-502	PAYROLL TAX	FICA W/H	850.23
		5-04-502	PAYROLL TAX	MEDICARE W/H	201.13
		5-04-502	PAYROLL TAX	MEDICARE W/H	198.83
GREENPOINT Ag		5-04-601	MATERIALS AND SUPPLI	OPAR- INVOICE# 2077287	222.00
WEX FLEET UNIVERSAL		5-04-651	OPERATING EXPENSES -	OPAR- ACCT# 0496-00-268613	935.30
MUNICIPAL HEALTH BENEFIT FUN		5-04-503	GROUP INSURANCE	OPAR	3,690.00
OST, LLC.		5-04-648	IMMUNIZATIONS & PHYS	OPAR	32.00
PIONEER MANUFACTURING CO.		5-04-601	MATERIALS AND SUPPLI	OPAR- INV# 216299	977.71
CINTAS UNIFORM CORP 206		5-04-619	BUILDING EXPENSE	OPAR- PAYER# 15946848	1,228.04
CORINTH COCA-COLA BOTTLING W		5-04-601	MATERIALS AND SUPPLI	OPAR- ACCT# 395133845	658.63
PARMAN ENERGY GROUP		5-04-651	OPERATING EXPENSES -	OPAR- INVOICE# 0236201	638.02
		5-04-651	OPERATING EXPENSES -	OPAR - INVOICE# 0243608-IN	541.36
		5-04-651	OPERATING EXPENSES -	OPAR- INVOICE# 0229858-IN	618.34
AMISH COUNTRY POPCORN INC.		5-04-601	MATERIALS AND SUPPLI	OPAR- ORDER# 2896	175.00
EF FBO TEMPS PLUS, INC.		5-04-455	TEMP SERVICE WAGES	OPAR	504.00
		5-04-455	TEMP SERVICE WAGES	OPAR	537.60
		5-04-455	TEMP SERVICE WAGES	OPAR	352.80
		5-04-455	TEMP SERVICE WAGES	OPAR	218.40
CINTAS (MEDICAL)		5-04-515	SAFETY SUPPLIES	OPAR- INVOICE# 9286152818	1,027.61
		5-04-515	SAFETY SUPPLIES	OPAR- INV# 5229783774	24.41
MEDICAL AIR SERVICES ASSOCIA		5-04-503	GROUP INSURANCE	OPAR	70.00
VERIZON		5-04-651	OPERATING EXPENSES -	OPAR	3.61
				TOTAL:	28,911.91
MUNICIPAL COURT	H & H BUSINESS MACHINES	5-05-601	MATERIALS AND SUPPLI	INVOICE# 148173	111.00
		5-05-601	MATERIALS AND SUPPLI	INVOICE# 148124	177.71
DEPT OF FINANCE & ADMIN		5-05-421	JUDGE'S SALARY	DEPT OF FINANCE & ADMIN	2,443.75
DELTA DENTAL		5-05-503	GROUP INSURANCE	COURT	45.71
THE LINCOLN NATIONAL LIFE IN		5-05-503	GROUP INSURANCE	COURT	46.57
DELTA VISION		5-05-503	GROUP INSURANCE	COURT	8.88
EFTPS		5-05-502	PAYROLL TAX	FICA W/H	252.81
		5-05-502	PAYROLL TAX	FICA W/H	252.81
		5-05-502	PAYROLL TAX	MEDICARE W/H	59.13
		5-05-502	PAYROLL TAX	MEDICARE W/H	59.13
MUNICIPAL HEALTH BENEFIT FUN		5-05-503	GROUP INSURANCE	COURT	382.50
MEDICAL AIR SERVICES ASSOCIA		5-05-503	GROUP INSURANCE	COURT	28.00
				TOTAL:	3,868.00
JAIL DEPARTMENT	H & H BUSINESS MACHINES	5-11-655	JAIL MAINTENANCE FUN	INVOICE# 148056	757.00
	BUGMOBILE OF AR INC	5-11-655	JAIL MAINTENANCE FUN	OPD- ACCT# 3470	47.18

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	JONESBORO OVERHEAD DOOR	5-11-655	JAIL MAINTENANCE FUN	OPD- ACCT# 3470	47.18
	FOUNTAIN PLUMBING	5-11-619	BUILDING EXPENSE	OPD- STMT DATE: 09/11/24	508.60
	KENNEMORE HOME	5-11-619	BUILDING EXPENSE	INVOICE# 24081905	240.00
		5-11-619	BUILDING EXPENSE	INVOICE# 24082202	153.28
		5-11-601	MATERIALS AND SUPPLI	INVOICE# 157147	18.86
		5-11-619	BUILDING EXPENSE	INVOICE# 157473	10.55
		5-11-601	MATERIALS AND SUPPLI	INVOICE# 157508	21.65
		5-11-601	MATERIALS AND SUPPLI	INVOICE# 157577	18.86
	LEGAL SHIELD	5-11-503	GROUP INSURANCE	JAIL	58.85
	SMC REGIONAL MEDICAL CENTER	5-11-659	INMATE MEDICAL	CITY- ACCT# 3000103	108.00
	DELTA DENTAL	5-11-503	GROUP INSURANCE	JAIL	221.40
	THE LINCOLN NATIONAL LIFE IN	5-11-503	GROUP INSURANCE	JAIL	206.05
	ECOLAB	5-11-619	BUILDING EXPENSE	OPD- INVOICE# 6347854897	222.00
		5-11-619	BUILDING EXPENSE	OPD- INVOICE# 6347841614	130.78
	DELTA VISION	5-11-503	GROUP INSURANCE	JAIL	49.90
	EFTPS	5-11-502	PAYROLL TAX	FICA W/H	868.91
		5-11-502	PAYROLL TAX	FICA W/H	933.66
		5-11-502	PAYROLL TAX	MEDICARE W/H	203.22
		5-11-502	PAYROLL TAX	MEDICARE W/H	218.37
	CHARM-TEX, INC.	5-11-601	MATERIALS AND SUPPLI	OPD- INVOICE# 0371050-IN	103.26
		5-11-659	INMATE MEDICAL	OPD - INVOICE# 0371447-IN	75.90
		5-11-601	MATERIALS AND SUPPLI	OPD- INVOICE# 0370780-IN	898.98
		5-11-655	JAIL MAINTENANCE FUN	OPD- INVOICE# 0371299-IN	71.80
		5-11-655	JAIL MAINTENANCE FUN	OPD- INVOICE# 0373885	442.74
	MARMIC FIRE AND SAFETY CO.	5-11-619	BUILDING EXPENSE	OPD- LICENSE# 127-001134	937.59
		5-11-619	BUILDING EXPENSE	OPD- INVOICE# D064168	4,037.19
	MUNICIPAL HEALTH BENEFIT FUN	5-11-503	GROUP INSURANCE	JAIL	2,377.50
	HILAND DAIRY FOODS	5-11-656	JAIL FOOD EXPENSE	INVOICE# 5465640	172.29
		5-11-656	JAIL FOOD EXPENSE	INVOICE# 5465747	170.22
		5-11-656	JAIL FOOD EXPENSE	INVOICE# 5465849	158.14
		5-11-656	JAIL FOOD EXPENSE	INVOICE# 5465950	170.22
	BRAD WILLIAMS - PSYCHOLOGICA	5-11-648	IMMUNIZATIONS & PHYS	NATASSIA RAMOS	120.00
	CDW GOVERNMENT	5-11-700	EQUIPMENT PURCHASES	OPD- INVOICE# AA2QP9I	65.13
	EF FBO TEMPS PLUS, INC.	5-11-455	TEMP SERVICE WAGES	JAIL	798.00
		5-11-455	TEMP SERVICE WAGES	JAIL	598.60
		5-11-455	TEMP SERVICE WAGES	JAIL	798.00
		5-11-455	TEMP SERVICE WAGES	JAIL	598.60
	EMMERT HEATING & AIR	5-11-619	BUILDING EXPENSE	OPD FINAL PAYMENT- JOB# 88	77,358.12
	MEDICAL AIR SERVICES ASSOCIA	5-11-503	GROUP INSURANCE	JAIL	98.00
				TOTAL:	95,094.58
CODE ENFORCEMENT	KENNEMORE HOME	5-17-601	MATERIALS AND SUPPLI	INVOICE# 157344	66.56
	PARAGOULD CAP COMPANY	5-17-580	UNIFORM EXPENSE	CODE	93.08
	DELTA DENTAL	5-17-503	GROUP INSURANCE	CODE ENF.	45.71
	THE LINCOLN NATIONAL LIFE IN	5-17-503	GROUP INSURANCE	CODE ENF.	100.88
	VERIZON WIRELESS	5-17-610	TELEPHONE	CODE	97.17
	DELTA VISION	5-17-503	GROUP INSURANCE	CODE ENF.	17.76
	EFTPS	5-17-502	PAYROLL TAX	FICA W/H	118.25
		5-17-502	PAYROLL TAX	FICA W/H	118.25
		5-17-502	PAYROLL TAX	MEDICARE W/H	27.66
		5-17-502	PAYROLL TAX	MEDICARE W/H	27.66
	MUNICIPAL HEALTH BENEFIT FUN	5-17-503	GROUP INSURANCE	CODE ENF.	1,695.00
	BEST AUTO GLASS	5-17-650	REPAIRS & MAINTENANC	CODE ENF. VAN- INV# 894158	262.00
	PARMAN ENERGY GROUP	5-17-651	OPERATING EXPENSES-	CODE	100.60

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		5-17-651	OPERATING EXPENSES-	CODE	83.84
		5-17-651	OPERATING EXPENSES-	CODE	94.82
		5-17-651	OPERATING EXPENSES-	CODE	99.95
		5-17-651	OPERATING EXPENSES-	CODE	77.02
		5-17-651	OPERATING EXPENSES-	CODE	121.83
		5-17-651	OPERATING EXPENSES-	CODE	91.76
		5-17-651	OPERATING EXPENSES-	CODE	84.32
	MEDICAL AIR SERVICES ASSOCIA	5-17-503	GROUP INSURANCE	CODE ENFORCEMENT	14.00
	VERIZON	5-17-651	OPERATING EXPENSES-	CODE	31.90
	CLOUDPERMIT INC	5-17-601	MATERIALS AND SUPPLI	CODE ENFORCEMENT	6,500.00
				TOTAL:	9,970.02
GOLF COURSE FUND	BUGMOBILE OF AR INC	5-18-619	BUILDING EXPENSE	GOLF- ACCT# 15974	158.40
	SMITH TIRE & AUTO INC	5-18-651	OPERATING EXPENSES -	GOLF- INVOICE# 81503	55.39
	LADD'S	5-18-650	REPAIRS & MAINTENANC	GOLF- INV# 29941	116.85
	RITTER COMMUNICATIONS	5-18-620	UTILITIES	GOLF- ACCT# 00215058-3	238.07
	DELTA DENTAL	5-18-503	GROUP INSURANCE	GOLF	22.14
	THE LINCOLN NATIONAL LIFE IN	5-18-503	GROUP INSURANCE	GOLF	209.39
	VERIZON WIRELESS	5-18-610	TELEPHONE	GOLF	42.31
	DELTA VISION	5-18-503	GROUP INSURANCE	GOLF	5.86
	REGAL CHEMICAL CO	5-18-601	MATERIALS AND SUPPLI	GOLF- INVOICE# 0520988	843.45
		5-18-601	MATERIALS AND SUPPLI	INVOICE# 0522644	309.67
	R&R PRODUCTS INC	5-18-650	REPAIRS & MAINTENANC	GOLF- CUST# 723700	160.92
	EFTPS	5-18-502	PAYROLL TAX	FICA W/H	384.99
		5-18-502	PAYROLL TAX	FICA W/H	385.48
		5-18-502	PAYROLL TAX	MEDICARE W/H	90.04
		5-18-502	PAYROLL TAX	MEDICARE W/H	90.16
	MUNICIPAL HEALTH BENEFIT FUN	5-18-503	GROUP INSURANCE	GOLF	765.00
	NAPA AUTO PARTS	5-18-601	MATERIALS AND SUPPLI	GOLF- ACCT# 535245	7.76
	WELLS FARGO FINANCIAL LEASIN	5-18-895	CAPITAL LEASE PAYMEN	CONTRACT# 603-0270015-001	1,123.32
	EF FBO TEMPS PLUS, INC.	5-18-455	TEMP SERVICE WAGES	GOLF	672.00
	MEDICAL AIR SERVICES ASSOCIA	5-18-503	GROUP INSURANCE	GOLF	14.00
				TOTAL:	5,695.20
ANIMAL CONTROL FUND	BUGMOBILE OF AR INC	5-19-619	BUILDING EXPENSE	SHELTER- ACCT# 9223	83.60
	KENNEMORE HOME	5-19-601	MATERIALS AND SUPPLI	INVOICE# 157318	117.02
		5-19-601	MATERIALS AND SUPPLI	INVOICE# 157614	291.31
	OSCEOLA ANIMAL CLINIC	5-19-611	VET BILLS	INVOICE# 22472	79.50
		5-19-611	VET BILLS	INVOICE# 22474	278.25
		5-19-611	VET BILLS	INVOICE# 22475	179.75
		5-19-611	VET BILLS	INVOICE# 22476	98.75
	AMERICAN HERITAGE LIFE	5-19-503	GROUP INSURANCE	SHELTER	53.60
	RITTER COMMUNICATIONS	5-19-620	UTILITIES	SHELTER- ACCT# 00048407-1	153.66
	DELTA DENTAL	5-19-503	GROUP INSURANCE	SHELTER	22.14
	THE LINCOLN NATIONAL LIFE IN	5-19-503	GROUP INSURANCE	SHELTER	42.76
	VERIZON WIRELESS	5-19-610	TELEPHONE	SHELTER	86.26
	DELTA VISION	5-19-503	GROUP INSURANCE	SHELTER	5.86
	EFTPS	5-19-502	PAYROLL TAX	FICA W/H	185.89
		5-19-502	PAYROLL TAX	FICA W/H	176.70
		5-19-502	PAYROLL TAX	MEDICARE W/H	43.48
		5-19-502	PAYROLL TAX	MEDICARE W/H	41.33
	WEX FLEET UNIVERSAL	5-19-651	OPERATING EXPENSES -	SHELTER- ACCT# 0496-00-268	184.79
	MUNICIPAL HEALTH BENEFIT FUN	5-19-503	GROUP INSURANCE	SHELTER	382.50
	B.R. CATO DVM	5-19-611	VET BILLS	SHELTER- ACCT# 308	1,386.00

FUND: CITY GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	EF FBO TEMPS PLUS, INC.	5-19-455	TEMP SERVICE WAGES	SHELTER	509.60
	LB'S LAWN & PRESSURE WASHING	5-19-619	BUILDING EXPENSE	SHELTER- MOWING FOR AUGUST	300.00
	MEDICAL AIR SERVICES ASSOCIA	5-19-503	GROUP INSURANCE	SHELTER	28.00
				TOTAL:	4,730.75

FUND: STREET FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STREET DEPT	MISS CO COURTHOUSE	5-06-840	DUMPING-DISPOSAL	CLASS 4/ SANITATION	5,695.48
	HILL MANUFACTURING	5-06-601	MATERIALS AND SUPPLI	STREET	193.18
	BUGMOBILE OF AR INC	5-06-619	BUILDING EXPENSE	STREET	30.25
	QUILL CORP	5-06-601	MATERIALS AND SUPPLI	2 CASES OF 6 OZ CUPS FOR S	107.98
	KENNEMORE HOME	5-06-601	MATERIALS AND SUPPLI	INVOICE# 157101	85.84
		5-06-601	MATERIALS AND SUPPLI	INVOICE# 157389	33.28
		5-06-601	MATERIALS AND SUPPLI	INVOICE# 157411	3.32
		5-06-601	MATERIALS AND SUPPLI	INVOICE# 157429	54.37
	HENARD UTILITY PRODUCTS	5-06-650	REPAIRS & MAINTENANC	INVOICE# EQU-1075838	303.40
	LEGAL SHIELD	5-06-503	GROUP INSURANCE	STREET	150.50
	AMERICAN HERITAGE LIFE	5-06-503	GROUP INSURANCE	STREET	95.68
	CITIZENS FIDELITY INS	5-06-503	GROUP INSURANCE	STREET	23.47
	RITTER COMMUNICATIONS	5-06-620	UTILITIES	STREET	150.23
	O'REILLY AUTO STORES INC	5-06-650	REPAIRS & MAINTENANC	TRANS# 1183378136	73.88
		5-06-650	REPAIRS & MAINTENANC	TRANS# 1183378137	21.45
		5-06-650	REPAIRS & MAINTENANC	TRANS# 1183378352	10.03-
		5-06-601	MATERIALS AND SUPPLI	TRANS# 1183378525	7.77
		5-06-650	REPAIRS & MAINTENANC	TRANS# 1183379521	29.77
		5-06-650	REPAIRS & MAINTENANC	TRANS# 1183380171	44.81
		5-06-650	REPAIRS & MAINTENANC	TRANS# 1183381885	43.26
		5-06-650	REPAIRS & MAINTENANC	TRANS# 1183382030	240.79
	DELTA DENTAL	5-06-503	GROUP INSURANCE	STREET	208.18
	THE LINCOLN NATIONAL LIFE IN	5-06-503	GROUP INSURANCE	STREET	615.66
	VERIZON WIRELESS	5-06-610	TELEPHONE	STREET	163.82
	DELTA VISION	5-06-503	GROUP INSURANCE	STREET	48.84
	EFTPS	5-06-502	PAYROLL TAX	FICA W/H	777.20
		5-06-502	PAYROLL TAX	FICA W/H	832.02
		5-06-502	PAYROLL TAX	MEDICARE W/H	181.77
		5-06-502	PAYROLL TAX	MEDICARE W/H	194.59
	BARTON EQUIPEMENT COMPANY	5-06-650	REPAIRS & MAINTENANC	STREET - STMT DATE: 08/31/	4,159.86
	MUNICIPAL HEALTH BENEFIT FUN	5-06-503	GROUP INSURANCE	STREET	2,377.50
	OST, LLC.	5-06-648	IMMUNIZATIONS & PHYS	STREET	32.00
	CINTAS UNIFORM CORP 206	5-06-619	BUILDING EXPENSE	MATS	118.50
		5-06-580	UNIFORM EXPENSE	UNIFORMS	1,647.45
	PARMAN ENERGY GROUP	5-06-651	OPERATING EXPENSES -	STREET	363.43
		5-06-651	OPERATING EXPENSES -	STREET	451.70
		5-06-651	OPERATING EXPENSES -	STREET	737.73
		5-06-651	OPERATING EXPENSES -	STREET	614.84
		5-06-651	OPERATING EXPENSES -	STREET	695.38
		5-06-651	OPERATING EXPENSES -	STREET	733.00
		5-06-651	OPERATING EXPENSES -	STREET	564.78
		5-06-651	OPERATING EXPENSES -	STREET	893.40
		5-06-651	OPERATING EXPENSES -	STREET	594.50
		5-06-651	OPERATING EXPENSES -	STREET	289.56
		5-06-651	OPERATING EXPENSES -	STREET	386.06
		5-06-651	OPERATING EXPENSES -	STREET	556.73
		5-06-651	OPERATING EXPENSES -	STREET	672.91
		5-06-651	OPERATING EXPENSES -	STREET	563.58
		5-06-651	OPERATING EXPENSES -	STREET	618.35
	CHESTER JACKSON	5-06-752	CULVERTS & DRAINS, E	INVOICE DATE: 09/18/24	350.00
	BOOM COUNTRY TIRE	5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640005664	272.90
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640005674	65.95
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640005703	433.52
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640005833	397.74

FUND: STREET FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640005858	49.45
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640005937	313.24
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640006062	1,128.03
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640006064	665.04
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640006084	333.27
		5-06-650	REPAIRS & MAINTENANC	INVOICE# 9640006139	49.90
EF FBO TEMPS PLUS, INC.		5-06-455	TEMP SERVICES WAGES	STREET	728.00
		5-06-455	TEMP SERVICES WAGES	STREET	868.00
		5-06-455	TEMP SERVICES WAGES	STREET	455.00
CINTAS (MEDICAL)		5-06-515	SAFETY SUPPLIES	STREET- INVOICE# 523000749	74.80
MEDICAL AIR SERVICES ASSOCIA		5-06-503	GROUP INSURANCE	STREET	70.00
DAWSON EMPLOYMENT SERVICE		5-06-455	TEMP SERVICES WAGES	STREET	323.40
		5-06-455	TEMP SERVICES WAGES	STREET	138.60
		5-06-455	TEMP SERVICES WAGES	STREET	61.60
		5-06-455	TEMP SERVICES WAGES	STREET	61.60
		5-06-455	TEMP SERVICES WAGES	STREET	385.00
		5-06-455	TEMP SERVICES WAGES	STREET	462.00
		5-06-455	TEMP SERVICES WAGES	STREET	462.00
VERIZON		5-06-651	OPERATING EXPENSES -	STREET	111.65
C'S TOWING		5-06-650	REPAIRS & MAINTENANC	TOWING WHITE TRUCK TO MARI	250.00
				TOTAL:	35,982.71

FUND: SANITATION FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	CADENCE EQUIPEMENT FINANCE	263	N/P BCS COMML GARBAG	CONTRACT# 002-0070611-020	3,762.49
		267	N/P BCS KNUCKLEBOOM	INVOICE# 780477	1,766.00
		269	N/P BCS COMML ROLL-O	CONTRACT# 002-0070611-017	1,778.59
				TOTAL:	7,307.08
SANITATION	MISS CO COURTHOUSE	5-07-840	DUMPING-DISPOSAL	CLASS 1 / STREET	19,281.50
	HILL MANUFACTURING	5-07-601	MATERIALS AND SUPPLI	SANITATION	193.19
	BUGMOBILE OF AR INC	5-07-619	BUILDING EXPENSE	SANITATION	30.25
	KENNEMORE HOME	5-07-601	MATERIALS AND SUPPLI	INVOICE# 157101	85.84
	LEGAL SHIELD	5-07-503	GROUP INSURANCE	SANITATION	79.70
	AMERICAN HERITAGE LIFE	5-07-503	GROUP INSURANCE	SANITATION	135.60
		5-07-503	GROUP INSURANCE	SANITATION	21.60
	RITTER COMMUNICATIONS	5-07-620	UTILITIES	SANITATION	150.22
	DELTA DENTAL	5-07-503	GROUP INSURANCE	SANITATION	187.77
	THE LINCOLN NATIONAL LIFE IN	5-07-503	GROUP INSURANCE	SANITATION	145.04
	DELTA VISION	5-07-503	GROUP INSURANCE	SANITATION	44.70
	EFTPS	5-07-502	PAYROLL TAX	FICA W/H	776.40
		5-07-502	PAYROLL TAX	FICA W/H	779.12
		5-07-502	PAYROLL TAX	MEDICARE W/H	181.58
		5-07-502	PAYROLL TAX	MEDICARE W/H	182.22
	J & J MAINTENANCE SUPPLY	5-07-651	OPERATING EXPENSES -	SANITATION- INV# 16123	151.51
		5-07-651	OPERATING EXPENSES -	SANITATION - INVOICE# 1610	354.25
	MUNICIPAL HEALTH BENEFIT FUN	5-07-503	GROUP INSURANCE	SANITATION	2,760.00
	CINTAS UNIFORM CORP 206	5-07-580	UNIFORM EXPENSE	UNIFORMS	1,353.81
		5-07-619	BUILDING EXPENSE	MATS	71.90
		5-07-580	UNIFORM EXPENSE	BREAK ROOM	662.60
	PARMAN ENERGY GROUP	5-07-651	OPERATING EXPENSES -	SANITATION	578.80
		5-07-651	OPERATING EXPENSES -	SANITATION	719.36
		5-07-651	OPERATING EXPENSES -	SANITATION	134.13
		5-07-651	OPERATING EXPENSES -	SANITATION	111.79
		5-07-651	OPERATING EXPENSES -	SANITATION	126.43
		5-07-651	OPERATING EXPENSES -	SANITATION	133.27
		5-07-651	OPERATING EXPENSES -	SANITATION	102.69
		5-07-651	OPERATING EXPENSES -	SANITATION	162.44
		5-07-651	OPERATING EXPENSES -	SANITATION	946.79
		5-07-651	OPERATING EXPENSES -	SANITATION	461.16
		5-07-651	OPERATING EXPENSES -	SANITATION	614.83
		5-07-651	OPERATING EXPENSES -	SANITATION	886.64
		5-07-651	OPERATING EXPENSES -	SANITATION	122.35
		5-07-651	OPERATING EXPENSES -	SANITATION	897.54
		5-07-651	OPERATING EXPENSES -	SANITATION	112.43
	CADENCE EQUIPEMENT FINANCE	5-07-886	INTEREST EXPENSE	CONTRACT# 002-0070611-020	560.80
		5-07-886	INTEREST EXPENSE	INVOICE# 780477	405.67
		5-07-886	INTEREST EXPENSE	CONTRACT# 002-0070611-017	285.49
	BOOM COUNTRY TIRE	5-07-651	OPERATING EXPENSES -	INVOICE# 9640005859	551.96
		5-07-651	OPERATING EXPENSES -	INVOICE# 9640005924	247.84
		5-07-651	OPERATING EXPENSES -	INVOICE# 9640006063	454.59
		5-07-651	OPERATING EXPENSES -	INVOICE# 9640006097	1,417.50
		5-07-651	OPERATING EXPENSES -	INVOICE# 9640006098	193.42
		5-07-651	OPERATING EXPENSES -	INVOICE# 9640006138	66.55
	EF FBO TEMPS PLUS, INC.	5-07-455	TEMP SERVICE WAGES	SANITATION	728.00
		5-07-455	TEMP SERVICE WAGES	SANITATION	728.00
		5-07-455	TEMP SERVICE WAGES	SANTITATION	436.80
		5-07-455	TEMP SERVICE WAGES	SANITATION	673.40

FUND: SANITATION FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		5-07-455	TEMP SERVICE WAGES	SANITATION	728.00
	MEDICAL AIR SERVICES ASSOCIA	5-07-503	GROUP INSURANCE	SANITATION	56.00
	VERIZON	5-07-651	OPERATING EXPENSES - SANIT		79.75
				TOTAL:	41,353.22
PEST CONTROL FUND	VECTOR DISEASE CONTROL	5-20-602	CHEMICALS AND SUPPLI	CITY- CUST ID# OSCEOL02	7,875.45
				TOTAL:	7,875.45

FUND: FIREMEN'S PENSION FU

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	CITY GENERAL FUND	207	GROUP INSURANCE W/H	HEALTH INSURANCE FIRE PENS	19.40
		207	GROUP INSURANCE W/H	HEART STROKE FIRE PENSION	100.44
		207	GROUP INSURANCE W/H	LIFE INSURANCE-FIRE PENSIO	18.96
		207	GROUP INSURANCE W/H	DENTAL FIRE PENSION	164.18
		207	GROUP INSURANCE W/H	VISION FIRE PENSION	45.16
	EFTPS	202	FEDERAL W/H PAYABLE	FEDERAL W/H	1,692.00
			TOTAL:	2,040.14	

===== FUND TOTALS =====

01	OSCEOLA LIGHT & POWER	2,044,839.48
02	CITY GENERAL FUND	862,962.17
03	STREET FUND	35,982.71
04	SANITATION FUND	56,535.75
07	FIREMEN'S PENSION FUND	2,040.14
GRAND TOTAL:		3,002,360.25

TOTAL PAGES: 19

## SELECTION CRITERIA

## SELECTION OPTIONS

VENDOR SET: 01-City of Osceola  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 9/01/2024 THRU 9/30/2024  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 0/00/0000 THRU 99/99/9999  
CHECK DATE: 0/00/0000 THRU 99/99/9999

## PAYROLL SELECTION

PAYROLL EXPENSES: NO  
EXPENSE TYPE: N/A  
CHECK DATE: 0/00/0000 THRU 99/99/9999

## PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Department  
DESCRIPTION: Distribution  
GL ACCTS: YES  
REPORT TITLE: C O U N C I L R E P O R T  
SIGNATURE LINES: 0

## PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM: NO

CITY OF OSCEOLA  
BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

01 -OSCEOLA LIGHT &amp; POWER

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
01-101	CROSS BANK - CD	250,000.00
01-102	FNBEA-OMLP SAVINGS (4591)	876,152.38
01-103	CROSS BANK - CD	250,000.00
01-104	MISC CASH ACCOUNTS	3,971.76
01-105	REGIONS-OMLP GENERAL (0093)	42,093.33
01-107	CASHIER'S FUND	1,500.00
01-108	REGIONS-OMLP PAYROLL (5913)	1,848.19
01-109	CROSS BANK - CD	250,000.00
01-110	ACCOUNTS RECEIVABLE	2,777,646.82
01-113	AMP ACCOUNTS RECEIVABLE	( 1,832.24)
01-115	CADENCE-OMLP GENERAL (0473)	202,747.70
01-116	CADENCE-OMLP PAYROLL (9969)	7,077.43
01-118	EDA GRANT FUND (940216)	5.00
01-119	DRA GRANT FUND (940208)	5.00
01-122	INVENTORY - MATERIAL & SUPPLIE	895,436.94
01-124	A/R - UNBILLED	892,302.03
01-127	SURPLUS UTILITY/COST OF ISSUAN	18,117.65
01-130	DU TO/FROM OTHER FUNDS	1,602,373.47
01-140	2023 BOND FUND	19,459,507.24
01-172	2023 BOND ISSUE COSTS	69,300.00
01-173	2023 BOND ISSUE DISCOUNT	759,036.69
01-181	ELECTRIC POWER PLANT	26,729,517.89
01-182	ISES PLANT	5,848,880.87
01-183	WATER PLANT	11,101,571.59
01-184	RES FOR DEPR ELECT & WATER PLA	( 31,648,111.59)
01-185	TOOLS AND EQUIPMENT	383,907.66
01-186	NEW SEWER SYSTEMS	10,141,150.19
01-187	NEW SEWER CONST CROMPTON	438,266.61
01-188	LAND PLANT SITE	275,886.78
01-189	AUTO & TRUCKS	2,654,311.51
01-190	RES FOR DEPR AUTO & TRUCKS	( 2,384,236.77)
01-191	FURNITURE & FIXTURES	665,670.27
01-192	RES FOR DEPR F&F, TOOLS/EQUIP	( 958,184.45)
		<u>51,605,919.95</u>
<b>TOTAL ASSETS</b>		<b>51,605,919.95</b>
<b>LIABILITIES</b>		
01-201	ACCOUNTS PAYABLE	109,786.32
01-202	FEDERAL W/H PAYABLE	( 57.71)
01-203	SOC SECURITY W/H PAYABLE	( 151.41)
01-204	ARKANSAS W/H PAYABLE	( 40.33)
01-205	GENERAL PENSION W/H	2,395.43
01-206	UNITED WAY W/H	5.00
01-210	PURCHASE POWER PAYABLE	957,373.00
01-214	GARNISHMENTS PAYABLE	( 1,708.19)
01-215	UNAPPLIED CREDITS	19,922.30
01-216	REFUNDS PAYABLE	3,093.74

CITY OF OSCEOLA  
BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

01 -OSCEOLA LIGHT &amp; POWER

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-230	CUSTOMER DEPOSITS REFUNDABLE	338,621.35
01-232	COMPENSATED ABSENCES	30,505.09
01-236	ACCRUED WAGES	45,344.09
01-240	ACCRUED SALES TAX	68,193.00
01-278	2023 BOND PAYABLE	<u>23,590,000.00</u>
	TOTAL LIABILITIES	<u>25,163,282.48</u>
<b>EQUITY</b>		
01-290	RETAINED EARNINGS	<u>24,544,967.34</u>
	TOTAL BEGINNING EQUITY	24,544,967.34
	TOTAL REVENUE	14,135,278.79
	TOTAL EXPENSES	<u>12,237,608.66</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>1,897,670.13</u>
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>26,442,637.47</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	51,605,919.95

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

01 -OSCEOLA LIGHT & POWER  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
ELECTRIC DEPT	14,415,500.00	1,389,320.49	11,901,169.83	82.56	2,514,330.17
WATER DEPT	1,485,000.00	165,939.97	1,335,796.64	89.95	149,203.36
SEWER DEPT	1,080,000.00	98,511.52	798,268.87	73.91	281,731.13
ADMINISTRATION	1,350.00	268.62	100,043.45	7,410.63	( 98,693.45)
TOTAL REVENUES	16,981,850.00	1,654,040.60	14,135,278.79	83.24	2,846,571.21
<u>EXPENDITURE SUMMARY</u>					
ELECTRIC DEPT	11,722,250.00	1,082,527.94	9,786,988.23	83.49	1,935,261.77
WATER DEPT	1,042,900.00	55,253.97	689,115.09	66.08	353,784.91
SEWER DEPT	753,912.00	66,305.44	593,221.88	78.69	160,690.12
ADMINISTRATION	1,096,800.00	12,706.45	1,168,283.46	106.52	( 71,483.46)
TOTAL EXPENDITURES	14,615,862.00	1,216,793.80	12,237,608.66	83.73	2,378,253.34
REVENUES OVER/ (UNDER) EXPENDITURES	2,365,988.00	437,246.80	1,897,670.13		468,317.87

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

01 -OSCEOLA LIGHT &amp; POWER

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ELECTRIC DEPT</b>					
01-4-12-300 SALES	14,200,000.00	1,367,675.84	11,726,048.25	82.58	2,473,951.75
01-4-12-303 LATE PENALTY FEES	150,000.00	13,654.55	101,151.92	67.43	48,848.08
01-4-12-304 RECONNECTION FEES	40,000.00	5,850.00	37,875.00	94.69	2,125.00
01-4-12-305 POLE RENTAL	6,000.00	0.00	18,087.00	301.45	( 12,087.00)
01-4-12-306 CREDIT CARD FEES	12,000.00	1,915.10	14,491.33	120.76	( 2,491.33)
01-4-12-308 NET-METERING FEES	0.00	0.00	100.00	0.00	( 100.00)
01-4-12-310 SERVICE FEES	0.00	0.00	855.00	0.00	( 855.00)
01-4-12-395 MISCELLANEOUS FEES	7,500.00	225.00	2,561.33	34.15	4,938.67
TOTAL ELECTRIC DEPT	14,415,500.00	1,389,320.49	11,901,169.83	82.56	2,514,330.17
<b>WATER DEPT</b>					
01-4-13-300 SALES	1,455,000.00	160,800.11	1,294,213.84	88.95	160,786.16
01-4-13-303 LATE PENALTY FEES	25,000.00	2,019.86	20,327.08	81.31	4,672.92
01-4-13-310 SERVICE FEES	5,000.00	3,120.00	21,255.72	425.11	( 16,255.72)
TOTAL WATER DEPT	1,485,000.00	165,939.97	1,335,796.64	89.95	149,203.36
<b>SEWER DEPT</b>					
01-4-14-300 SALES	1,080,000.00	97,311.52	795,895.52	73.69	284,104.48
01-4-14-310 SERVICE FEES	0.00	1,200.00	2,373.35	0.00	( 2,373.35)
TOTAL SEWER DEPT	1,080,000.00	98,511.52	798,268.87	73.91	281,731.13
<b>ADMINISTRATION</b>					
01-4-15-304 AMP	0.00	( 85.90)	( 711.63)	0.00	711.63
01-4-15-341 ELECTRIC PERMITS	1,200.00	35.00	1,169.00	97.42	31.00
01-4-15-342 PLUMBING PERMITS	150.00	45.00	220.00	146.67	( 70.00)
01-4-15-390 INTEREST INCOME	0.00	274.52	88,754.71	0.00	( 88,754.71)
01-4-15-395 MISCELLANEOUS	0.00	0.00	10,611.37	0.00	( 10,611.37)
TOTAL ADMINISTRATION	1,350.00	268.62	100,043.45	7,410.63	( 98,693.45)
<b>TOTAL REVENUES</b>	<b>16,981,850.00</b>	<b>1,654,040.60</b>	<b>14,135,278.79</b>	<b>83.24</b>	<b>2,846,571.21</b>

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

01 -OSCEOLA LIGHT &amp; POWER

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ELECTRIC DEPT</b>					
01-5-12-400 SALARIES	815,000.00	53,394.77	487,700.52	59.84	327,299.48
01-5-12-455 TEMP SERVICE WAGES	15,000.00	0.00	15,194.20	101.29 (	194.20)
01-5-12-502 PAYROLL TAX	65,200.00	3,936.47	35,841.95	54.97	29,358.05
01-5-12-503 GROUP INSURANCE	60,000.00	3,061.54	33,459.49	55.77	26,540.51
01-5-12-504 PENSION EXPENSE	25,000.00	1,394.26	15,218.77	60.88	9,781.23
01-5-12-510 TRAVEL & TRAINING EXPENSE	7,500.00	0.00	9,725.97	129.68 (	2,225.97)
01-5-12-515 SAFETY SUPPLIES	5,000.00	193.14	1,845.37	36.91	3,154.63
01-5-12-580 UNIFORM EXPENSE	5,000.00	1,044.05	5,203.96	104.08 (	203.96)
01-5-12-601 MATERIALS AND SUPPLIES	15,000.00	1,730.48	22,787.89	151.92 (	7,787.89)
01-5-12-610 TELEPHONE	8,500.00	795.47	8,840.65	104.01 (	340.65)
01-5-12-619 BUILDING EXPENSE	5,000.00	1,265.33	7,892.50	157.85 (	2,892.50)
01-5-12-620 UTILITIES	17,500.00	67.79	9,819.16	56.11	7,680.84
01-5-12-630 INSURANCE	15,000.00	0.00	0.00	0.00	15,000.00
01-5-12-640 DUES, MBRSHPS & SUBSCRIPTIONS	5,000.00	64.57	2,435.84	48.72	2,564.16
01-5-12-647 LICENSES	300.00	0.00	52.00	17.33	248.00
01-5-12-648 IMMUNIZATIONS & PHYSICALS	750.00	0.00	340.00	45.33	410.00
01-5-12-650 REPAIRS & MAINTENANCE - VEH &	50,000.00	3,761.18	13,407.57	26.82	36,592.43
01-5-12-651 OPERATING EXPENSES - VEHICLES	30,000.00	7,530.42	42,573.15	141.91 (	12,573.15)
01-5-12-686 EQUIPMENT RENTAL	0.00	30,656.77	56,115.01	0.00 (	56,115.01)
01-5-12-700 EQUIPMENT PURCHASES	0.00 (	6,572.60)	( 6,572.60)	0.00	6,572.60
01-5-12-710 ELECTRIC POWER PURCHASED	9,940,000.00	925,888.80	8,522,142.58	85.74	1,417,857.42
01-5-12-760 DEPRECIATION	500,000.00	45,833.00	412,497.00	82.50	87,503.00
01-5-12-770 DEPRECIATION-VEHICLES	60,000.00	5,000.00	45,000.00	75.00	15,000.00
01-5-12-774 TREE TRIMMING	75,000.00	0.00	0.00	0.00	75,000.00
01-5-12-860 CONSULTING SERVICES	2,500.00	3,482.50	45,467.25	1,818.69 (	42,967.25)
<b>TOTAL ELECTRIC DEPT</b>	<b>11,722,250.00</b>	<b>1,082,527.94</b>	<b>9,786,988.23</b>	<b>83.49</b>	<b>1,935,261.77</b>
<b>WATER DEPT</b>					
01-5-13-400 SALARIES	380,000.00	24,234.38	244,574.38	64.36	135,425.62
01-5-13-455 TEMP SERVICE WAGES	42,000.00	1,743.00	22,696.80	54.04	19,303.20
01-5-13-502 PAYROLL TAX	30,400.00	1,762.96	17,976.98	59.13	12,423.02
01-5-13-503 GROUP INSURANCE	37,500.00	3,510.00	18,350.71	48.94	19,149.29
01-5-13-504 PENSION EXPENSE	9,000.00	723.12	5,717.26	63.53	3,282.74
01-5-13-510 TRAVEL & TRAINING EXPENSE	1,000.00	0.00	1,839.50	183.95 (	839.50)
01-5-13-515 SAFETY SUPPLIES	2,500.00	186.30	1,874.92	75.00	625.08
01-5-13-580 UNIFORM EXPENSE	7,500.00	0.00	6,754.76	90.06	745.24
01-5-13-601 MATERIALS AND SUPPLIES	30,000.00	3,969.43	31,368.16	104.56 (	1,368.16)
01-5-13-602 CHEMICALS AND SUPPLIES	70,000.00	3,647.02	71,522.19	102.17 (	1,522.19)
01-5-13-608 TOOLS	1,500.00	44.38	2,094.45	139.63 (	594.45)
01-5-13-610 TELEPHONE	20,000.00	227.02	2,817.12	14.09	17,182.88
01-5-13-619 BUILDING EXPENSE	3,000.00	0.00	11,285.49	376.18 (	8,285.49)
01-5-13-620 UTILITIES	55,000.00	60.53	44,079.04	80.14	10,920.96
01-5-13-630 INSURANCE	20,000.00	0.00	0.00	0.00	20,000.00
01-5-13-640 DUES, MBRSHPS & SUBSCRIPTIONS	10,000.00	0.00	13,266.66	132.67 (	3,266.66)
01-5-13-647 LICENSES	8,000.00	0.00	2,582.80	32.29	5,417.20
01-5-13-648 IMMUNIZATIONS & PHYSICALS	500.00	0.00	0.00	0.00	500.00
01-5-13-650 REPAIRS & MAINTENANCE - VEH &	15,000.00	230.91	9,850.67	65.67	5,149.33

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

01 -OSCEOLA LIGHT &amp; POWER

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-5-13-651 OPERATING EXPENSES - VEHICLES	25,000.00	164.92	1,104.59	4.42	23,895.41
01-5-13-652 MANHOLE & PIPE REHAB	5,000.00	0.00	0.00	0.00	5,000.00
01-5-13-682 WELL AND PUMP REPAIRS	5,000.00	0.00	0.00	0.00	5,000.00
01-5-13-683 PUMP AND TANK REPAIRS	60,000.00	0.00	46,608.61	77.68	13,391.39
01-5-13-761 DEPRECIATION-WATER PLANT	175,000.00	12,250.00	110,250.00	63.00	64,750.00
01-5-13-770 DEPRECIATION-VEHICLES	30,000.00	2,500.00	22,500.00	75.00	7,500.00
TOTAL WATER DEPT	1,042,900.00	55,253.97	689,115.09	66.08	353,784.91

SEWER DEPT

01-5-14-400 SALARIES	240,000.00	31,629.44	289,631.37	120.68 (	49,631.37)
01-5-14-455 TEMP SERVICE WAGES	30,000.00	0.00	9,730.00	32.43	20,270.00
01-5-14-502 PAYROLL TAX	19,200.00	2,342.96	21,488.04	111.92 (	2,288.04)
01-5-14-503 GROUP INSURANCE	12,500.00	1,981.94	16,329.01	130.63 (	3,829.01)
01-5-14-504 PENSION EXPENSE	5,400.00	598.50	5,720.04	105.93 (	320.04)
01-5-14-510 TRAVEL & TRAINING EXPENSE	1,000.00	0.00	79.40	7.94	920.60
01-5-14-515 SAFETY SUPPLIES	1,000.00	0.00	926.49	92.65	73.51
01-5-14-580 UNIFORM EXPENSE	3,500.00	1,137.80	2,015.44	57.58	1,484.56
01-5-14-601 MATERIALS AND SUPPLIES	30,000.00	5,403.35	26,258.18	87.53	3,741.82
01-5-14-602 CHEMICALS AND SUPPLIES	5,500.00	0.00	1,053.03	19.15	4,446.97
01-5-14-608 TOOLS	2,500.00	0.00	1,344.38	53.78	1,155.62
01-5-14-610 TELEPHONE	2,500.00	0.00	0.00	0.00	2,500.00
01-5-14-619 BUILDING EXPENSE	1,000.00	445.50	797.50	79.75	202.50
01-5-14-620 UTILITIES	40,000.00	1,454.51	33,487.07	83.72	6,512.93
01-5-14-630 INSURANCE	2,500.00	0.00	0.00	0.00	2,500.00
01-5-14-640 DUES, MBRSHPS & SUBSCRIPTIONS	200.00	0.00	7,273.49	3,636.75 (	7,073.49)
01-5-14-647 LICENSES	14,500.00	0.00	400.00	2.76	14,100.00
01-5-14-648 IMMUNIZATIONS & PHYSICALS	250.00	32.00	205.00	82.00	45.00
01-5-14-650 REPAIRS & MAINTENANCE - VEH &	20,000.00	2,384.56	15,588.27	77.94	4,411.73
01-5-14-651 OPERATING EXPENSES - VEHICLES	10,000.00	3,769.49	16,684.19	166.84 (	6,684.19)
01-5-14-683 PUMP AND TANK REPAIRS	45,000.00	59.39	8,616.98	19.15	36,383.02
01-5-14-762 DEPRICITION SEWER SYSTEMS	245,000.00	13,369.00	120,321.00	49.11	124,679.00
01-5-14-770 DEPRECIATION-VEHICLES	20,362.00	1,697.00	15,273.00	75.01	5,089.00
01-5-14-860 CONSULTING SERVICES	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL SEWER DEPT	753,912.00	66,305.44	593,221.88	78.69	160,690.12

ADMINISTRATION

01-5-15-400 SALARIES	385,000.00	31,569.34	314,606.58	81.72	70,393.42
01-5-15-455 TEMP SERVICE WAGES	0.00	0.00	2,093.00	0.00 (	2,093.00)
01-5-15-502 PAYROLL TAX	30,800.00	2,357.63	28,323.91	91.96	2,476.09
01-5-15-503 GROUP INSURANCE	50,000.00	2,365.44	21,780.18	43.56	28,219.82
01-5-15-504 PENSION EXPENSE	7,500.00	843.18	5,635.35	75.14	1,864.65
01-5-15-510 TRAVEL & TRAINING EXPENSE	2,500.00	0.00	0.00	0.00	2,500.00
01-5-15-515 SAFETY SUPPLIES	1,000.00	29.70	677.45	67.75	322.55
01-5-15-516 HR MATERIALS & SUPPLIES	5,000.00	760.40	7,027.41	140.55 (	2,027.41)
01-5-15-580 UNIFORM EXPENSE	0.00	0.00	122.36	0.00 (	122.36)
01-5-15-601 MATERIALS AND SUPPLIES	50,000.00 (	1,184.67)	59,391.37	118.78 (	9,391.37)
01-5-15-605 OFFICE EXPENSE	0.00	8,418.20	16,805.33	0.00 (	16,805.33)
01-5-15-606 POSTAGE	25,000.00	6,409.51	32,733.08	130.93 (	7,733.08)
01-5-15-607 PUBLISHING ORDINANCES & NOTICE	0.00	231.00	2,260.13	0.00 (	2,260.13)
01-5-15-610 TELEPHONE	27,500.00	4,756.02	26,548.20	96.54	951.80

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

01 -OSCEOLA LIGHT &amp; POWER

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
01-5-15-619 BUILDING EXPENSE	25,000.00	4,046.07	17,365.46	69.46	7,634.54
01-5-15-620 UTILITIES	25,000.00	329.96	3,830.04	15.32	21,169.96
01-5-15-630 INSURANCE	2,000.00	281.73	61,094.09	3,054.70 (	59,094.09)
01-5-15-640 DUES, MBRSHPS & SUBSCRIPTIONS	30,000.00	17,083.96	73,416.39	244.72 (	43,416.39)
01-5-15-642 UNEMPLOYMENT BENEFIT ASSMT	0.00	1,288.00	2,576.00	0.00 (	2,576.00)
01-5-15-643 AUDIT FEES	45,000.00	0.00	0.00	0.00	45,000.00
01-5-15-644 LEGAL EXPENSES	10,000.00	0.00	0.00	0.00	10,000.00
01-5-15-645 ADV, PROMOTIONS & DONATIONS	30,000.00	0.00	48,457.38	161.52 (	18,457.38)
01-5-15-647 LICENSES	2,000.00	0.00	32,503.35	1,625.17 (	30,503.35)
01-5-15-648 IMMUNIZATIONS & PHYSICALS	1,500.00	32.00	96.00	6.40	1,404.00
01-5-15-650 REPAIRS & MAINTENANCE - VEH &	0.00	0.00	111.00	0.00 (	111.00)
01-5-15-651 OPERATING EXPENSES - VEHICLES	0.00	0.00	35.00	0.00 (	35.00)
01-5-15-686 EQUIPMENT RENTAL	7,500.00	0.00	0.00	0.00	7,500.00
01-5-15-763 DEPRECIATION	5,000.00	417.00	3,753.00	75.06	1,247.00
01-5-15-860 CONSULTING SERVICES	72,500.00	14,583.21	55,903.11	77.11	16,596.89
01-5-15-883 BAD ACCOUNTS	75,000.00	( 1,054.76) (	12,552.15)	16.74-	87,552.15
01-5-15-886 INTEREST EXPENSE	180,000.00	( 80,846.47)	352,297.66	195.72 (	172,297.66)
01-5-15-887 BOND PAYING AGENT EXPENSE	1,500.00	0.00	11,260.00	750.67 (	9,760.00)
01-5-15-898 CASH OVER AND SHORT	500.00	( 10.00)	132.78	26.56	367.22
TOTAL ADMINISTRATION	1,096,800.00	12,706.45	1,168,283.46	106.52 (	71,483.46)
 TOTAL EXPENDITURES	14,615,862.00	1,216,793.80	12,237,608.66	83.73	2,378,253.34
 REVENUES OVER/ (UNDER) EXPENDITURES	2,365,988.00	437,246.80	1,897,670.13		468,317.87

CITY OF OSCEOLA  
BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

02 -CITY GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
02-101	REGIONS-COMM CTR & GOLF (0051)	107,912.37
02-105	REGIONS-CITY GENERAL(0638)	157,111.98
02-107	MISC CASH ACCOUNTS	70,267.33
02-108	REGIONS-CITY GEN PAYROLL(5948)	8,262.82
02-109	REGIONS-FIRE DEPT ACT833(0697)	196,087.89
02-112	FBNEA - MAIN. TAX FUND (5808)	84,104.01
02-114	MUNICIPAL PROPERTY PROGRAM	517.54
02-115	CADENCE-CITY GENERAL(0430)	785,167.66
02-116	BANCORP-CITY GEN PAYROLL(0465)	8,887.36
02-118	CROSS BANK -CITY GEN SAV(7010)	8,657.28
02-121	CROSS BK-CONFINED SPACE GRANT	95,625.97
02-122	2024 BOND FUND	654,018.61
02-130	DUE TO/FROM OTHER FUNDS	( 1,042,885.53)
		<u>1,133,735.29</u>
<b>TOTAL ASSETS</b>		
		<u>1,133,735.29</u>
<b>LIABILITIES</b>		
02-201	ACCOUNTS PAYABLE	239,855.13
02-202	FEDERAL W/H PAYABLE	689.32
02-203	SOC SECURITY W/H PAYABLE	( 185.65)
02-204	ARKANSAS W/H PAYABLE	( 29.51)
02-205	GENERAL PENSION W/H	1,689.47
02-206	UNITED WAY W/H	55.00
02-210	FIREMENS PENSION W/H	( 6,427.63)
02-212	POLICE PENSION W/H	( 8,264.74)
02-214	GARNISHMENTS PAYABLE	( 4,023.38)
02-236	ACCRUED WAGES	<u>104,933.48</u>
	<b>TOTAL LIABILITIES</b>	<u>328,291.49</u>
<b>EQUITY</b>		
02-291	BEGINNING FUND BALANCE	<u>99,126.69</u>
	<b>TOTAL BEGINNING EQUITY</b>	<u>99,126.69</u>
	<b>TOTAL REVENUE</b>	<u>7,027,729.55</u>
	<b>TOTAL EXPENSES</b>	<u>6,321,412.44</u>
	<b>TOTAL REVENUE OVER/(UNDER) EXPENSES</b>	<u>706,317.11</u>
	<b>TOTAL EQUITY &amp; REV. OVER/(UNDER) EXP.</b>	<u>805,443.80</u>
	<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/(UNDER) EXP.</b>	<u>1,133,735.29</u>

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

02 -CITY GENERAL FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b><u>REVENUE SUMMARY</u></b>					
ADMINISTRATION	8,167,898.00	1,691,690.00	6,232,528.09	76.31	1,935,369.91
POLICE DEPT	502,000.00	22,629.74	377,145.21	75.13	124,854.79
FIRE DEPT	200,000.00	185,118.38	265,186.26	132.59	( 65,186.26)
PARKS & RECREATION DEPT	170,000.00	10,234.17	115,633.43	68.02	54,366.57
GOLF COURSE FUND	55,465.00	2,741.56	36,496.56	65.80	18,968.44
HUMANE SHELTER FUND	2,500.00	160.00	740.00	29.60	1,760.00
<b>TOTAL REVENUES</b>	<b>9,097,863.00</b>	<b>1,912,573.85</b>	<b>7,027,729.55</b>	<b>77.25</b>	<b>2,070,133.45</b>
	=====	=====	=====	=====	=====
<b><u>EXPENDITURE SUMMARY</u></b>					
ADMINISTRATION	4,387,183.00	74,413.78	915,163.66	20.86	3,472,019.34
POLICE DEPT	2,579,500.00	184,020.86	2,343,854.36	90.86	235,645.64
FIRE DEPT	1,512,985.00	296,536.55	1,238,783.34	81.88	274,201.66
PARKS & RECREATION DEPT	951,700.00	58,494.56	831,334.99	87.35	120,365.01
MUNICIPAL COURT	106,798.00	11,937.66	61,547.02	57.63	45,250.98
JAIL DEPARTMENT	345,500.00	118,515.03	528,345.07	152.92	( 182,845.07)
CODE ENFORCEMENT	356,800.00	14,405.64	63,447.90	17.78	293,352.10
GOLF COURSE FUND	286,310.00	18,841.20	221,362.14	77.32	64,947.86
HUMANE SHELTER FUND	194,250.00	12,455.36	117,573.96	60.53	76,676.04
<b>TOTAL EXPENDITURES</b>	<b>10,721,026.00</b>	<b>789,620.64</b>	<b>6,321,412.44</b>	<b>58.96</b>	<b>4,399,613.56</b>
	=====	=====	=====	=====	=====
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>( 1,623,163.00)</b>	<b>1,122,953.21</b>	<b>706,317.11</b>		<b>( 2,329,480.11)</b>

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

## 02 -CITY GENERAL FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
02-4-01-310 PROPERTY TAXES	715,000.00	12,731.34	480,646.24	67.22	234,353.76
02-4-01-314 GENERAL REVENUE (STATE OF ARK)	115,000.00	7,147.84	82,322.32	71.58	32,677.68
02-4-01-315 PRIVILEGE TAX -- CITY	8,000.00	25.00	9,375.00	117.19	( 1,375.00)
02-4-01-316 PILOT-FED HOUSING AUTHORITY	3,315.00	0.00	0.00	0.00	3,315.00
02-4-01-317 PILOT-PLUM POINT ENERGY STA	870,000.00	1,037,798.54	1,037,798.54	119.29	( 167,798.54)
02-4-01-323 A & P TAX REVENUE	32,000.00	4,623.13	41,495.28	129.67	( 9,495.28)
02-4-01-325 GAS FRANCHISE TAX	85,000.00	0.00	95,704.10	112.59	( 10,704.10)
02-4-01-328 TELEPHONE EXCISE TAX	20,000.00	6,000.00	6,000.00	30.00	14,000.00
02-4-01-331 CABLE FRANCHISE TAX	20,000.00	1,289.69	10,714.50	53.57	9,285.50
02-4-01-345 BUILDING PERMITS	2,000.00	87.13	5,520.54	276.03	( 3,520.54)
02-4-01-375 PLANNING COMMISSION	100.00	0.00	0.00	0.00	100.00
02-4-01-384 CODE RED CONTRIBUTIONS	( 3,750.00)	0.00	0.00	0.00	( 3,750.00)
02-4-01-390 INTEREST INCOME	500.00	122.83	902.01	180.40	( 402.01)
02-4-01-394 COUNTY SALES TAX	1,300,000.00	161,538.46	1,467,169.37	112.86	( 167,169.37)
02-4-01-395 MISCELLANEOUS	3,750,733.00	1,210.00	12,912.90	0.34	3,737,820.10
02-4-01-397 CITY SALES TAX	1,250,000.00	459,116.04	2,936,155.75	234.89	( 1,686,155.75)
02-4-01-398 RENT INCOME	0.00	0.00	45,811.54	0.00	( 45,811.54)
TOTAL ADMINISTRATION	8,167,898.00	1,691,690.00	6,232,528.09	76.31	1,935,369.91
<b>POLICE DEPT</b>					
02-4-02-335 FINES & FORFEITURES	300,000.00	21,455.64	360,262.55	120.09	( 60,262.55)
02-4-02-337 OPD RECEIPTS	2,000.00	0.00	0.00	0.00	2,000.00
02-4-02-338 JAIL RECEIPTS	100,000.00	75.00	2,075.00	2.08	97,925.00
02-4-02-396 GRANT INCOME	100,000.00	1,099.10	14,807.66	14.81	85,192.34
TOTAL POLICE DEPT	502,000.00	22,629.74	377,145.21	75.13	124,854.79
<b>FIRE DEPT</b>					
02-4-03-380 CONTRACT TRAINING RECEIPTS	0.00	4,166.00	37,494.00	0.00	( 37,494.00)
02-4-03-396 GRANT INCOME	200,000.00	180,952.38	227,692.26	113.85	( 27,692.26)
TOTAL FIRE DEPT	200,000.00	185,118.38	265,186.26	132.59	( 65,186.26)
<b>PARKS &amp; RECREATION DEPT</b>					
02-4-04-350 ADMISSION FEES	95,000.00	10,234.17	115,633.43	121.72	( 20,633.43)
02-4-04-396 GRANT INCOME	75,000.00	0.00	0.00	0.00	75,000.00
TOTAL PARKS & RECREATION DEPT	170,000.00	10,234.17	115,633.43	68.02	54,366.57
<b>GOLF COURSE FUND</b>					
02-4-18-360 GOLF COURSE MEMBERSHIP FEES	45,000.00	2,081.56	30,881.56	68.63	14,118.44
02-4-18-362 GREENS FEES	815.00	0.00	0.00	0.00	815.00
02-4-18-364 CART SHED RENTALS	8,500.00	660.00	5,615.00	66.06	2,885.00
02-4-18-365 PRO SHOP SALES	1,150.00	0.00	0.00	0.00	1,150.00
TOTAL GOLF COURSE FUND	55,465.00	2,741.56	36,496.56	65.80	18,968.44
<b>HUMANE SHELTER FUND</b>					
02-4-19-340 ANIMAL SHELTER RECEIPTS	2,500.00	160.00	740.00	29.60	1,760.00
TOTAL HUMANE SHELTER FUND	2,500.00	160.00	740.00	29.60	1,760.00
<b>TOTAL REVENUES</b>	<b>9,097,863.00</b>	<b>1,912,573.85</b>	<b>7,027,729.55</b>	<b>77.25</b>	<b>2,070,133.45</b>

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

02 -CITY GENERAL FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

02 -CITY GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>ADMINISTRATION</b>					
02-5-01-400 SALARIES	135,000.00	17,782.69	161,602.39	119.71 (	26,602.39)
02-5-01-501 TRAVEL & PUBLIC RELATIONS	5,000.00	3,991.47	5,212.04	104.24 (	212.04)
02-5-01-502 PAYROLL TAX	10,800.00	943.00	8,506.40	78.76	2,293.60
02-5-01-503 GROUP INSURANCE	45,000.00	6,227.01	57,141.50	126.98 (	12,141.50)
02-5-01-504 PENSION EXPENSE	55,000.00	3,113.44	29,834.08	54.24	25,165.92
02-5-01-510 TRAVEL & TRAINING EXPENSE	12,000.00	467.08	25,006.86	208.39 (	13,006.86)
02-5-01-601 MATERIALS AND SUPPLIES	30,000.00	9,608.41	78,441.48	261.47 (	48,441.48)
02-5-01-605 OFFICE EXPENSE	5,000.00	0.00	0.00	0.00	5,000.00
02-5-01-607 PUBLISHING ORDINANCES & NOTICE	7,500.00	967.00	10,290.84	137.21 (	2,790.84)
02-5-01-610 TELEPHONE	3,500.00	0.00	240.26	6.86	3,259.74
02-5-01-619 BUILDING EXPENSE	35,000.00	1,210.00	9,562.35	27.32	25,437.65
02-5-01-620 UTILITIES	45,000.00	183.25	6,538.50	14.53	38,461.50
02-5-01-625 RENT	1,000.00	1,052.10	1,052.10	105.21 (	52.10)
02-5-01-626 A & P EXPENSES	30,000.00	8,420.50	39,848.28	132.83 (	9,848.28)
02-5-01-630 INSURANCE	34,000.00	0.00	0.00	0.00	34,000.00
02-5-01-640 DUES, MBRSHPS & SUBSCRIPTIONS	3,500.00	112.27	4,422.78	126.37 (	922.78)
02-5-01-642 UNEMPLOYMENT BENEFIT ASSMT	0.00	1,522.00	3,044.00	0.00 (	3,044.00)
02-5-01-644 LEGAL EXPENSES	20,000.00	4,675.00	17,725.00	88.63	2,275.00
02-5-01-645 ADV, PROMOTIONS & DONATIONS	6,000.00	386.00	9,833.77	163.90 (	3,833.77)
02-5-01-647 LICENSES	250.00	0.00	185.00	74.00	65.00
02-5-01-648 IMMUNIZATIONS & PHYSICALS	0.00	32.00	32.00	0.00 (	32.00)
02-5-01-650 REPAIRS & MAINTENANCE - VEH &	1,200.00	0.00	0.00	0.00	1,200.00
02-5-01-687 ELECTION EXPENSE	0.00	0.00	4,722.79	0.00 (	4,722.79)
02-5-01-700 EQUIPMENT PURCHASES	30,000.00	0.00	4,670.28	15.57	25,329.72
02-5-01-750 ROSENWALD BLDG EXPENSE	7,500.00	212.07	3,799.57	50.66	3,700.43
02-5-01-751 SR. CITIZEN BLDG EXPENSE	5,000.00	182.82	3,574.86	71.50	1,425.14
02-5-01-753 COSTON BLDG EXP	1,500.00	2,852.23	4,795.53	319.70 (	3,295.53)
02-5-01-801 PLANNING COMMISSION EXPENSE	200.00	0.00	0.00	0.00	200.00
02-5-01-860 CONSULTING SERVICES	132,500.00	4,681.77	121,101.08	91.40	11,398.92
02-5-01-861 INDUSTRIAL INCENTIVES	0.00	6,250.00	65,250.00	0.00 (	65,250.00)
02-5-01-898 ABANDONED/CONDEMNED PROP EXP	0.00 (	458.33)	24,125.01	0.00 (	24,125.01)
02-5-01-899 MISCELLANEOUS	3,725,733.00	0.00	214,604.91	5.76	3,511,128.09
<b>TOTAL ADMINISTRATION</b>	<b>4,387,183.00</b>	<b>74,413.78</b>	<b>915,163.66</b>	<b>20.86</b>	<b>3,472,019.34</b>
<b>POLICE DEPT</b>					
02-5-02-400 SALARIES	1,650,000.00	129,475.66	1,311,631.94	79.49	338,368.06
02-5-02-414 SALARIES-GRANT/OPD	( 60,000.00) (	12,120.00) (	118,318.85)	197.20	58,318.85
02-5-02-426 AUXILIARY POLICE	2,000.00	0.00	2,400.21	120.01 (	400.21)
02-5-02-502 PAYROLL TAX	132,000.00	9,679.23	97,714.85	74.03	34,285.15
02-5-02-503 GROUP INSURANCE	135,000.00	7,519.42	71,100.37	52.67	63,899.63
02-5-02-504 PENSION EXPENSE	181,500.00	1,473.41	179,207.35	98.74	2,292.65
02-5-02-510 TRAVEL & TRAINING EXPENSE	10,000.00	2,069.95	14,841.11	148.41 (	4,841.11)
02-5-02-515 SAFETY SUPPLIES	0.00	0.00	386.89	0.00 (	386.89)
02-5-02-580 UNIFORM EXPENSE	20,000.00	440.52	11,017.24	55.09	8,982.76
02-5-02-581 UNIFORM LAUNDRY	0.00	0.00	645.37	0.00 (	645.37)
02-5-02-601 MATERIALS AND SUPPLIES	50,000.00	7,433.85	35,146.68	70.29	14,853.32
02-5-02-610 TELEPHONE	35,000.00	1,967.60	33,356.73	95.30	1,643.27

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

## 02 -CITY GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
02-5-02-619 BUILDING EXPENSE	1,500.00	0.00	178,417.10	1,894.47 (	176,917.10)
02-5-02-620 UTILITIES	7,500.00	1,927.01	12,569.14	167.59 (	5,069.14)
02-5-02-630 INSURANCE	30,000.00	0.00	0.00	0.00	30,000.00
02-5-02-640 DUES, MBRSHPS & SUBSCRIPTIONS	25,000.00	8,535.31	47,277.33	189.11 (	22,277.33)
02-5-02-648 IMMUNIZATIONS & PHYSICALS	5,000.00	32.00	1,789.00	35.78	3,211.00
02-5-02-650 REPAIRS & MAINTENANCE - VEH &	50,000.00	4,593.50	18,881.25	37.76	31,118.75
02-5-02-651 OPERATING EXPENSES - VEHICLES	55,000.00	20,993.40	79,415.02	144.39 (	24,415.02)
02-5-02-700 EQUIPMENT PURCHASES	250,000.00	0.00	366,375.63	146.55 (	116,375.63)
TOTAL POLICE DEPT	2,579,500.00	184,020.86	2,343,854.36	90.86	235,645.64

FIRE DEPT

02-5-03-400 SALARIES	885,000.00	82,685.65	740,651.40	83.69	144,348.60
02-5-03-427 FIRE SCRIPT-REDEEMED	12,000.00	1,595.00	26,574.33	221.45 (	14,574.33)
02-5-03-502 PAYROLL TAX	17,700.00	1,396.59	12,560.47	70.96	5,139.53
02-5-03-503 GROUP INSURANCE	72,000.00	5,497.27	37,136.07	51.58	34,863.93
02-5-03-504 PENSION EXPENSE	128,000.00	66.00	113,001.82	88.28	14,998.18
02-5-03-510 TRAVEL & TRAINING EXPENSE	4,000.00	284.66	2,574.81	64.37	1,425.19
02-5-03-515 SAFETY SUPPLIES	1,000.00	0.00	454.69	45.47	545.31
02-5-03-580 UNIFORM EXPENSE	7,500.00	1,936.49	6,637.83	88.50	862.17
02-5-03-601 MATERIALS AND SUPPLIES	20,000.00	16,526.98	34,855.84	174.28 (	14,855.84)
02-5-03-610 TELEPHONE	20,000.00	1,021.15	10,036.93	50.18	9,963.07
02-5-03-619 BUILDING EXPENSE	7,000.00	94.33	8,257.11	117.96 (	1,257.11)
02-5-03-620 UTILITIES	8,500.00	356.19	9,748.98	114.69 (	1,248.98)
02-5-03-630 INSURANCE	50,000.00	0.00	0.00	0.00	50,000.00
02-5-03-640 DUES, MBRSHPS & SUBSCRIPTIONS	400.00	0.00	506.53	126.63 (	106.53)
02-5-03-648 IMMUNIZATIONS & PHYSICALS	2,000.00	0.00	2,105.00	105.25 (	105.00)
02-5-03-650 REPAIRS & MAINTENANCE - VEH &	22,000.00	1,960.77	16,369.01	74.40	5,630.99
02-5-03-651 OPERATING EXPENSES - VEHICLES	18,000.00	2,163.09	17,330.22	96.28	669.78
02-5-03-686 EQUIPMENT RENTAL	22,000.00	0.00	9,885.73	44.94	12,114.27
02-5-03-700 EQUIPMENT PURCHASES	165,885.00	180,952.38	190,096.57	114.60 (	24,211.57)
02-5-03-895 CAPITAL LEASE PAYMENTS	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL FIRE DEPT	1,512,985.00	296,536.55	1,238,783.34	81.88	274,201.66

PARKS & RECREATION DEPT

02-5-04-400 SALARIES	390,000.00	29,035.48	293,091.55	75.15	96,908.45
02-5-04-435 SUMMER WORKERS	17,500.00	0.00	0.00	0.00	17,500.00
02-5-04-455 TEMP SERVICE WAGES	10,000.00	1,612.80	44,142.00	441.42 (	34,142.00)
02-5-04-502 PAYROLL TAX	31,200.00	2,110.20	21,367.00	68.48	9,833.00
02-5-04-503 GROUP INSURANCE	30,000.00	2,569.79	22,886.57	76.29	7,113.43
02-5-04-504 PENSION EXPENSE	5,500.00	502.56	4,774.32	86.81	725.68
02-5-04-510 TRAVEL & TRAINING EXPENSE	12,000.00	0.00	372.41	3.10	11,627.59
02-5-04-515 SAFETY SUPPLIES	3,000.00	1,052.02	2,405.88	80.20	594.12
02-5-04-601 MATERIALS AND SUPPLIES	103,000.00	4,217.13	51,980.38	50.47	51,019.62
02-5-04-610 TELEPHONE	5,000.00	84.62	3,211.38	64.23	1,788.62
02-5-04-619 BUILDING EXPENSE	35,000.00	1,300.19	27,179.18	77.65	7,820.82
02-5-04-620 UTILITIES	35,500.00	2,056.85	24,210.17	68.20	11,289.83
02-5-04-630 INSURANCE	7,500.00	0.00	0.00	0.00	7,500.00
02-5-04-640 DUES, MBRSHPS & SUBSCRIPTIONS	2,000.00	0.00	340.03	17.00	1,659.97
02-5-04-645 ADV, PROMOTIONS & DONATIONS	2,000.00	0.00	17,718.00	885.90 (	15,718.00)
02-5-04-647 LICENSES	2,000.00	0.00	78.91	3.95	1,921.09

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

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02 -CITY GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
02-5-04-648 IMMUNIZATIONS & PHYSICALS	500.00	32.00	96.00	19.20	404.00
02-5-04-650 REPAIRS & MAINTENANCE - VEH &	25,000.00	444.48	8,113.12	32.45	16,886.88
02-5-04-651 OPERATING EXPENSES - VEHICLES	20,000.00	2,682.83	9,281.36	46.41	10,718.64
02-5-04-700 EQUIPMENT PURCHASES	150,000.00	0.00	0.00	0.00	150,000.00
02-5-04-725 ATHLETIC EQUIPMENT	40,000.00	10,633.93	50,712.71	126.78	( 10,712.71)
02-5-04-890 CAPITAL IMPROVEMENTS	0.00	0.00	229,618.60	0.00	( 229,618.60)
02-5-04-895 CAPITAL LEASE PAYMENTS	25,000.00	159.68	19,755.42	79.02	5,244.58
TOTAL PARKS & RECREATION DEPT	951,700.00	58,494.56	831,334.99	87.35	120,365.01
 <u>MUNICIPAL COURT</u>					
02-5-05-421 JUDGE'S SALARY	30,000.00	2,443.75	21,993.75	73.31	8,006.25
02-5-05-422 CLERK'S SALARY	111,480.00	8,255.38	79,996.33	71.76	31,483.67
02-5-05-502 PAYROLL TAX	11,318.00	623.88	6,047.00	53.43	5,271.00
02-5-05-503 GROUP INSURANCE	10,000.00	325.94	3,276.40	32.76	6,723.60
02-5-05-510 TRAVEL & TRAINING EXPENSE	2,000.00	0.00	3,691.93	184.60	( 1,691.93)
02-5-05-601 MATERIALS AND SUPPLIES	2,000.00	288.71	5,045.18	252.26	( 3,045.18)
02-5-05-640 DUES, MBRSHPS & SUBSCRIPTIONS	0.00	0.00	675.00	0.00	( 675.00)
02-5-05-899 MISCELLANEOUS	( 60,000.00)	0.00	( 59,178.57)	98.63	( 821.43)
TOTAL MUNICIPAL COURT	106,798.00	11,937.66	61,547.02	57.63	45,250.98
 <u>JAIL DEPARTMENT</u>					
02-5-11-400 SALARIES	175,000.00	14,550.73	205,376.15	117.36	( 30,376.15)
02-5-11-455 TEMP SERVICE WAGES	50,000.00	2,793.20	52,101.75	104.20	( 2,101.75)
02-5-11-502 PAYROLL TAX	14,000.00	1,097.23	15,425.42	110.18	( 1,425.42)
02-5-11-503 GROUP INSURANCE	15,000.00	2,328.50	32,994.21	219.96	( 17,994.21)
02-5-11-504 PENSION EXPENSE	1,250.00	177.38	1,658.50	132.68	( 408.50)
02-5-11-510 TRAVEL & TRAINING EXPENSE	2,000.00	0.00	1,369.67	68.48	630.33
02-5-11-580 UNIFORM EXPENSE	1,000.00	0.00	1,067.24	106.72	( 67.24)
02-5-11-601 MATERIALS AND SUPPLIES	40,000.00	1,481.05	19,401.77	48.50	20,598.23
02-5-11-619 BUILDING EXPENSE	0.00	85,201.02	104,556.49	0.00	( 104,556.49)
02-5-11-620 UTILITIES	20,800.00	13.43	8,171.68	39.29	12,628.32
02-5-11-630 INSURANCE	200.00	0.00	0.00	0.00	200.00
02-5-11-648 IMMUNIZATIONS & PHYSICALS	1,000.00	120.00	2,418.00	241.80	( 1,418.00)
02-5-11-650 REPAIRS & MAINTENANCE - VEH &	0.00	0.00	1,041.71	0.00	( 1,041.71)
02-5-11-655 JAIL MAINTENANCE FUND	25,000.00	2,584.91	4,360.54	17.44	20,639.46
02-5-11-656 JAIL FOOD EXPENSE	0.00	7,619.40	74,674.88	0.00	( 74,674.88)
02-5-11-659 INMATE MEDICAL	250.00	483.05	2,376.64	950.66	( 2,126.64)
02-5-11-686 EQUIPMENT RENTAL	0.00	0.00	1,285.29	0.00	( 1,285.29)
02-5-11-700 EQUIPMENT PURCHASES	0.00	65.13	65.13	0.00	( 65.13)
TOTAL JAIL DEPARTMENT	345,500.00	118,515.03	528,345.07	152.92	( 182,845.07)
 <u>CODE ENFORCEMENT</u>					
02-5-17-400 SALARIES	125,000.00	3,846.16	25,288.50	20.23	99,711.50
02-5-17-502 PAYROLL TAX	10,000.00	291.82	1,924.93	19.25	8,075.07
02-5-17-503 GROUP INSURANCE	8,800.00	1,818.09	14,009.54	159.20	( 5,209.54)
02-5-17-510 TRAVEL & TRAINING EXPENSE	5,000.00	0.00	34.71	0.69	4,965.29
02-5-17-580 UNIFORM EXPENSE	0.00	93.08	192.73	0.00	( 192.73)
02-5-17-601 MATERIALS AND SUPPLIES	10,000.00	7,211.28	14,554.72	145.55	( 4,554.72)
02-5-17-610 TELEPHONE	0.00	97.17	701.22	0.00	( 701.22)
02-5-17-647 LICENSES	0.00	0.00	50.00	0.00	( 50.00)

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

## 02 -CITY GENERAL FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
02-5-17-648 IMMUNITATIONS & PHYSICALS	0.00	0.00	77.00	0.00 (	77.00)
02-5-17-650 REPAIRS & MAINTENANCE - VEH &	0.00	262.00	3,135.00	0.00 (	3,135.00)
02-5-17-651 OPERATING EXPENSES- VEHICLES	10,000.00	786.04	3,479.55	34.80	6,520.45
02-5-17-700 EQUIPMENT PURCHASES	48,000.00	0.00	0.00	0.00	48,000.00
02-5-17-899 MISCELLANEOUS	140,000.00	0.00	0.00	0.00	140,000.00
TOTAL CODE ENFORCEMENT	356,800.00	14,405.64	63,447.90	17.78	293,352.10

## GOLF COURSE FUND

02-5-18-400 SALARIES	98,000.00	12,510.68	94,509.16	96.44	3,490.84
02-5-18-455 TEMP SERVICE WAGES	40,000.00	672.00	29,761.20	74.40	10,238.80
02-5-18-502 PAYROLL TAX	7,840.00	950.67	7,169.17	91.44	670.83
02-5-18-503 GROUP INSURANCE	10,000.00	766.97	3,977.73	39.78	6,022.27
02-5-18-504 PENSION EXPENSE	3,270.00	232.32	2,207.04	67.49	1,062.96
02-5-18-515 SAFETY SUPPLIES	0.00	0.00	395.01	0.00 (	395.01)
02-5-18-601 MATERIALS AND SUPPLIES	45,000.00	1,586.28	36,928.20	82.06	8,071.80
02-5-18-610 TELEPHONE	2,500.00	42.31	1,358.63	54.35	1,141.37
02-5-18-619 BUILDING EXPENSE	0.00	158.40	2,651.38	0.00 (	2,651.38)
02-5-18-620 UTILITIES	5,700.00	465.09	4,627.08	81.18	1,072.92
02-5-18-630 INSURANCE	6,000.00	0.00	0.00	0.00	6,000.00
02-5-18-640 DUES, MBRSHPS & SUBSCRIPTIONS	0.00	0.00	247.68	0.00 (	247.68)
02-5-18-650 REPAIRS & MAINTENANCE - VEH &	12,500.00	277.77	16,831.37	134.65 (	4,331.37)
02-5-18-651 OPERATING EXPENSES - VEHICLES	15,000.00	55.39	6,961.01	46.41	8,038.99
02-5-18-686 EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00
02-5-18-700 EQUIPMENT PURCHASES	5,000.00	0.00	68.58	1.37	4,931.42
02-5-18-895 CAPITAL LEASE PAYMENTS	35,000.00	1,123.32	13,668.90	39.05	21,331.10
TOTAL GOLF COURSE FUND	286,310.00	18,841.20	221,362.14	77.32	64,947.86

## HUMANE SHELTER FUND

02-5-19-400 SALARIES	80,000.00	5,938.44	67,922.95	84.90	12,077.05
02-5-19-455 TEMP SERVICE WAGES	15,000.00	509.60	3,339.70	22.26	11,660.30
02-5-19-502 PAYROLL TAX	6,400.00	447.40	5,051.72	78.93	1,348.28
02-5-19-503 GROUP INSURANCE	6,000.00	383.28	4,852.00	80.87	1,148.00
02-5-19-504 PENSION EXPENSE	1,250.00	109.74	1,042.53	83.40	207.47
02-5-19-510 TRAVEL & TRAINING EXPENSE	250.00	0.00	0.00	0.00	250.00
02-5-19-515 SAFETY SUPPLIES	200.00	0.00	0.00	0.00	200.00
02-5-19-580 UNIFORM EXPENSE	500.00	0.00	0.00	0.00	500.00
02-5-19-601 MATERIALS AND SUPPLIES	20,000.00	2,141.54	18,803.55	94.02	1,196.45
02-5-19-610 TELEPHONE	9,800.00	86.26	1,745.43	17.81	8,054.57
02-5-19-611 VET BILLS	7,500.00	2,022.25	2,022.25	26.96	5,477.75
02-5-19-619 BUILDING EXPENSE	2,500.00	383.60	8,394.61	335.78 (	5,894.61)
02-5-19-620 UTILITIES	3,600.00	259.39	2,415.54	67.10	1,184.46
02-5-19-630 INSURANCE	1,500.00	0.00	0.00	0.00	1,500.00
02-5-19-640 DUES, MBRSHPS & SUBSCRIPTIONS	0.00	0.00	104.49	0.00 (	104.49)
02-5-19-648 IMMUNITATIONS & PHYSICALS	250.00	0.00	32.00	12.80	218.00
02-5-19-650 REPAIRS & MAINTENANCE - VEH &	1,500.00	0.00	322.02	21.47	1,177.98
02-5-19-651 OPERATING EXPENSES - VEHICLES	3,000.00	173.86	1,499.86	50.00	1,500.14
02-5-19-700 EQUIPMENT PURCHASES	35,000.00	0.00	0.00	0.00	35,000.00
02-5-19-840 Disposal	0.00	0.00	25.31	0.00 (	25.31)
TOTAL HUMANE SHELTER FUND	194,250.00	12,455.36	117,573.96	60.53	76,676.04

TOTAL EXPENDITURES	10,721,026.00	789,620.64	6,321,412.44	58.96	4,399,613.56
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CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

05 -AIRPORT FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

AIRPORT	0.00	95.94	39,053.75	0.00	( 39,053.75)
TOTAL REVENUES	0.00	95.94	39,053.75	0.00	( 39,053.75)
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

AIRPORT	8,000.00	39,690.93	111,552.19	1,394.40	( 103,552.19)
TOTAL EXPENDITURES	8,000.00	39,690.93	111,552.19	1,394.40	( 103,552.19)
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REVENUES OVER/ (UNDER) EXPENDITURES	( 8,000.00)	( 39,594.99)	( 72,498.44)	64,498.44
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CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

05 -AIRPORT FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>AIRPORT</u>					
05-5-09-601 MATERIALS AND SUPPLIES	0.00	9,181.38	9,784.26	0.00 (	9,784.26)
05-5-09-619 BUILDING EXPENSE	7,500.00	0.00	0.00	0.00 (	7,500.00)
05-5-09-620 UTILITIES	0.00	9.55	67.93	0.00 (	67.93)
05-5-09-630 INSURANCE	500.00	0.00	0.00	0.00 (	500.00)
05-5-09-890 GRANT EXPENSE	0.00	30,500.00	101,700.00	0.00 (	101,700.00)
TOTAL AIRPORT	<u>8,000.00</u>	<u>39,690.93</u>	<u>111,552.19</u>	<u>1,394.40</u> (	<u>103,552.19</u> )
TOTAL EXPENDITURES	8,000.00	39,690.93	111,552.19	1,394.40 (	103,552.19)
REVENUES OVER/(UNDER) EXPENDITURES	( 8,000.00 ) ( 39,594.99 ) ( 72,498.44 )				64,498.44

CITY OF OSCEOLA  
BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

03 -STREET FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
<b>=====</b>		
03-115 CADENCE-STREET FUND(0449)		77,635.43
03-130 DUE TO/FROM OTHER FUNDS		( 618,153.53)
		( 540,518.10)
<b>TOTAL ASSETS</b>		( 540,518.10)
<b>=====</b>		
<b>LIABILITIES</b>		
<b>=====</b>		
03-201 ACCOUNTS PAYABLE		19,201.76
03-236 ACCRUED WAGES		10,056.11
<b>TOTAL LIABILITIES</b>		<b>29,257.87</b>
<b>EQUITY</b>		
<b>=====</b>		
03-291 BEGINNING FUND BALANCE		( 160,734.38)
<b>TOTAL BEGINNING EQUITY</b>		<b>( 160,734.38)</b>
<b>TOTAL REVENUE</b>		<b>444,269.93</b>
<b>TOTAL EXPENSES</b>		<b>853,311.52</b>
<b>TOTAL REVENUE OVER/ (UNDER) EXPENSES</b>		<b>( 409,041.59)</b>
<b>TOTAL EQUITY &amp; REV. OVER/ (UNDER) EXP.</b>		<b>( 569,775.97)</b>
<b>TOTAL LIABILITIES, EQUITY &amp; REV.OVER/ (UNDER) EXP.</b>		<b>( 540,518.10)</b>
<b>=====</b>		

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

03 -STREET FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>STREET DEPT</b>					
03-4-06-314 GENERAL REVENUE (STATE OF ARK)	600,000.00	195.00	402.60	0.07	599,597.40
03-4-06-322 DEBRIS REMOVAL	0.00	0.00	1,210.50	0.00	( 1,210.50)
03-4-06-386 STREET REVENUE TURNBACK	0.00	50,032.33	441,111.90	0.00	( 441,111.90)
03-4-06-390 INTEREST INCOME	40.00	8.60	195.93	489.83	( 155.93)
03-4-06-395 MISCELLANEOUS	95,000.00	195.00	1,349.00	1.42	93,651.00
<b>TOTAL STREET DEPT</b>	<b>695,040.00</b>	<b>50,430.93</b>	<b>444,269.93</b>	<b>63.92</b>	<b>250,770.07</b>
<b>TOTAL REVENUES</b>	<b>695,040.00</b>	<b>50,430.93</b>	<b>444,269.93</b>	<b>63.92</b>	<b>250,770.07</b>

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

03 -STREET FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>STREET DEPT</b>					
03-5-06-441 WAGES-STREET EMPLOYEES	440,000.00	26,781.46	283,640.41	64.46	156,359.59
03-5-06-455 TEMP SERVICES WAGES	50,000.00	3,945.20	107,026.90	214.05 (	57,026.90)
03-5-06-502 PAYROLL TAX	35,200.00	1,985.58	21,013.87	59.70	14,186.13
03-5-06-503 GROUP INSURANCE	40,000.00	2,180.89	24,513.01	61.28	15,486.99
03-5-06-504 PENSION EXPENSE	7,500.00	119.28	1,133.15	15.11	6,366.85
03-5-06-510 TRAVEL & TRAINING EXPENSE	1,000.00	0.00	1,299.74	129.97 (	299.74)
03-5-06-515 SAFETY SUPPLIES	2,500.00	74.80	984.21	39.37	1,515.79
03-5-06-580 UNIFORM EXPENSE	3,200.00	1,623.45	11,266.04	352.06 (	8,066.04)
03-5-06-601 MATERIALS AND SUPPLIES	20,000.00	756.01	21,340.97	106.70 (	1,340.97)
03-5-06-610 TELEPHONE	7,000.00	163.82	2,735.86	39.08	4,264.14
03-5-06-619 BUILDING EXPENSE	10,000.00	148.75	18,487.44	184.87 (	8,487.44)
03-5-06-620 UTILITIES	5,000.00	160.11	7,672.12	153.44 (	2,672.12)
03-5-06-630 INSURANCE	30,000.00	0.00	0.00	0.00	30,000.00
03-5-06-640 DUES, MBRSHPS & SUBSCRIPTIONS	250.00	0.00	297.55	119.02 (	47.55)
03-5-06-647 LICENSES	0.00	0.00	234.48	0.00 (	234.48)
03-5-06-648 IMMUNIZATIONS & PHYSICALS	1,000.00	32.00	602.00	60.20	398.00
03-5-06-650 REPAIRS & MAINTENANCE - VEH &	60,000.00	8,866.23	39,022.45	65.04	20,977.55
03-5-06-651 OPERATING EXPENSES - VEHICLES	55,000.00	8,847.60	55,169.23	100.31 (	169.23)
03-5-06-700 EQUIPMENT PURCHASES	56,000.00	0.00	81,000.00	144.64 (	25,000.00)
03-5-06-750 ASPHALT	2,500.00	0.00	0.00	0.00	2,500.00
03-5-06-751 GRAVEL	1,000.00	0.00	0.00	0.00	1,000.00
03-5-06-752 CULVERTS & DRAINS, ETC.	1,500.00	350.00	350.00	23.33	1,150.00
03-5-06-753 STREET-REPAIR CONTRACT	200,000.00	0.00	25,478.33	12.74	174,521.67
03-5-06-755 STREET PAINTING	500.00	0.00	0.00	0.00	500.00
03-5-06-756 SIGNS	2,500.00	0.00	289.50	11.58	2,210.50
03-5-06-840 DUMPING-DISPOSAL	65,000.00	5,695.48	149,754.26	230.39 (	84,754.26)
03-5-06-899 MISCELLANEOUS	10,000.00	0.00	0.00	0.00	10,000.00
<b>TOTAL STREET DEPT</b>	<b>1,106,650.00</b>	<b>61,730.66</b>	<b>853,311.52</b>	<b>77.11</b>	<b>253,338.48</b>
<b>TOTAL EXPENDITURES</b>	<b>1,106,650.00</b>	<b>61,730.66</b>	<b>853,311.52</b>	<b>77.11</b>	<b>253,338.48</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>( 411,610.00)</b>	<b>( 11,299.73)</b>	<b>( 409,041.59)</b>	<b>( 2,568.41)</b>	

CITY OF OSCEOLA  
BALANCE SHEET  
AS OF: SEPTEMBER 30TH, 2024

04 -SANITATION FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
<b>ASSETS</b>		
<b>=====</b>		
04-107 FNBEA SANITATION		200.00
04-115 CADENCE-SANITATION FUND (9951)		21,612.56
04-130 DUE TO/FROM OTHER FUNDS		88,469.45
04-185 TOOLS AND EQUIPMENT		2,316,265.19
04-188 LAND PLANT SITE		47,257.70
04-189 AUTO & TRUCKS		76,896.68
04-193 WASTE TO ENERGY FACILITY		1,444,544.38
04-194 RESERVE FOR DEPR WASTE FACILIT	(	<u>3,027,738.24)</u>
		<u>967,507.72</u>
<b>TOTAL ASSETS</b>		<b>967,507.72</b>
<b>=====</b>		
<b>LIABILITIES</b>		
<b>=====</b>		
04-201 ACCOUNTS PAYABLE		24,697.51
04-232 COMPENSATED ABSENCES		7,923.29
04-236 ACCRUED WAGES		7,311.87
04-241 ACCRUED INTEREST PAYABLE		65.65
04-263 N/P BCS COMML GARBAGE TRUCK		13,125.57
04-267 N/P BCS KNUCKLEBOOM TRUCK		7,709.14
04-269 N/P BCS COMML ROLL-OFF		4,390.36
04-270 N/P BCS RESIDNTL GARBAGE TRUCK		50.49
TOTAL LIABILITIES		<u>65,273.88</u>
<b>EQUITY</b>		
<b>=====</b>		
04-290 RETAINED EARNINGS		<u>947,478.99</u>
TOTAL BEGINNING EQUITY		<u>947,478.99</u>
TOTAL REVENUE		761,034.00
TOTAL EXPENSES		806,279.15
TOTAL REVENUE OVER/(UNDER) EXPENSES	(	<u>45,245.15)</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>902,233.84</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<b>967,507.72</b>
<b>=====</b>		

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

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04 -SANITATION FUND  
FINANCIAL SUMMARY

75.00% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
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REVENUE SUMMARY

SANITATION PEST CONTROL FUND	850,050.00	74,714.57	671,464.06	78.99	178,585.94
	<u>108,000.00</u>	<u>10,002.00</u>	<u>89,569.94</u>	<u>82.94</u>	<u>18,430.06</u>
<b>TOTAL REVENUES</b>	<b>958,050.00</b>	<b>84,716.57</b>	<b>761,034.00</b>	<b>79.44</b>	<b>197,016.00</b>
	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

SANITATION COMPOSTING DEPT PEST CONTROL FUND	986,000.00	84,000.23	742,694.30	75.32	243,305.70
	<u>1,500.00</u>	<u>0.00</u>	<u>581.25</u>	<u>38.75</u>	<u>918.75</u>
	<u>115,500.00</u>	<u>7,875.45</u>	<u>63,003.60</u>	<u>54.55</u>	<u>52,496.40</u>
<b>TOTAL EXPENDITURES</b>	<b>1,103,000.00</b>	<b>91,875.68</b>	<b>806,279.15</b>	<b>73.10</b>	<b>296,720.85</b>
	=====	=====	=====	=====	=====
<b>REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>( 144,950.00)</b>	<b>( 7,159.11)</b>	<b>( 45,245.15)</b>	<b>(</b>	<b>99,704.85)</b>

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

04 -SANITATION FUND

75.00% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b><u>SANITATION</u></b>					
04-4-07-300 SALES	850,000.00	74,708.88	671,371.99	78.98	178,628.01
04-4-07-390 INTEREST INCOME	50.00	5.69	42.57	85.14	7.43
04-4-07-395 MISCELLANEOUS	0.00	0.00	49.50	0.00	( 49.50)
<b>TOTAL SANITATION</b>	<b>850,050.00</b>	<b>74,714.57</b>	<b>671,464.06</b>	<b>78.99</b>	<b>178,585.94</b>
<b><u>COMPOSTING DEPT</u></b>					
<b><u>PEST CONTROL FUND</u></b>					
04-4-20-300 SALES	108,000.00	10,002.00	89,569.94	82.94	18,430.06
<b>TOTAL PEST CONTROL FUND</b>	<b>108,000.00</b>	<b>10,002.00</b>	<b>89,569.94</b>	<b>82.94</b>	<b>18,430.06</b>
<b>TOTAL REVENUES</b>	<b>958,050.00</b>	<b>84,716.57</b>	<b>761,034.00</b>	<b>79.44</b>	<b>197,016.00</b>

CITY OF OSCEOLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: SEPTEMBER 30TH, 2024

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04 - SANITATION FUND

75.00% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>SANITATION</b>					
04-5-07-451 WAGES-GARBAGE COLLECTIONS	300,000.00	25,854.27	252,320.43	84.11	47,679.57
04-5-07-455 TEMP SERVICE WAGES	45,000.00	3,294.20	87,503.15	194.45 (	42,503.15)
04-5-07-502 PAYROLL TAX	24,000.00	1,919.32	18,750.62	78.13	5,249.38
04-5-07-503 GROUP INSURANCE	35,000.00	2,417.67	21,602.61	61.72	13,397.39
04-5-07-504 PENSION EXPENSE	10,500.00	909.88	8,690.68	82.77	1,809.32
04-5-07-510 TRAVEL & TRAINING EXPENSE	750.00	708.24	886.05	118.14 (	136.05)
04-5-07-515 SAFETY SUPPLIES	5,000.00	0.00	116.91	2.34	4,883.09
04-5-07-580 UNIFORM EXPENSE	5,000.00	1,968.41	11,106.20	222.12 (	6,106.20)
04-5-07-601 MATERIALS AND SUPPLIES	31,000.00	523.61	14,733.43	47.53	16,266.57
04-5-07-610 TELEPHONE	4,500.00	0.00	978.37	21.74	3,521.63
04-5-07-619 BUILDING EXPENSE	4,000.00	102.15	4,434.81	110.87 (	434.81)
04-5-07-620 UTILITIES	2,500.00	150.22	1,493.98	59.76	1,006.02
04-5-07-630 INSURANCE	22,500.00	0.00	0.00	0.00	22,500.00
04-5-07-642 GARBAGE BAGS	20,000.00 (	740.00)	27,288.64	136.44 (	7,288.64)
04-5-07-647 LICENSES	1,000.00	52.67	304.28	30.43	695.72
04-5-07-648 IMMUNIZATIONS & PHYSICALS	250.00	0.00	337.00	134.80 (	87.00)
04-5-07-650 REPAIRS & MAINTENANCE - VEH &	20,000.00	0.00	18,113.21	90.57	1,886.79
04-5-07-651 OPERATING EXPENSES - VEHICLES	45,000.00	9,639.13	58,666.92	130.37 (	13,666.92)
04-5-07-764 DEPRECIATION EXPENSE	225,000.00	16,667.00	150,003.00	66.67	74,997.00
04-5-07-840 DUMPING-DISPOSAL	175,000.00	19,281.50	54,096.37	30.91	120,903.63
04-5-07-886 INTEREST EXPENSE	10,000.00	1,251.96	11,267.64	112.68 (	1,267.64)
TOTAL SANITATION	986,000.00	84,000.23	742,694.30	75.32	243,305.70
<b>COMPOSTING DEPT</b>					
04-5-10-601 MATERIALS AND SUPPLIES	250.00	0.00	0.00	0.00	250.00
04-5-10-650 REPAIRS & MAINTENANCE - VEH &	1,000.00	0.00	581.25	58.13	418.75
04-5-10-651 OPERATING EXPENSES - VEHICLES	250.00	0.00	0.00	0.00	250.00
TOTAL COMPOSTING DEPT	1,500.00	0.00	581.25	38.75	918.75
<b>PEST CONTROL FUND</b>					
04-5-20-601 MATERIALS AND SUPPLIES	500.00	0.00	0.00	0.00	500.00
04-5-20-602 CHEMICALS AND SUPPLIES	115,000.00	7,875.45	63,003.60	54.79	51,996.40
TOTAL PEST CONTROL FUND	115,500.00	7,875.45	63,003.60	54.55	52,496.40
TOTAL EXPENDITURES	1,103,000.00	91,875.68	806,279.15	73.10	296,720.85
REVENUES OVER/ (UNDER) EXPENDITURES	( 144,950.00 ) ( 7,159.11 ) ( 45,245.15 )			( 99,704.85 )	

**RESOLUTION NO.\_\_\_\_\_**

**RESOLUTION TO ADOPT AN UPDATE FOR THE CITY OF  
OSCEOLA POLICE POLICY AND PROCEDURE MANUAL**

**WHEREAS**, the City of Osceola, Arkansas wishes to revise certain Policies and Procedures for all Police and Jail employees.

**NOW, THEREFORE**, be it resolved by the City Council of the City of OSCEOLA, Arkansas, as follows:

**SECTION I.** The Police Policy and Procedure Manual adopted by the City Council prior to November 2017 of the City of Osceola; Arkansas are hereby repealed. The Police Policy and Procedure Manual dated October 21, 2024, for all Police and Jail employees is hereby adopted and shall be in full force effective immediately.

**SECTION II.** There shall be hereafter one Policy and Procedure Manual that will apply to Police and Jail employees. The Police Policy and Procedure Manual contained within are fundamental in character and are designed for the convenience and protection of all employees, as well as to ensure professional and efficient business practices.

**SECTION III.** All Rules and Regulations, City of Osceola Police Policy and Procedure Manuals, and Resolutions, or parts thereof, in conflict herewith, are hereby repealed.

**PASSED AND APPROVED** this 21st day of October 2024

CITY OF OSCEOLA, ARKANSAS

By: \_\_\_\_\_  
Joe Harris, Jr., Mayor

ATTEST

\_\_\_\_\_  
Jessica Griffin, City Clerk/Treasurer

*Legal & Liability Risk Management Institute*

To: Jim Alsup, Director, LLRMI

From: Steve Campbell, LLRMI

Date: 4/18/2024

Subject: Osceola AR police Department

Jim,

This is a follow-up to my conversation with Bill Mann, Senior Litigation Counsel, Arkansas Municipal League, regarding the Law Enforcement and Jail policies of the Osceola AR Police Department.

I would recommend the police department update their polices for both road and jail operations. They could go to the Arkansas Chiefs website for guidance on the law enforcement policies.

OR

LLRMI could provide them with support regarding developing department specific policies and procedures in compliance with legal mandates and best practices for both Law Enforcement and Jail Operations.

I did a quick review of their policies with a focus on the high-risk law enforcement operations:

**1. Use of Force:**

There is no mention of Graham v. Conner in the policy,

Taser is a single short paragraph,

Less lethal impact munitions is a single short paragraph,

K-9 has no mention of giving a verbal warning before releasing the dog for search where a bite could occur.

There was no mention of:

- a. chokeholds,
- b. neck restraint,
- c. prolonged face down restraint,
- d. duty to intervene
- e. de-escalation

- f. rendering medical aid

**2. Investigations:**

Eyewitness identification is not in compliance with best practices of DOJ or the Innocence Project.

**3. Vehicle Pursuit:**

The policy allows for pursuit for misdemeanors where custodial arrest is required. DOJ, Police Executive Research Forum (PERF) best practices in vehicle pursuits October 2023 does not recommend a vehicle pursuit for misdemeanors.

**4. Internal Affairs:**

To receive a complaint the complainant must sign a written complaint. LLRMI Internal Affairs Certification, run by LAPD Deputy Chief of Police (RET) Lou Reiter, states best practice allows for complaints to come from:

- a. anonymous sources
- b. third parties
- c. lawsuits
- d. litigation
- e. news reports.

Where the complainant does not want to sign a complaint, the agency becomes the complainant and initiates the investigation.

**5. Vehicle Searches:**

Incident to arrest, policy does not mention *Arizona v. Gant*, 556 U.S. 332 (2009) or give guidance to officers.

**6. Property and Evidence:** There is a policy, but that's one where a conversation is needed or a visit to the evidence room to actually see the process work.

**7. Searches of Residences:** no policy

**8. High Risk Warrant Service:** no policy

**9. Harassment and Discrimination:** no policy

**10. Dealing with Persons of Diminished Capacity / Mentally Ill:** no policy

**11. Transportation and Restraint of Prisoners:** No policy

I did a quick review of the policies with a focus on the high-risk Jail policies.

**1. Mail Policy**

Does not have a provision to notify the sender of the correspondence that the letter has been rejected. Does not provide for the inmate or the sender to grieve the decision to withhold mail. The jail does not allow publications. I believe Prison Legal has a lawsuit ongoing somewhere in Arkansas for rejecting their publication sent to inmates.

**2. Visitation:**

Policy is in compliance with best practices

**3. Use of Force:**

The policy is only ten (10) sentences and there is no mention of:

- a.** *Kingsley v. Hendrickson*, 576 U.S. 389 (2015)
- b.** chokeholds,
- c.** neck restraint,
- d.** prolonged face down restraint,
- e.** duty to intervene
- f.** de-escalation

**4. Suicidal inmates:**

There is no mention that once an inmate is placed on a suicide watch only a health trained authority can release from the watch.

**5. Restraints:**

There is a good restraint chair policy but there is nothing on restraining pregnant inmates. (This is high risk)

**6. Fire Safety:**

There is a policy that is consistent with generally accepted policies and procedures.

**7. Medical Care:**

Based on the material I read there are no on-duty medical staff at the jail. There is a on-call nurse and Emergency health care will be available through Great River Medical Center Emergency Room (7days a week, 24 hours a day).





## Osceola Police Department

<b>Criminal Investigations</b>	<b>Policy #:</b>
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this Department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
<b>Related Policies:</b> Eyewitness Identification	
Applicable Arkansas Statutes:	
ALEAP 7.11 Preliminary Investigations 7.12 Follow-up Investigations 12.02 Access to Crime Scene Personnel	
<b>Date Implemented:</b>	<b>Review Date:</b>
<b>Signature:</b>	

### I. Purpose:

It is the purpose of this policy to provide officers and other crime scene personnel with guidelines to document, collect, package, and preserve evidence.

### II. Policy:

Documentation, collection, and preservation of evidence are crucial steps in criminal investigation and often provide the basis for effective identification, documentation, prosecution, and conviction of perpetrators. Crime scene personnel should take all care reasonably possible to ensure the integrity of evidence collected at crime scenes by adherence to this policy and associated department training.

### III. Definitions:

- A. Crime Scene: The location(s) at which a crime has been committed and/or where evidence of a crime is located or presumed to be located, and the site(s) of accidents and suspicious incidents where foul play could be involved.
- B. Testimonial Evidence: Evidence collected through interviews or interrogation.
- C. Real or Physical Evidence: Any material collected at a crime scene for examination and analysis.

#### **IV. Procedures:**

- A. It is the policy of the Osceola Police Department to respond to all complaint calls and conduct preliminary investigations. Preliminary investigations by an initial responding officer may be sufficient to conclude a case, thus eliminating the need for a follow-up investigation. All officers will receive training in conducting preliminary investigations.
- B. Crime Scene Initial Response: The first responding officer at the crime scene will ensure that the following tasks are performed as appropriate and, in the order, deemed necessary:
  1. Make a careful and limited walk-through of the crime scene first to secure the location from the threat of perpetrators. Thoroughly assess the crime scene for hazards, to include blood-borne pathogens, explosives, firearms, gasoline, natural gas, chemicals, and other toxic substances. Relay information on the nature of any dangerous situations to communications.
  2. Take all measures reasonably possible not to disturb potential sources of evidence, such as footprints or tire marks, or cross contaminate potential sources of DNA evidence. Identify paths of entry and retrace that path when exiting.
  3. Be aware of persons and vehicles in the vicinity. Record vehicle license plate numbers in close proximity to the crime scene. Assess the overall extent and severity of the incident; note the location of evidence in plain view and the location of weapons in particular.
  4. Assist the injured, call for medical assistance if required, and request other appropriate police backup such as a supervisor, criminal investigator, or evidence technician.
  5. Where human bodies are encountered, make a direct approach to the victim, assess their condition, request medical assistance, and provide emergency first aid if feasible.
  6. Where dead bodies are encountered, do not move the victim, but do request assistance from the coroner and criminal investigator. Retrace the path of entrance when exiting the crime scene and document the original position of the victim(s).

7. Create a log to record the identities of any persons (including EMTs or other emergency service responders) who access the scene before or after the first officer's arrival. All persons irrespective of rank who wish to enter the crime scene are required to secure approval of the officer in charge and log in.
8. Direct emergency service providers into the scene, pointing out potential sources of evidence. Remind medical technicians to preserve items of the victim's clothing. Record their activities and the victim's condition and position when found. Instruct medical personnel not to unnecessarily alter the scene or clean it up.
9. If a victim or suspect is transported to a medical facility, send an officer for security, to document any comments, and to preserve clothing and related evidence.

C. Secure and separate suspects and witnesses. Take steps to prevent the movement of family, friends, or bystanders into the crime scene. Secure a perimeter for the crime scene with identified points of entry and exit. The perimeter should be expansive enough to reasonably ensure that evidence of the crime will be contained and protected.

1. Protect the crime scene using physical barriers (e.g., crime scene tape, rope, cones, vehicles, and personnel) or existing boundaries (e.g., doors and gates) as appropriate, and ensure that only persons with a need and right to enter the scene are permitted inside.
2. Take appropriate steps to protect the crime scene from degradation due to weather conditions, such as rain, snow, or wind, or the intrusion of other devices, such as vehicles.
3. Keep persons other than those directly involved in the investigation and other essential first responders outside the crime scene perimeter. Keep any pets or other animals outside the perimeter as well.

D. If victims, firearms, or other items at the scene must be touched for safety or related reasons, put on latex gloves.

E. Ensure that persons do not smoke, chew tobacco, use the land line telephone or bathroom at the scene, eat, drink, move any items, adjust windows, doors, or thermostats, reposition anything, or discard items other than those related to medical service providers.

F. Consider obtaining a search warrant or obtaining consent to search before processing the crime scene.

G. The scope of crime scene processing is dictated by the seriousness of the crime and complexity of the crime scene. For crimes that do not require the assistance of a crime scene technician or criminal investigator, or where exigent circumstances demand that immediate steps be taken to preserve evidence, first responders shall be prepared to do the following:

1. Locate and preserve items of evidence;
2. Photograph, videotape, and/or sketch the crime scene to include measurements where warranted;
3. Collect and preserve evidence in plain view;
4. Transport and submit evidence for storage or for laboratory examination.

H. Brief arriving supervisors or investigators if summoned to the crime scene, review actions taken thus far by all first responders, evidence located, witnesses identified, victims or perpetrators located or identified, and provide the supervisor with any other pertinent information.

- I. Prepare the initial offense report unless otherwise directed by a supervisor or officer in charge (OIC). Record, at a minimum, information on the time of arrival, appearance and conditions upon arrival, any items at the scene that are known to have been moved, modified, or touched; personal information on witnesses, victims, suspects, and any statements or comments made; and actions taken by yourself or others at the scene.
- J. Crime Scene Assessment: The criminal investigator or on-scene supervisor in charge shall develop an investigative plan and specific responsibilities for processing the crime scene.
  1. Evaluate measures and steps that have been taken, to include safety procedures, perimeter security and access control, the adequacy of investigative resources, whether witnesses and suspects have been identified, and the degree to which preliminary documentation of the crime scene has been made.
  2. Conduct a crime scene walk-through in cooperation with the first responder and individuals responsible for processing the crime scene to identify any threats to crime scene integrity and conduct an initial identification of evidence.
  3. Assess the overall crime scene prior to evidence collection in order to develop a plan for working within the crime scene without unnecessarily destroying or contaminating evidence.
  4. Identify evidence collection and documentation team members to include specialists such as bomb technicians, arson investigators, fingerprint technicians, department armorer, or others.
  5. Identify protective equipment and clothing that are required to safely process the crime scene.
  6. Identify a separate area, if necessary, for equipment and personnel staging and for gathering and sanitizing tools, equipment, and personal protective gear between evidence collections.

7. Assign one officer primary responsibility for recording and collecting items of evidence. This will increase efficiency, establish the chain of custody, help prevent loss, and reduce the number of officers who must appear in court.
8. Determine the evidence search method to be used and the point(s) at which the search will begin and establish a working route around the scene to minimize disruption and contamination.
9. Develop, in cooperation with crime scene technician(s) or other trained personnel, a collection plan for identified items of evidence detailing the process and the order of collection.

K. Certain crimes may require additional investigation to conclude a case for prosecution. The supervisor will determine what types of cases will require follow-up investigation and designate which officers are to conduct those follow-up investigations. Documentation will be kept of which officer is assigned to the investigation and who will be responsible for documenting the actions taken on the case.

L. Evidence Collection:

1. Access to trained crime scene personnel to assist with major crime investigations when necessary will be kept, including a schedule of availability for call out and specialized training records of those personnel.
2. The location and condition of all items of evidence shall be documented in an evidence log and by means of photographs, sketches, and, where deemed necessary and appropriate, videotape.
3. Photographs and/or videotape of the overall crime scene shall be considered. Where indicated, individual photographs shall be taken of items in the position found prior to collection.
4. Photographs shall also be taken of tool marks, footprints, tire marks, blood spatter, serial numbers, latent fingerprints prior to being lifted, and any other related items of potential evidentiary value where possible. Two photographs of sufficient quality to serve as permanent record shall be taken in series, the first in its true or natural state and the second to scale. A ruler or other appropriate measuring instrument shall be used for scaled photographs.
5. All personnel handling evidence of any kind shall wear latex or other nonporous gloves. Individual items of evidence shall be examined carefully for trace evidence prior to being moved or packaged.
6. Some items of evidence may require special handling and packaging and should be examined for trace evidence prior to packaging. When in doubt concerning appropriate collection or packaging procedures, officers shall request assistance from a crime scene technician, criminal investigator, or supervisor.
7. Evidence containers shall be marked when collected. The evidence technician or collecting officer shall fully describe each item, package each item of evidence

separately and place his or her initials, date of discovery, and case or exhibit number on the sealed container and the tape used for closure. Large items shall be packaged with butcher paper or other suitable packaging. Such items shall be marked by a scribe or other instrument but with care not to damage the item's evidentiary value.

8. The collection of firearms and related evidence shall be conducted in a manner that will ensure the safety of all personnel involved and the integrity of evidentiary items.
9. If a firearm must be moved to protect it as evidence or because it cannot be safeguarded, its location and position shall be accurately marked and photographed where found if possible. The condition of the weapon, the number of cartridges contained, and the position of safety shall be recorded.
10. If moving the weapon, lift it by grasping gently on the serrated surface of the handle.
11. Fired bullets and cartridge cases shall be protected and photographed, and their relative positions from each other and from fixed locations sketched and photographed before being bagged.
12. Bullets shall not be pried from objects or surfaces. Portions of the objects in which they are embedded shall be removed with the bullet intact.

#### M. DNA

1. Evidence suitable for DNA analysis can be found at many crime scenes and is a powerful investigative tool for linking suspects to crimes, eliminating suspects, and identifying victims. All Officers shall be aware of common sources of DNA evidence, ways to protect against contamination of samples, and basic collection and packaging guidelines.
2. Wear a mask to avoid contamination through talking, sneezing, and coughing over evidence.
3. Blood and semen are the two most common sources of DNA evidence. However, other body tissues and fluids can be used for analysis even in microscopic quantities.
4. DNA is particularly sensitive and subject to contamination. Therefore, first responders in particular must be familiar with situations that will degrade, destroy, or contaminate DNA evidence and shall observe the following precautions.
5. Change gloves between collections of samples in different areas.





## Osceola Police Department

Policy #	Related Policies:
<b>De-Escalation</b>	Use of Force Persons of Diminished Capacity
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
<b>Applicable Arkansas Statutes:</b>	
<b>Date:</b>	
<b>Signature:</b>	<b>Review Date:</b>

**I. Purpose:** The purpose of this policy is to provide officers with guidelines on the mindset of de-escalation as it relates to all interactions that an officer may have.

**II. Policy:** It is the policy of the Osceola Police Department to use de-escalation skills, techniques, and tactics in all law enforcement operations, where doing so does not compromise the safety of officers, other persons, or where there is danger of significant property damage.

### **III. Definitions:**

A. **De-Escalation:** The mindset whereby officers, through tactics create a safe environment so that communication and the art of persuasion may be used to elongate time and minimize the need for physical force.

### **IV. Procedure:**

A. First consideration in any event is to consider whether immediate intervention or action is necessary.

B. Officers should treat every contact as an opportunity to show professionalism and care for the persons they serve.

C. When time and circumstances reasonably permit, officers shall consider whether a subject's lack of compliance is a deliberate attempt to resist or an inability to comply based on factors including, but not limited to:

1. Medical conditions;
2. Mental impairment;

3. Developmental disability;
4. Physical limitation (deafness, mobility, blind etc.);
5. Language barrier;
6. Cultural barrier;
7. Situational stress;
8. Drug interaction;
9. Behavioral crisis;

D. Tactical Options for Mitigating the Immediacy of Threat include:

1. Officer should always consider safe positioning;
2. Placing barriers between an uncooperative subject and an officer;
3. Pre- plan escape route;
4. Calling for additional resources, including specialty units;
5. Containing a threat;
6. Moving from a position that exposes officers to potential threats to a safer position;
7. Creating distance to include retreating to a safer distance;
8. Cover;
9. Concealment;
10. Less-lethal options;
11. Short-term disengagement to elongate time for observation and planning;
12. Complete disengagement due to no law enforcement necessity.

E. Officer Conduct:

1. Calm appearance: Calm is contagious. (body-language and demeanor);
2. Non-threatening;
3. Avoid yelling and profanity;
4. Don't invade personal space unless necessary to protect an officer or others;
5. Don't bluff with a threat that the officer lacks the authority or would not be justified in carrying out;
6. Maintain personal self-control;
7. Don't act out of emotion;
8. Allow subject the opportunity to speak and tell their story;
9. Consider any available steps that would not compromise law enforcement safety or priorities but would elongate time.

F. Communication from a safe position intended to gain the subject's compliance, using:

1. Introduce yourself;
2. Communicate with empathy;
3. Active listening;
4. Verbal persuasion;
5. Building rapport;
6. Allowing subject time to vent frustration;
7. Advisements;
8. Warnings;
9. Try to determine cause of agitation and remove or distract the subject from the cause.



## Osceola Police Department

<b>Duty to Intervene</b>	Related Policies: Ethics Response to Resistance
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
Applicable Arkansas Statutes:	
<b>Date:</b>	<b>Review Date:</b>
<b>Signature:</b>	

**I. Purpose:** It is the purpose of this policy to explain the legal and moral obligation members have regarding their duty to intervene. This duty is embodied in the law enforcement officer's code of ethics, and in the law. Officers shall have a clear understanding of this department's expectations pertaining to conduct and activities while on and off-duty.

A law enforcement officer has an affirmative duty to intervene on behalf of a citizen whose constitutional rights are being violated in his or her presence by other officers.

Officers of the Osceola Police Department also have a duty to intervene when they observe or hear conduct by a fellow member of this department that is un ethical, clearly violates the law, or violates department policy.

**II. Protection:** The Osceola Police Department is committed to protecting officers who act on their duty to intervene to prevent or minimize misconduct by another department member.

### **III. Definition:**

A. **Intervene** — To come between, whether verbally or physically, so as to prevent or alter a result or course of events.

### **IV. Duty to intervene:**

- A. **Use of Force:** Officers of the Osceola Police Department have an affirmative duty to intervene if they witness a use of force that is clearly unreasonable. Any officer present and observing another officer using force that is clearly beyond that which is reasonable under the circumstances shall, when in a position to safely do so, intervene to prevent the use of unreasonable force. An officer who observes another employee use of force that exceeds the degree of force permitted by law should promptly report these observations to a supervisor.
- B. Officers of the Osceola Police Department must recognize and act upon the duty to intervene to prevent or stop any member from conducting any act that is unethical, or that violates the law or a department policy (e.g., excessive force, theft, fraud, inappropriate language, sexual misconduct, harassment, falsifying documents, inappropriate behavior, etc.). Intervention may be verbal and/or physical. Failure to intervene may subject an officer of this department to disciplinary and or legal action.

#### **V. Required action:**

- A. Officers should take a preventive approach toward misconduct. When an officer observes behavior that suggests another officer is about to conduct illegal, unethical, or inappropriate behavior the officer should intervene verbally or physically, depending on the circumstances.
  1. **Example:** While conducting a motor vehicle stop for a minor traffic violation, you notice the primary officer raising their voice and becoming increasingly agitated with the driver, despite the driver's cooperative demeanor. In an attempt to deescalate the situation, you could get the officer's attention to break their agitation, walk up next to the officer and ask a follow up question of the driver to slow down the interaction and give the primary officer a chance to collect themselves, or ask the officer to come speak to you away from the car in order to diffuse the situation.
- B. If verbal interventions are not sufficient to stop the act, come between the offending member and the other individual involved.
  1. **Example:** You observe an officer using a prohibited chokehold while restraining a subject during an arrest. Based on your training and department policy this use of force is unreasonable. You tell the officer to "get off his neck," but the officer continues to apply the hold. When it is safe to do so you should intervene by pulling the officer's arm away from the neck area and assisting in the handcuffing. The arrestee should then be placed in a recovery position that facilitates breathing I.e., sitting, standing or on the side.
  2. Notify a supervisor after conducting any type of intervention, when safe to do so.
  3. When an intervention was performed, document the incident in writing.

- C. **Render Aid:** If any in custody person is injured and requires medical attention, officers of this department will render aid in accordance with their training and request medical assistance when necessary.

#### **D. Supervisor Responsibilities:**

- 1. Once learning of an incident involving an officer intervening with another officer, separate all officers involved in the incident.

- E. Conduct a preliminary investigation to gather any pertinent information that would coincide with the reason for the intervention (e.g., witnesses, BWC footage, videos, area canvass, etc.).
- F. Ensure all parties involved in the incident complete a report detailing the circumstances that led to the Intervention and what, if anything, occurred once the member intervened.
- G. Determine whether the actions leading to the intervention constitute misconduct, unethical behavior, or potential criminal conduct and create report.
- H. If appropriate, consider making a recommendation that the member who intervened receive recognition for their actions.



## Osceola Police Department

<b>Electronic Control Device</b>	<b>Policy #:</b>
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this Department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
<b>Related Policies:</b>	
Use of Force	
Applicable Arkansas Statutes:	
ALEAP 6.01 Authorization to Use Force	
<b>Date Implemented:</b>	<b>Review Date:</b>
<b>Signature:</b>	

### I. Purpose:

The purpose of this policy is to direct officers in the appropriate use and deployment of Electronic Control Devices (ECD).

### II. Policy:

It is the policy of the Osceola Police Department to protect and serve all citizens, while at the same time respecting the rights of suspects, and balancing the need for officer safety. It is the policy of this department that officers will use only objectively reasonable force to bring an incident or event under control. Objectively reasonable force is only that force which is necessary to accomplish lawful objectives.

### III. Definitions:

- A. Active resistance: a subject actively resists when they take affirmative action to defeat an officer's ability to take them into custody.

- B. Passive resistance: A subject who takes no affirmative action to defeat the member's ability to make an arrest but who does not respond to verbal commands and presents a refusal to move by sitting down or acting as dead weight.

#### **IV. Procedures:**

- A. An electronic control device as a force option is the same level of force as chemical spray.
- B. Electronic control device must be worn on the weak-side in either a weak-hand draw or cross-draw position.
- C. Electronic control device deployment shall not be considered for the passively resistant subject. Active resistance shall be required.
- D. Flight from an officer, standing alone, is not a justification for the use of an electronic control device. Officers should consider the nature of the offense suspected; the level of suspicion with respect to the person fleeing; the risk of danger to others if the person is not apprehended immediately; and the surface on which the subject is fleeing which may lead to injury as a result of the fall.
- E. Officers must be aware of the danger of combustibility as a result of the ECD's discharge when in a combustible environment or where the subject has been exposed to combustible agents.
- F. Multiple deployments against an individual may increase the likelihood of serious injury where the individual is suffering from mental health or medical conditions. Officers should minimize the successive number of discharges against an individual where possible.
- G. The department recognizes however, particularly where back-up officers are unavailable, that multiple applications may be necessary to gain or maintain control of a combative individual.
- H. No more than one member should deploy an ECD against a single individual at the same time.
- I. A contributing factor to serious injury or death is the level of a subject's exhaustion. Studies recommend that when an officer believes that control of a subject will be necessary and met with resistance, deployment of the ECD should be considered early on in the event so that the person has not reached a level of exhaustion prior to the ECD's use.
- J. The preferred targeting is the center mass of the subject's back, however, it is recognized that it is not always possible to get behind the subject.
- K. Where back-targeting is not possible, frontal targeting should be lower center mass. Intentional deployments to the chest shall be avoided where possible.

- L. Officers who are aware that a female subject is pregnant shall not use the ECD unless deadly force would be justified due to the danger created by the secondary impact or the possibility of muscle contractions leading to premature birth.
- M. Officers shall make all reasonable efforts to avoid striking persons in the head, neck, eyes, or genitals.
- N. Officers are prohibited from using the device as punitive measure.
- O. ECD shall not be used against persons who are in physical control of a vehicle in motion unless deadly force would be justified based on an existing imminent threat.
- P. A warning to the subject prior to deployment is preferred.
- Q. Officers shall make all efforts to warn other officers that a deployment is about to occur.
- R. The device shall never be used on a handcuffed person to force compliance unless the subject poses a threat to the member through physical conduct or active resistance that cannot otherwise be reasonably controlled.
- S. Officers should consider the location and environment of the subject. Officers shall avoid using ECD's in cases where the subject is elevated (i.e. roof, fire escape, tree, bridge, stairwell, loading dock etc. etc.) such that the secondary impact may cause serious injury.
- T. Officers should be aware that a subject's heavy clothing may impact the effectiveness of the ECD.
- U. Officers should consider the particular subject and any vulnerability they may have such as: a person who is small in stature or very frail will be more dramatically impacted,(i.e. elderly; juveniles; pregnant females).
- V. Alternative tactics shall be utilized where the member has prior information that the subject suffers from a disability which would increase the danger to that person by using the ECD (i.e. A person at the scene tells a member that the subject has a heart condition).
- W. Deployed probes that have been removed from a suspect should be treated as a bio-hazard.
- X. Where EMS is available, their services may be utilized for the removal of probes that have penetrated the skin, as long as such removal can be accomplished without causing further injury.
- Y. Any person who requests or appears to be having any form of physical distress following the deployment of an ECD shall be transported to a medical facility for a medical examination.

## Osceola Police Department

	Related Policies:
<b>Harassment, Discrimination</b>	
	<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this Department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>
Applicable Federal and Arkansas Statutes	
ALEAP 2.11 Sexual and Other Unlawful Harassment	
<b>Date:</b>	<b>Review Date:</b>
<b>Signature:</b>	
<p><b>Note:</b> This policy is to be read in conjunction with the applicable City policy covering harassment/discrimination.</p>	

- I. Purpose:** The purpose of this policy is to prohibit harassment and discrimination within the Osceola Police Department. The policy also provides for the reporting and department response to harassment or discrimination.
- II. Policy:** The Osceola Police Department is committed to providing equal opportunity to all applicants for employment and to all employees. Recruitment, hiring, assignment, promotion, compensation, training, discipline, termination, and all other terms, privileges, and conditions of employment shall be administered in a manner that does not discriminate on the basis of any protected class including race, color, religion, ancestry, sex, gender identity or expression, age, disability, pregnancy, national origin, sexual orientation, veteran status, domestic partnership, genetic information, political affiliation, membership in the Arkansas National Guard, or any other class that becomes protected by federal and/or state law. This department will take action to prevent and correct discriminatory behavior/conduct in violation of these policies. Members who engage in prohibited conduct are subject to disciplinary action up to and including termination of employment. It is the policy of this department to prohibit harassment or discrimination in any form and to provide employees with a mechanism for reporting and resolving allegations of harassment and discrimination.

### **III. Definitions:**

- A. **Discrimination:** Discrimination is defined as making, directly or indirectly, any distinction in applicant selection procedures, or in the terms, conditions, or privileges of employment on the basis any protected class. No employee shall discriminate against any applicant for employment or employee in any term, privilege, or condition of employment on the basis of protected status. Moreover, discrimination or harassment will not be tolerated from any nonemployee including, but not limited to, vendors, contractors, or applicants for employment. Note however, that all persons hired for employment shall demonstrate their eligibility for employment in the compliance with the hiring policy of this department.
- B. **Harassment:** Every employee has the right to work in an environment free from hostile, offensive or intimidating behavior/conduct. Harassment is any unwelcome advances, requests for favors, and other verbal or physical conduct of a prohibited nature when: submission to such conduct is made, either explicitly or implicitly, a term or condition of a member's employment; or, submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such member; or, such conduct has the purpose or effect of interfering with a member's work performance, or creating a hostile, intimidating, or offensive working environment.
- C. **Quid Pro Quo Harassment:** A circumstance by which an employee is afforded a favorable employment action in exchange for a favor, or an unfavorable employment action for refusal of the favor.
- D. **Hostile Work Environment:** A circumstance by which an employee is confronted with an environment involving explicit language, photos, or conduct that has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.
- E. **EEO Officer:** Equal Employment Opportunity Officer: A member of the department who is knowledgably about harassment and discrimination in the workplace, who is designated by the Chief of Police to receive complaints and has a working relationship with the Human Resources personnel of the department and City.

#### **IV. Procedures**

- A. **Employees with Disabilities:** This department is committed to making reasonable accommodations for qualified applicants and employees with disabilities in accordance with state and federal law, and department policies. Each situation will be handled on a case-by-case basis. Employees shall contact the City Human Resources Section to request information on reasonable accommodation.
- B. **Confidentiality:** To the extent permitted by law or policy, the identity as well as all oral or written contacts between the Human Resources Section, the Office of Internal Affairs and any employee or applicant for employment concerning this policy and/or its application will be treated as confidential.
- C. **Chief of Police:** Ultimate responsibility for implementation of these policies is vested in the Osceola Chief of Police. Chief of Police shall ensure that all Equal Employment Opportunity (EEO) policies, and all prohibitions against discrimination, are aggressively implemented throughout the department by all levels of management.
- D. **City Human Resources Department:** Is responsible for monitoring EEO programs and ensuring department compliance with all relevant federal and state laws, City ordinances, and department policies and rules in hiring and other personnel practices. Human Resources will

report to the Chief of Police, on EEO matters and participating in the development and implementation of training and educational programs for employees.

**E. Management Employees:**

1. Management employees are required to ensure that personnel practices within their organizational entities are in full compliance with all federal and state laws, City ordinances, and department policies governing non-discrimination.
2. Specifically, Management employees are to ensure that all their employees who supervise, promote, assign, recruit, interview, train, evaluate, or discipline other employees utilize only job-related standards in their personnel actions and contribute to the attainment of department EEO principles.
3. When made aware of a potential or current EEO problem or complaint, Management employees shall:
  - a. Take action to deter any future prohibited behavior;
  - b. Notify EEO Officer and the Chain of Command and initiate an investigation;
  - c. Cooperate with EEO Officer / Internal Affairs and any other department in any investigation and/or resolution of the problem or complaint;
  - d. Management employees have all the responsibilities covered in the supervisors responsibilities below.
  - e. In addition, management employees are to personally monitor and evaluate the personnel actions of subordinate supervisors to ensure compliance with this policy. Management employees are required to take immediate action to prevent discriminatory behavior/conduct from continuing or recurring. Failure to take prompt appropriate action may subject the Management employee to disciplinary action.

**F. Supervisors:**

1. Regardless of whether the employee involved is in the supervisor's chain of command and regardless of how they became aware of the alleged prohibited behavior/conduct(s), all supervisors must immediately report all allegations or complaints or observations of such conduct to the designated EEO Officer or Chief of Police. Supervisors shall be responsible for encouraging employee support for equal employment opportunity by demonstrating commitment to EEO in the following ways:
  - a. Becoming thoroughly familiar with the department prohibitions against harassment and discrimination and acquainting subordinate personnel with these guidelines;
  - b. Promoting positivity when discussing these policies with other staff;
  - c. Requiring all subordinate personnel to demonstrate respect for the diversity of their coworkers and members of the community;
  - d. Taking immediate action when any violations of this policy are observed or reported.
2. Supervisors shall notify their chain of command in writing of all potential or current policy violations, so that immediate action can be taken to remedy the situation. The information reported must include:
  - a. The person(s) involved, including all witnesses;

- b. A written record of specific conversations held with the accused and any witnesses; and
- c. All pertinent facts, including date(s), time(s), and location(s).
- d. Ensuring compliance of subordinate personnel with this policy.
- e. Supervisors are required to take immediate action to prevent prohibited behavior/conduct from continuing or recurring. Failure to take prompt appropriate action may subject the supervisor to disciplinary action.

**G. All Employees:**

1. Every employee of the department, including unpaid volunteers, is responsible for creating and maintaining a professional working environment free from harassment and discrimination. Employees shall:
  - a. Demonstrate sensitivity to and respect for differences of all employees;
  - b. Comply with all equal employment laws, City policy and specific policies of this department;
  - c. Confront disrespectful or discriminatory behavior/conduct when they see it;
  - d. Immediately notify their chains of command of any suspected policy violations that they experience or observe.
2. Employees who believe they personally are being or have been subjected to prohibited behavior/conduct and/or are the target of any form of prohibited behavior/conduct, or have witnessed any other employee being subjected to these behaviors, should immediately:
  - a. Identify the offensive behavior/conduct to the alleged harasser and request that the behavior/conduct cease. Note: An employee is NOT required to talk directly to the alleged harasser or to the employee's supervisor. It is critical, however, that the employee contact one of the individuals listed in below if s/he believes s/he is being targeted or has witnessed what the employee believes to be prohibited behavior/conduct directed to or committed by another employee(s), client(s), customer(s), vendor(s), volunteer(s), contractor(s), etc.
3. **Reporting:** If the employee feels uncomfortable in speaking directly to the alleged harasser or if the employee requested the prohibited behavior/conduct to cease, but the request did not produce the results desired, the employee should report the behavior/conduct as soon as possible to:
  - a. Any supervisor;
  - b. Management employee;
  - c. Osceola Police Department's designated EEO Officer.
4. **The EEO Officer for the OPD is:**
  1. Name \_\_\_\_\_
  2. Telephone Number\_\_\_\_\_
  3. Email\_\_\_\_\_
  4. Office Location\_\_\_\_\_
5. **The Alternative EEO Officer for the OPD is:**

1. Name \_\_\_\_\_
2. Telephone Number \_\_\_\_\_
3. Email \_\_\_\_\_
4. Office Location \_\_\_\_\_

6. Employees who believe the EEO Officer has engaged in prohibited behavior/conduct should bring such concerns to the attention of the alternate EEO Officer or the Chief of Police. An employee who witnesses or obtains information regarding prohibited behavior/conduct by their immediate supervisor is required to report the incident to the EEO Officer or the Chief of Police.
7. If you believe you have been discriminated against by your employer while on the job because of your race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age (40 or older), disability or genetic information, or believe that you have been discriminated against because of opposing a prohibited practice or participating in an equal employment opportunity matter, you may file a charge of discrimination with the U.S. Equal Employment Opportunity Commission (EEOC). All laws enforced by EEOC, (Title VII of the Civil Rights Act (Title VII), Americans with Disabilities Act (ADA), Age Discrimination in Employment Act (ADEA), and Genetic Information Nondiscrimination Act (GINA), except the Equal Pay Act (EPA), require filing a charge with EEOC before a private lawsuit may be filed in court.
8. All employees are required to fully cooperate in any investigation of an EEO violation.

H. **Prohibited Behaviors/Conduct:** The following is conduct that is specifically prohibited under the department Harassment/Discrimination policies. This list is in addition to other prohibitions already covered in department and includes, but is not limited to, conduct for which disciplinary action may be taken.

1. **Workplace Bias:** Expressing bias in the workplace, including any behavior that is potentially offensive to any employee on the basis of his or her protected status is prohibited. Examples include, but are not limited to:
  - a. Using degrading words, offensive slang labels or names, or profanity describing a person's protected status;
  - b. Sexually suggestive, obscene, or lewd jokes; jokes or any comment about a person's protected status;
  - c. Posting or display of inappropriate posters or jokes in the workplace.
2. **Sexual Harassment in the Workplace:** Examples of conduct that may be deemed sexual harassment and is prohibited in the workplace include, but are not limited to:
  - a. Sexually suggestive, obscene, or lewd comments or invitation.;
  - b. Gender related labels such as "honey," "sweetie," "cutie," "boy," and "girl;"
  - c. Asking for sexual favors and implying there will be economic or employment benefits;
  - d. Leering, ogling, or drawing attention to a person's body;
  - e. Unwanted sexual advances;
  - f. Sexual assault – attempted sexual assault;

- g. Introduction into the workplace of pornographic pictures or written material, except in the course of official police investigations;
- h. Expectation, requests, demands or pressure for sexual favors.

3. **Offensive verbal communication** including slurs, jokes, epithets, derogatory comments, degrading or suggestive words or comments, unwanted advances, invitations, or degrading or suggestive words or comments.
4. **Offensive written communication** including notes, letters, notices, emails, texts, or any other offensive message sent by electronic means.
5. **Offensive gestures, expressions** and graphics including leering, obscene hand or finger gestures, explicit drawings, derogatory poster, photographs, cartoons, drawings or displaying suggestive objects or pictures.
6. **Physical contact** when the action is unwelcomed by recipient including brushing up against someone in an offensive manner, unwanted touching, impeding or blocking normal movement, or interfering with work or movement.

**I. Discrimination - Harassment Complaint Procedure:**

1. Employees who believe they have been treated unfairly in any employment practice because of their protected class status may file a complaint with a supervisor or the EEO Officer.
2. Employees who believe they have been retaliated against because they filed a complaint, challenged a prohibited behavior/conduct, participated in any way with these procedures, or served as a witness may file a complaint.

**J. Receiving a Complaint Procedures:** The department shall promptly receive and investigate all complaints regarding harassment or discrimination regardless of their origin.

1. A supervisor or EEO Officer upon being notified of a complaint shall schedule to meet with the complainant the same day. If that is not possible, the supervisor or EEO Officer will make themselves available to the complainant within the next 24 hours;
2. Provide copy and review harassment-discrimination policy with complainant;
3. Determine if there is a threat to the employees' safety and take action to remove threat;
4. Forward the written complaint up the chain of command.

**K. Separation:** Once an allegation is made, steps should be taken to separate the involved employees while an investigation into the allegation is conducted. The separation should be undertaken in an equitable manner which is non-punitive in nature. In no case will the complaining employee be forced to change assignments against his/her choice. The supervisor is required to immediately take appropriate action to stop any conduct which might continue or aggravate the allegation(s).

**L. The complainant shall be kept informed of the progress of the investigation.**

- M. At the conclusion of the investigation, the complainant and the accused employee will be will be made aware that the investigation is completed and appropriate action, if any, has been taken.
- N. Where evidence is established to sustain a violation of this policy, immediate disciplinary action shall be taken against the offending employee, up to and including termination from employment with this department.
- O. **Confidentiality Required:** All matters pertaining to EEO issues are highly confidential. All participants in a report or investigation are strictly prohibited from discussing the matter outside of formal channels throughout the course of the investigation. Information concerning such issues will be disseminated on a need-to-know basis only. Such confidentiality, however, in no way diminishes the necessity of keeping the Chief of Police informed.
- P. **Withdrawal of Complaints:** Members filing EEO complaints may withdraw the complaint or any part thereof, at any time. Despite the withdrawal request, however, the department still has an obligation to investigate the allegation. The department shall become the complainant.
- Q. **Retaliation Prohibited:** Retaliation is an adverse employment action taken against an employee as a result of opposing prohibited behavior/conduct., The employer will not tolerate any retaliation by management or by any other employee against an employee who exercises his/her rights under this policy. Any employee who believes s/he has been harassed, retaliated against, or discriminated against in any manner as a result of having filed a complaint, assisted another employee in filing a complaint, or participated in an investigative process should immediately notify the EEO Officer or alternative EEO Officer. The employer will promptly investigate and deal appropriately with any allegation of retaliation. Retaliation is prohibited conduct, and, if engaged in, may result in disciplinary action, up to and including termination of employment.
- R. Officers of the Osceola Police Department shall receive annual harassment – discrimination training.



## Osceola Police Department

<b>Identification Process</b>	Related Policies:
<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>	
Applicable Arkansas Statutes:	
ALEAP 7.34 Eyewitness Identification	
<b>Date:</b>	<b>Review Date:</b>
<b>Signature:</b>	

**I. Purpose:** The purpose of this policy is to outline the way criminal suspects will be subjected to identification proceedings.

**II. Policy:** It is the policy of the Osceola Police Department to respect the rights of all persons during any law enforcement operation in which witness identification will be conducted.

### **III. Definitions**

**A. Show-Up/Drive-by:** The process by which a complainant or witness is driven to a suspect who has been stopped in the area of a crime for purposes of excluding or verifying the suspect as the person responsible.

**B. Photo-Array:** The process by which a complainant or witness is shown a series of photographs which may contain a suspect in a crime for purposes of excluding or verifying the suspect as the person responsible.

**C. Single Photo Verification:** The process by which a complainant or witness is shown a single photograph due to the fact that they have thorough familiarity with the person who is suspected in the criminal activity and law enforcement is simply verifying that the suspect identified by the police is the same subject known to the witness.

D. **Line-up:** The process by which a complainant or witness is allowed to view a group of individuals, in person, for purposes of excluding or verifying the suspect as the person responsible for the crime.

**IV. Procedure:** In all identification procedures, officers should take steps to ensure that the procedure is not suggestive by the manner in which it is carried out. Thus, officers should use caution as to the manner in which suspects are presented so that a suspect may not later claim that the officer influenced the witness' identification of the suspect. Each eyewitness who views a lineup or photo spread shall sign a form containing the following information:

- A. The suspect might not be in the lineup or photo spread and the eyewitness is not obligated to make an identification.
- B. The eyewitness should not assume that the person administering the lineup or photo spread knows which person is the suspect in the case
- C. Where an eyewitness is deaf, hearing impaired, illiterate, or has limited English language proficiency, steps will be taken to ensure the instructions are properly delivered and understood. These steps may include translators, sign language, or use of a language line. The use of these services will be documented in the case file.
- D. The Validity of Identification Procedures Rests on the Following Considerations
  1. Witness' opportunity to view suspect at the time of the crime;
  2. Witness' focus of attention at time of crime;
  3. Accuracy of witness' description of suspect prior to identification procedure;
  4. Level of certainty exhibited by the witness in making the identification; and
  5. The length of time that has passed between the crime and the identification.
  6. Officers should document the existence/lack of existence of these points when compiling reports on identification procedures.

E. Show-Up/Drive-by Identification: Although the United States Supreme Court has not affixed a duration of time within which these procedures are to be conducted, generally this type of identification occurs within a short period of the crime and within a reasonable proximity (geographically) from the crime.

1. Unless an extreme emergency exists, the complainant or witness shall be taken to the location where the suspect has been stopped. The movement of the suspect to the witness' location may constitute an arrest for which probable cause is required. To the extent that probable cause is lacking without identification, movement may be determined to have been an unlawful arrest.
2. To the extent that an officer may safely do so, the officer should take steps to minimize the suggestiveness of the identification. The following should be considered:
  - a. Have suspect standing outside of any law enforcement vehicle rather than in the vehicle;
  - b. Have the suspect standing without handcuffs or with handcuffs not visible to the witness;
  - c. The appearance that the suspect maintains his or her freedom will undercut suggestiveness;

- d. If items taken or used in the crime have been recovered, do not allow the witness to view or become aware of the recovery until after the identification proceeding is complete; and
- e. The witness' failure to recognize the subject stopped must be documented and included in any materials forwarded to the prosecutor who ultimately handles the case. Such evidence may be exculpatory to the suspect who is charged with the crime. As such, it must be forwarded to the prosecutor. Additionally, if the witness identifies a suspect in the future, this failure to identify the first subject presented to them may add credibility to their identification.

F. Photo-Array/Photo-Pack. In composing a photo lineup:

- 1. Officers shall complete the eyewitness identification form prior to the identification procedure.;
- 2. Include only one suspect in each identification procedure;
- 3. Select fillers who generally fit the witness' description of the perpetrator;
- 4. If multiple photos of the suspect are reasonably available to the investigator, select a photo that resembles the suspect description or appearance at the time of the incident;
- 5. Include a minimum of five fillers (non-suspects) per identification procedure;
- 6. Consider that complete uniformity of features is not required. Avoid using fillers who so closely resemble the suspect that a person familiar with the suspect might find it difficult to distinguish the suspect from the fillers;
- 7. Create a consistent appearance between the suspect and fillers with respect to any unique or unusual feature (i.e. scars, tattoos, etc.) used to describe the perpetrator by artificially adding or concealing that feature;
- 8. Consider placing suspects in different positions in each lineup, both across cases and with multiple witnesses in the same case. Position the suspect randomly in the lineup;
- 9. When showing a new suspect, avoid reusing fillers in lineups shown to the same witness;
- 10. Ensure that no writings or information concerning previous arrest(s) will be visible to the witness;
- 11. View the spread, once completed, to ensure that the suspect does not unduly stand out;
- 12. Preserve the presentation order of the photo lineup. In addition, the photos themselves should be preserved in their original condition;
- 13. All photos must include persons of the same race and sex as the suspect;
- 14. Photos should be presented in a way that does not suggest that the subjects in the photos are criminals (i.e. mug-shot with numbers (Mug shots may be used, but portions of photo that would indicate that photo is a mug-shot should be cropped or hidden from the witness));

Sequential Presentation: Photos will not be shown at the same time as an array or six-pack, instead the photos will be shown from a stack, held by the presenter who shall present the photographs one at a time as if dealing a deck of cards to the witness;

Double-blind Presentation: The officer who conducts the photo-array should not aware of which photo in the array is that of the suspect in the case. The witness should be told the officer conducting the photo-array does not know who the suspect is;

15. Witness instruction. The person viewing the photo-array should be told that the perpetrator may or may not be in the photo-array and that the investigation will continue regardless of whether identification is made or not;
16. Witnesses should be segregated before, during and after the procedure and instructed not to discuss the identification process with each other;
17. During the identification process, officers shall not, in any way, prompt the witness toward a particular photo;
18. At the time of the identification, the eyewitness should provide a statement in his/her own words indicating their level of confidence in the identification;
19. The presentation/order of presentation must be documented. The witness who selects a photo as the suspect should sign and date the photo they have selected with a full signature and initial and date the other photos presented to them; and
20. The witness' selection of a photo that is not the suspect, must be documented and included in any materials forwarded to the prosecutor who ultimately handles the case. Such evidence may be exculpatory to the suspect who is charged with the crime. As such it must be forwarded to the prosecutor.
21. If an independent administrator is not available, the investigative officer shall follow the following procedures:
  - a. Place the suspect photo and filler photos in separate folders. Include four (4) blank folders that contain no photograph for a total of ten (10);
  - b. Shuffle the folders before giving them to the witness;
  - c. The officer administering the array should position himself or herself so that he or she cannot see inside the folders;
  - d. Allow the eyewitness to open the folders one at a time to view the single photograph.

G. Single-Photo Verification: This process shall only be used where the witness is thoroughly familiar with the suspect and the officer is merely attempting to ensure that the witness and the officer are both referring to the same person.

H. Line-Ups:

1. Officers shall complete the eye witness identification form prior to the identification procedure.
2. A line-up must be conducted with at least six persons and include at least some persons who are similar in appearance to the suspect i.e. facial hair, glasses, general age etc.
3. All persons in the line-up must be of the same race and sex of the suspect.
4. Double-blind presentation: The officer who conducts the line-up shall be someone who is not aware of which person in the line-up is the suspect in the case. The witness should be told the officer conducting the Line-up does not know who the suspect is.
5. Because line-ups will be administered by an officer who does not know the identity of the suspect, the fillers selected should not be known to the officer administering the line-up. In selecting line-up fillers, abide by the guidelines for photo array fillers as described above.

6. All persons in the line-up should carry cards that identify them only by number and should be referred to only by their number. As with photo arrays, each witness must view the line-up independently, out of the presence and hearing of the other witnesses.
7. The investigating officer should explain to the witness that a second officer (the line-up administrator) will be conducting the line-up, and that he/she does not know the identity of the people in the photographs.
8. The investigating officer should carefully instruct the witness by reading from a departmental Line-up Instruction Form, and the witness should be asked to sign the form indicating that he/she understands the instructions. The officer should also sign and date the form.
9. The investigating officer should leave the room while the line-up administrator conducts the line-up.
10. The line-up should be conducted so that the suspect and fillers do not actually line up, but rather so that they are displayed to the witness one at a time. This can be accomplished either by having them stand with their back to the witness and then face the witness one at a time, or by having them enter the room individually and leave before the next one enters.
11. The procedure for showing the participants to the witness and for obtaining a statement of certainty is the same as for photo arrays. If practicable, the officer should record the procedure through the use of audio and video.
12. During the process officers/deputies in any way, shall not, prompt the witness toward a particular subject in the line-up.
13. Although suspects do not have a right to refuse to stand in a line-up, a line-up should not be conducted where the suspect's resistant conduct will set him or her apart from the other participants in the line-up.
14. Suspects may be required to speak during a line-up for comparison purposes only. If officers/deputies are going to require a suspect to speak, they must require all persons participating to speak the same words in turn.
15. Suspects may be required to put on clothing recovered from the crime for identification purposes. If officers/deputies are going to require the suspect to put on the recovered clothing, they must require all persons participating in the line-up to put on the clothing in turn.
16. All line-ups must be documented by photographing or video-taping the line-up as presented to the witness. The photo will document positions of the participants as well as the inclusion of the participants.
17. At the time of the identification, the eyewitness should provide a statement in his/her own words indicating their level of confidence in the identification.
18. The witness' selection of a person that is not the suspect must be documented and included in any materials forwarded to the prosecutor who ultimately handles the case. Such evidence may be exculpatory to the suspect who is charged with the crime. As such, it must be forwarded to the prosecutor.

## I. Attorneys:

1. A suspect does not have a right to counsel at a line-up which is conducted before the suspect has reached a “critical stage” in the justice process. A critical stage is reached when the suspect is arraigned, indicted or otherwise formally charged with a crime.
2. A suspect has the right to counsel at a line-up if the suspect has reached a critical stage in the justice process.
3. If the suspect has an attorney, but has not yet reached a critical stage, officers should consider allowing the attorney’s presence at the identification proceeding. The presence of an attorney undercuts later claims that the process was somehow suggestive with respect to the suspect.



## Osceola Police Department

<b>Internal Affairs/Citizen Complaints</b>	Related Policies:
<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>	
Applicable Arkansas Statutes: A.C.A. § 14-52-301-307 (2011); § 12-9-601-603	
ALEAP 2.04 Internal Investigations	
Best Practice: U.S. D.O.J. agreements with various law enforcement agencies; "Internal Affairs: Proceedings from a Community Practice," U.S.D.O.J. Office of Community Oriented Policing Services, March 2008; and "Police Accountability and Citizen Review," I.A.C.P., October 2000	
<b>Date:</b>	<b>Review Date:</b>
<b>Signature:</b>	

- I. **Purpose:** It is imperative that the Osceola Police Department operates in a degree of transparency and is responsive to complaints alleging employee misconduct and external concerns regarding the operation of the department. Members of the public should be provided with a reasonable avenue for any redress of grievances they may have with the service received by department employees or the conduct of the Osceola Police Department. This policy provides members of the department with the procedures for the acceptance of complaints; the initiation of the administrative investigative process; the process for conducting a fair and reasonable investigation; the proper methods for adjudication of these administrative investigations; and the methods for the administration of fair, reasonable and defensible discipline.
- II. **Policy:** It is the policy of the Osceola Police Department to accept and document all complaints alleging employee or department misconduct for the following principal reasons:
  1. To ensure that complaints alleging employee or department misconduct are accepted and investigated in a consistent and reasonable manner to uncover the truth of the allegations;
  2. To identify areas of misunderstanding by the complaining citizen;

3. To identify employees whose attitude, behavior and/or performance is in need of correction and supervisory intervention;
4. To protect employees and the department from erroneous complaints; and
5. To identify department policies, training, and/or practices in need of reevaluation, clarification, and/or correction.

### **III. Definitions**

1. Complaint of employee misconduct: A complaint is an allegation from any source of an act or omission by a department employee, which if proven true, would be considered misconduct or a violation of department policies, rules or regulations.
2. Note: Complaints regarding the validity of traffic citations or parking tickets are not considered complaints for this definition and the party should be referred to the proper court for resolution.
3. Complaint of department dissatisfaction: A complaint from an external source of dissatisfaction with a department policy or practice.
4. Public concerns regarding law enforcement operations not amounting to a complaint: A concern expressed by a member of the public which does not meet the department's definition of a complaint, but must be documented by the department employee receiving the information from the member of the public.
5. Internal Affairs Report: A form made available to the public that informs them of the compliment/complaint process.

### **IV. Procedure**

1. Sources for complaints: A complaint can originate from any of the following sources:
  - a. Aggrieved person;
  - b. Third party;
  - c. Anonymous;
  - d. Department employee;
  - e. News media;
  - f. Governmental department;
  - g. Notice of civil claim.
2. Complaints can be made by members of the public:
  - a. In person;
  - b. By telephone;
  - c. By letter;
  - d. Email/Other electronic media.

3. Employee responsibilities: Whenever an employee becomes aware of a citizen's complaint meeting the above complaint definition or becomes aware of misconduct of another department employee, he or she shall:
  - a. Immediately notify an on-duty supervisor and ensure that follow-up to the complaining person will not be delayed;
  - b. If a supervisor cannot be made available or the party making the complaint refuses to wait for the supervisor, the employee will gather all available information regarding the complaint and contact information for the complainant;
  - c. The employee shall ensure that this information is given to a supervisor as soon as practicable;
  - d. Failure to follow these provisions may result in disciplinary action against the involved employee.
4. Supervisor's responsibilities: Whenever a supervisor (this employee may be the senior person on-duty) becomes aware of a person requesting to make a complaint or an incident which will likely result in a complaint or administrative investigation, the supervisor will conduct an immediate preliminary investigation including:
  - a. Meet with the complaining party to ascertain the nature of the complaint;
  - b. Attempt to resolve the issue with the complaining party;
  - c. If the issue cannot be resolved with the complaining party, a supervisor will provide the complainant with a complaint form and explain the complaint process; and
  - d. Upon completion of the form it will be forwarded to the Chief of Police for review and disposition.
5. The complaint initiation process is not incumbent on cooperation of the complaining person. In the event that the complaining person refuses to cooperate with the investigation or there is no identifiable complainant and the information known to the supervisor satisfies the department's definition of a complaint, the complainant will be listed as department and signed by the supervisor.
6. The Chief of Police will be notified of all complaints brought against officers, employees and volunteers of this department as soon as practical.
7. Processing the complaint: The department will ensure that every complaint is reviewed, processed and where appropriate, assigned for investigation.
8. Investigative procedures. The employee assigned to conduct the administrative investigation shall:
  - a. Evaluate and investigate the complaint;
  - b. Obtain all police reports, communications/dispatch records, MDT transmissions, video recordings, and other police documents;
  - c. Determine the specific allegations of the complainant and identify any other possible department violations, whether alleged by the complainant or not, and
  - d. Conduct interviews normally in the following sequence:

- a) Complaining person;
- b) Other public witnesses;
- c) Department witnesses;
- d) Accused employees shall be given written notice of intended interview regarding allegations and normally be allowed a reasonable period of time prior to the actual interview.

9. Employer/Employee Responsibilities:

- a. Prior to any interview or special examination, the employee under investigation will receive written notification of the complaint. Notification may be withheld at the discretion of the Chief of Police based on the sensitive nature of the investigation.
- b. Prior to an interview, personnel under investigation and all witnesses who are department employees will be advised of their duty to cooperate with the investigator and to answer questions in a truthful manner.
- c. All interviews will be conducted while the employee is in a paid status.
- d. Officers under investigation shall not be subjected to offensive language, threatened with dismissal or other disciplinary action during the interview. No promises shall be made by the investigator conducting the interview.
- e. Accused officers may contact the assigned investigator and/or designee to receive information on the status of the investigation of a complaint filed against them.
- f. Employees or their representatives will not be permitted to review any portion of the investigatory file during the investigation.
- g. Personnel subject to a complaint investigation are prohibited from contacting the complainant during the course of the investigation.
- h. Garrity warnings will be issued where appropriate.
- i. The employee is prohibited from bringing a third party into the interview.

K. Disposition

1. The investigating person will prepare the investigative report and submit it to the Chief of Police or their designee for adjudication and disposition.
2. Time Limit on Internal Investigations: The department will complete the investigation within \_\_\_\_\_ days after receipt of the complaint.
3. The department will take disciplinary action within \_\_\_\_\_ days of a sustained allegation.
4. The Chief of Police nor designee will determine the disposition of the complaint using the following categories:
  - a. Sustained: the evidence is sufficient to prove the allegation.
  - b. Inconclusive: there was not sufficient evidence to either prove or disprove the allegation.

- c. Exonerated: the actions of the employee were consistent with the law and department policies, rules, regulations and practice.
  - d. Unfounded: the allegation did not occur.
  - e. Policy and/or training deficiency: the allegation occurred but was the fault of deficiencies in department policy and/or training; therefore, the employee cannot be held accountable.
  - f. When allegations are sustained, the specific official charges and processing will be conducted according to the personnel practices of the department.
- L. Appeal Procedures for Disciplinary Actions: Officers and employees may appeal the disposition to the Chief of Police or designee.
- M. Post Disposition Procedure: The Chief of Police or designee:
  1. Notification to Complainant Notify the complainant of the disposition of the investigation;
  2. Review all final complaint investigations to ensure that they are consistent with the practices of the department;
  3. Records and Security of Complaints and Investigations The department maintains records of the process;
  4. Release of information regarding complaints against employees and any subsequent disciplinary action must comply with the Freedom of Information Act (FOIA) and other applicable Federal, State, and Local laws, rules and regulations;
  5. All records will be maintained in a secure manner. Records shall be kept secure which includes being secure from unauthorized access by agency employees. This requires the records to be kept in locked cabinets or rooms with only limited access by designated individuals;
  6. Maintain the completed investigative and adjudication files in a secure, confidential manner; and
  7. Conduct an annual audit of the process.
- N. When criminal allegations involving a member of the department are identified, the Chief of Police shall be notified immediately:
  1. Crime within the City of Osceola: the appropriate criminal investigation unit will investigate the criminal aspect unless the department elects to have the investigation conducted by an outside entity. The administrative investigation will be conducted and is not dependent on the conclusion of the criminal investigation. Normally the initiation of a complaint and the start of the administrative investigation will proceed concurrently with the criminal investigation.
  2. Crime outside the City of Osceola: OPD will:
    - a. Develop and maintain liaison with the involved department, and
    - b. Conduct the administrative investigation the same as it would have had the incident occurred within this department's jurisdiction.

- O. When an officer is terminated as a result of an administrative investigation, the Chief of Police shall notify the Arkansas Commission on Law Enforcement Standards and Training as prescribed by State Law.



## Osceola Police Department

<b>Dealing with Persons of Diminished Capacity</b>	Related Policies: Use of Force
<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>	
Applicable Arkansas Statutes: A.C.A. § 20-47-210; 20-47-207; and 20-47-219	
ALEAP 7.36 Persons with Diminished Capacity	
Best Practices: "Dealing with the Mentally Ill," model policy and paper, IACP National Law Enforcement Policy Center, 1997; "Crisis Intervention Technique," Memphis Police Department	
<b>Date:</b>	<b>Review Date:</b>
<b>Signature:</b>	

### I. Purpose:

To provide field officers with the essential tactical and processing skills necessary to effectively deal with persons of diminished capacities in a manner to provide the required professional assistance these persons need, to protect the community, to safeguard the officers involved in the encounter and to enhance the department's risk management.

### II. Policy:

It is the policy of the Osceola Police Department to attempt to resolve encounters with persons of diminished capacity in the safest manner possible and help these persons obtain professional resources when reasonable to do so. Every community can expect its law enforcement officers to encounter persons of diminished capacities. This group of persons presents officers with different and often complex issues. Diminished capacity may be the result of intoxication, suicidal potentials, medical complications or mental illness, etc. Persons of diminished capacity present officers with a wide range of behaviors usually different than those exhibited by other members of the community or persons involved in criminal activities. Persons of diminished capacity may display conduct that is bizarre, irrational, unpredictable and/or threatening. They may not comprehend communication in the manner that the officer would expect. They often

do not respond to authoritative persons or the display of force. It is not the mission of the officer to diagnose the root cause for the person's behavior.

### **III. Definitions**

- A. Persons of diminished capacity:** Persons encountered in the field who exhibit unusual behaviors commonly referred to as irrational, bizarre, unpredictable, etc. These outward observable symptoms could be the result of intoxication, drug use, suicidal indications, mental illness or medical complications.
- B. Mental Illness:** A.C.A. 20-47-202 (10)(A) defines "mental illness" as a substantial impairment of emotional processes, or the ability to exercise conscious control of one's action's, or the ability to perceive reality or to reason, when the impairment is manifested by instances of extremely abnormal behavior or extremely faulty perceptions.
- C. Professional resources:** Mental health professionals, emergency medical facilities, detoxification centers, Veteran's Affairs, etc.
- D. Voluntary Admissions ACA 20-47-204** The following shall apply to **voluntary** admissions of persons with a mental illness, disease, or disorder:
  - 1. Any person who believes himself or herself to have a mental illness, disease, or disorder may apply to the administrator or his or her designee of a hospital or to the administrator or his or her designee of a receiving facility or program to which admission is requested.
    - a. If the administrator or his or her designee of the hospital or the administrator or his or her designee of a receiving facility or program shall be satisfied after examination of the applicant that he or she is in need of mental health treatment and will be benefitted thereby, he or she may receive and care for the applicant in the hospital or receiving facility or program for such a period of time as he or she shall deem necessary for the recovery and improvement of the person, provided that the person agrees at all times to remain in the hospital or receiving facility or program;
  - 2. If at any time the person who has voluntarily admitted himself or herself to the hospital or receiving facility or program makes a request to leave, and the administrator or his or her designee determines that the person meets the criteria for involuntary admission as defined in § 20-47-207, then the person shall be considered to be held by detention and the involuntary admission procedures set forth herein shall apply;
  - 3. Any person requesting to leave under subdivision (2) of this section shall, within one (1) hour of his or her request to any hospital or receiving facility or program employee, in an administrative or treatment capacity, be provided with a written statement advising him or her of all rights delineated in §§ 20-47-211 and 20-47-212. The person shall further be provided with an acknowledgment confirming that he or she has been advised of the aforesaid rights.
    - a. If the person refused to sign the acknowledgment, this refusal shall be noted in the person's chart and shall be attested to by two (2) eyewitnesses on a separate document.
    - b. An original of said attestation shall be furnished to the court.

4. For the purposes of computing the initial period of evaluation and treatment referred to in § 20-47-213, detention begins upon the signing of the acknowledgment by the person or, in the event that the person refuses to sign the acknowledgment, upon the attestation of said refusal by two (2) eyewitnesses; and
5. A person voluntarily admitted who absents himself or herself from a hospital or receiving facility or program, as defined in this subchapter, may be placed on elopement status and a pick-up order issued if, in the opinion of the treatment staff, the person meets the criteria for involuntary admission as defined in § 20-47-207.
  - a. It shall be the responsibility of the sheriff of the county or a law enforcement officer of the city of the first class in which the individual is physically present to transport the individual.
  - b. Upon return to the hospital or receiving facility or program, this individual shall be held under detention as defined in § 20-47-202(5).

**E. Involuntary Admission - Original Petition ACA 20-47-207:**

1. **Written Petition -- Venue.** Any person having reason to believe that a person meets the criteria for **involuntary admission** as defined in subsection (c) of this section may file a verified petition with the probate clerk of the county in which the person alleged to have mental illness resides or is detained.
2. **Contents of Petition.** The petition for **involuntary admission** shall:
  - a. State whether the person is believed to be of danger to himself or herself or others as defined in subsection (c) of this section;
  - b. Describe the conduct, clinical signs, and symptoms upon which the petition is based. The description shall be limited to facts within the petitioner's personal knowledge;
  - c. Contain the names and addresses of any witnesses having knowledge relevant to the allegations contained in the petition; and
  - d. Contain a specific prayer for **involuntary admission** of the person to a hospital or to a receiving facility or program for treatment pursuant to § 20-47-218(c).
3. **Involuntary Admission Criteria.** A person shall be eligible for **involuntary admission** if he or she is in such a mental condition as a result of mental illness, disease, or disorder that he or she poses a clear and present danger to himself or herself or others:
4. As used in this subsection, "a clear and present danger to himself or herself" is established by demonstrating that:
  - a. The person has inflicted serious bodily injury on himself or herself or has attempted suicide or serious self-injury, and there is a reasonable probability that the conduct will be repeated if **admission** is not ordered;

- b. The person has threatened to inflict serious bodily injury on himself or herself, and there is a reasonable probability that the conduct will occur if **admission** is not ordered;
- c. The person's recent behavior or behavior history demonstrates that he or she so lacks the capacity to care for his or her own welfare that there is a reasonable probability of death, serious bodily injury, or serious physical or mental debilitation if **admission** is not ordered; or
- d. The person's understanding of the need for treatment is impaired to the point that he or she is unlikely to participate in treatment voluntarily;
- e. The person needs mental health treatment on a continuing basis to prevent a relapse or harmful deterioration of his or her condition; and
- f. The person's noncompliance with treatment has been a factor in the individual's placement in a psychiatric hospital, prison, or jail at least two (2) times within the last forty-eight (48) months or has been a factor in the individual's committing one (1) or more acts, attempts, or threats of serious violent behavior within the last forty-eight (48) months; and
- g. As used in this subsection, "a clear and present danger to others" is established by demonstrating that the person has inflicted, attempted to inflict, or threatened to inflict serious bodily harm on another, and there is a reasonable probability that the conduct will occur if **admission** is not ordered.

**IV. Procedure:** The ultimate mission of law enforcement when encountering a person of diminished capacity is to control the encounter and determine the best course of action for the subject. Response guidelines can be segmented into four (4) areas: Containment, Coordination, Communication and Time.

- A. Containment: Before any reasonable control and defusing techniques can be used, the subject must be contained:
  1. If circumstances allow, two (2) officers should be dispatched to an incident involving a person of diminished capacity. If an officer finds him/herself in a situation with such a person, the officer should request back-up when reasonable and practical to do so.
  2. Responding officers should be aware that the use of emergency lights and siren may agitate the subject of the call or encounter.
  3. The officers will attempt to separate the subject from other civilians. This containment should respect the comfort zone of the subject in order to reduce any unnecessary agitation. Officers should convince the subject that they do not have to move. Officers should continuously evaluate this comfort zone and not compress it, unless absolutely necessary.
  4. It is important for officers to realize that on-lookers and family members should not become involved either verbally or physically in the control methods when possible.

5. Effective containment reduces the elements of agitation, such as large groupings of persons/officers, emergency vehicle equipment, loud police radio transmissions, and multiple persons directing communications to the subject. Containment is meant to reduce outside influences and sources of agitation.
6. Officers should move slowly.
7. Officers should utilize available tactics to de-escalate the situation where possible, however if an officer is faced with a dynamic and violent situation that poses a threat to the officer or other persons present, then officers should utilize their law enforcement control tactics outlined under the “Response to Resistance” policy to gain control.

B. Coordination: This is essential for control of the encounter and is the foundation for the development of an effective plan and use of personnel and resources:

1. Officer at the scene should be designated or assume the position of being the lead officer. This may not be the most senior person on the scene.
2. A perimeter should be determined to ensure that outside persons and/or family members don't become involved.
3. Officers should limit observable indications of force.
4. The lead officer should designate an officer to gather intelligence regarding the subject being encountered. This type of information can come from persons at the scene, neighbors and/or family. This information can become important in determining the further tactical approaches to the subject and the most appropriate form of referral.
5. The lead officer is responsible for determining what resources should be requested including additional police personnel, specialized weapons, professional resources and staged medical personnel.
6. When warranted, the lead officer will designate the location for a command post and staging area.

C. Communication with the person of diminished capacity should be planned and controlled:

1. When possible, prior to engaging the subject in communication, the initial responder should await the arrival of a cover officer. When dealing with subjects armed with edged weapons officers should, where possible, maintain a zone of safety which allows for reaction should the subject decide to attack.
2. One officer should be designated as the primary communicator and other officers should refrain from becoming involved.
3. Verbal communication should be non-threatening. Whenever possible, use open-ended questions designed to facilitate the subject's participation. If the subject does not respond, use other communication techniques. It may be necessary to change the person designated as the primary communicator and determine whether that might be beneficial.

4. It has been found that threats to arrest or use force are not productive when dealing with persons with diminished capacities. Reassure the subject that the police are there to help them.
5. Officers must constantly analyze what affect, if any, their efforts are having on the subject. This is essential to identify areas that appear to agitate the subject that should then be avoided.
6. Normally, family members should not be used in an attempt to establish communications. This frequently exacerbates the situation.

D. Time is the concept of elongating the encounter, rather than hastening it:

1. History has shown that the longer the encounter is allowed to occur, the better the chance for a successful and safe resolution.
2. Increasing the time of the encounter and using defusing techniques allows the subject to reflect upon his/her predicament.
3. Creating time also allows for the field units to be supported by the deployment of additional police personnel, specialized equipment and medical support personnel.
4. Time encourages the ability to communicate and create a relationship between the subject and the primary communicator.

E. Commitment Procedures:

1. In determining the most appropriate form of professional resource and referral, officers should consider the information provided by professional resources, persons and family members.
2. Any peace officer who has reasonable grounds to believe that the individual is mentally ill and presents a danger or threat of danger to self, family or others if not restrained shall take the individual into custody and transport the individual without unnecessary delay to a hospital or designated psychiatric facility and execute a written petition for involuntary commitment with the probate clerk of the county in which the person alleged to have mental illness resides or is detained prescribed and provided by the A.C.A. § 20-47-207.
3. An interested citizen may take the person to a hospital or to a receiving facility or program. If no other safe means of transporting the individual is available, it shall be the responsibility of the law enforcement agency that exercises jurisdiction at the site where the individual is physically located and requiring transportation, or unless otherwise ordered by the judge. A petition, as provided in § 20-47-207, shall be filed in the probate court of the county in which the person resides or is detained within seventy-two (72) hours, excluding weekends and holidays, and a hearing, as provided in § 20-47-209(a)(1) shall be held.
4. Officers shall not use a detention facility as a holding facility for meeting the criteria of this policy unless the person also has criminal charges pending or the detention facility is the designated receiving facility pursuant to state law.
5. No officer shall place criminal charges against a person who is mentally ill and need of hospitalization for the purpose of avoiding transporting the person to an appropriate medical or psychiatric facility.
6. If any person involuntarily admitted to a receiving facility or program or hospital for care pursuant to this subchapter absents himself or herself from a receiving facility or

program or hospital without leave or fails to comply with the court-approved treatment plan, the person will be returned, upon the request of the person's treatment staff, to the receiving facility or program or hospital by the sheriff of the county or law enforcement officer of the city of the first class in which the individual is physically present or the hospital or receiving facility or program security personnel without further proceedings," A.C.A. 20-47-21.

7. Officers are required to prepare or assist in the preparation of all required reports.

F. Training: The department must provide proof of required training requirements as prescribed by Arkansas Act 423.



## Osceola Police Department

<b>Searches of Residences</b>	<b>Policy #:</b>
<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this Department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>	
<b>Related Policies:</b>	
Arkansas Criminal Procedure Rule §11.1 C; §13.2; §14.3 Arkansas Code 16-93-107.	
<b>ALEAP:</b> 7.08 Search and Seizure Warrants – This policy complies with how to obtain a search warrant, how to execute a search warrant, and how to return a search warrant. 7.09 Searches Without a Warrant	
<b>Date Implemented:</b>	<b>Review Date:</b>
<b>Signature:</b>	

### **I. Purpose:**

The purpose of this policy is to direct officers and supervisors with respect to home entries.

### **II. Policy:**

The policy of the Osceola Police Department is to protect and serve the constitutional rights of all citizens when conducting home entries while balancing the needs of law enforcement in solving crime for the protection of the community.

### **III. Definitions:**

- A. Probable Cause: (search): Facts and circumstances based upon observations or information that would lead a reasonable law enforcement officer to believe that evidence of crime exists and that the evidence exists at the place to be searched.
- B. Exigent Circumstances Entry: Entry of a dwelling without a warrant due to some existing emergency that would not allow an officer time to get a warrant.
- C. Search Incident to Arrest: A search of the arrestee and their immediate area of control that is allowed whenever a custodial arrest is made.
- D. Consent: The voluntary granting of permission for an officer to enter an area that is protected by the 4th Amendment, by a person who has a reasonable appearance of authority over that area.
- E. Dynamic Entry: The utilization of a special team i.e. SWAT, ERU etc. when executing a high-risk warrant, entering to control a barricaded subject, or similar high-risk event.

**IV. Procedures:** At the outset officers are directed that there are only three lawful methods upon which he or she may enter a person's dwelling. These methods include a warrant (arrest or search-with differing rules for each), exigent circumstances, or consent.

- A. Risk Assessment Matrix: Unless exigent circumstances exist officers shall compile a risk assessment matrix prior to planning any entry of homes or other buildings.
- B. Written Operations Plan: Unless exigent circumstances exist, officers shall complete a written operations plan prior to executing any warrant entry of a home or other building.
- C. Knock and Announce: Prior to considering a forced entry into a dwelling, officers must knock at the entrance and announce their identity and purpose unless one of the following circumstances exist:
  - 1. When the personal safety of the officer or others would be jeopardized by the announcement;
  - 2. When the delay caused by the announcement may enable the suspect to escape;
  - 3. When a prisoner has escaped and retreated to his home;
  - 4. When the announcement may cause evidence to be destroyed.
  - 5. If officers believe that one of the above circumstances exist prior to obtaining the warrant, they with the approval of the Osceola Police Chief, may seek judicial approval for a "no-knock" warrant by outlining the factors believed to exist in their affidavit.
  - 6. In determining how long an officer must wait before forcing entry following the knock and announcement, officers should consider the nature of the item sought and how long it would take to destroy the item. The United States Supreme

Court found 15-20 seconds to be a reasonable amount of time in a drug warrant case.

D. Arrest Warrant: Felony or Misdemeanor: An officer may enter the home of the subject of an arrest warrant in cases where the officer also has probable cause to believe the subject is home.

1. Knock and Announce Rules Apply.
2. Search Incident to Arrest-3 Zones.
3. Officers may, at the time of the arrest, search the arrestee's immediate area of control in the room of arrest at the time of the arrest.
4. Officers may, at the time of arrest, also look into, but not go into, areas adjoining the room of arrest, from which an attack could be launched.
5. Officers may conduct a protective sweep, limited to those places where a person could be, in cases where the officers have reasonable suspicion to believe someone else on the premises poses a danger to the officer.
6. Under Arkansas law these searches are limited to those events where at the time of the arrest:
  - a. the accused is in or on premises all or part of which he is apparently entitled to occupy; and
  - b. in view of the circumstances the officer has reason to believe that such premises or part thereof contain things which are:
    - a) subject to seizure; and
    - b) connected with the offense for which the arrest is made; and
    - c) likely to be removed or destroyed before a search warrant can be obtained and served;
    - d) the arresting officer may search such premises or part thereof for such things, and seize any things subject to seizure.
7. Officers must obtain a search warrant before entering the residence of a third party in order to search for the subject of an arrest warrant unless exigency or consent exists.

E. Search Warrants- Officers must have probable cause to believe that evidence of crime exists and must have probable cause to believe it will be located at the place to be searched.

1. Knock and Announce Rules Apply: All necessary and reasonable force may be used to affect an entry into any building or part thereof to execute a search

warrant if, after verbal notice or a good faith attempt at verbal notice by the officer executing the warrant which states the officer's authority and purpose:

- a. He or she is refused admittance;
  - b. The person or persons on the premises refuse to acknowledge the verbal notice or the presence of persons inside the building is unknown to the officer; or
  - c. The building or property is unoccupied.
- d. Where the officer has reasonable grounds to believe that the announcement will place the officer in greater peril or lead to the immediate destruction of evidence, the officer may dispense with the knock and announce requirement.

2. The court issuing the warrant may authorize the officer executing the warrant to make entry without first knocking and announcing his or her office if it finds, based upon a showing of specific facts, the existence of the following exigent circumstances:
  - a. The officer reasonably believes that if notice were given a weapon would be used against the officer executing the search warrant, or against another person.
  - b. That if notice were given there is an imminent danger that evidence will be destroyed.
3. Nighttime Searches (All searches which occur between the hours of 8:00 p.m. and 6:00 a.m.): The affidavit must set forth facts justifying a nighttime search- the affiant must articulate facts outlining why:<sup>1</sup>
  - a. The place to be searched is difficult of speedy access;
  - b. The objects to be searched are in danger of imminent removal; or
  - c. The warrant can only be safely or successfully executed at nighttime.
4. The search warrant itself must particularly describe the place to be searched and must also particularly describe the items to be seized.
5. The scope of a search warrant is limited by information (i.e. information developed indicates that items are stored in a specific location). Scope may also be limited by the size of the item; (i.e. if looking for a stolen piano, one would not open a bureau drawer).
6. All search warrants must be executed in a reasonable manner.

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<sup>1</sup> Arkansas Law

7. Detention and Search of Persons on the Premises: When executing a search warrant, the officer may reasonably detain, and in some cases frisk any person in the place at the time under the following limitations (these limitations apply even in cases where the warrant calls for the “search of any person present”):
  - a. Frisk-To protect him or herself from attack when the officer has reasonable suspicion, based upon specific facts, to believe that the individual present is armed and poses a threat.
  - b. Search: To prevent the disposal or concealment of any item particularly described in the warrant where there is probable cause, based upon specific facts, to believe that the person to be searched is in possession of said item.
  - c. Detain: Officers may detain any person who is present at the scene of a residence where officers are executing a search warrant. Where officers are executing a dangerous search warrant, all persons present may be handcuffed while officers conduct their search. If at anytime it is determined that the person restrained in handcuffs is not dangerous, the handcuffs should be removed.
8. Consensual Entry- Officers may, without reasonable suspicion or probable cause, enter a dwelling based upon the consent of a person who appears to have authority over the premises.
  - a. Consent must be voluntary.
  - b. When dealing with a residence the person granting consent must be told that they have the right to refuse consent.<sup>2</sup>
  - c. Consent need not be in writing but written documentation will assist officers in proving that the consent was voluntary.
  - d. Officers may not enter a dwelling in a case where a co-occupant is present and objecting to the entry.
  - e. The scope of a consensual entry and search rests with the consenting party who controls both how long the entry and search may last as well as what locations within the residence may be searched
  - f. Officers should not rely on the consent of a juvenile under the age of 15.
9. Exigent Entry- An officer may enter a home based on emergency circumstances when any of the following circumstances exist:
  - a. Hot pursuit of a fleeing felon.

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<sup>2</sup> Arkansas Law

- b. Misdemeanors Do Not Categorically Qualify as an exigent circumstance for purposes of warrantless home entry. Invoking the exigent circumstances exception to enter a home “should rarely be sanctioned when there is probable cause to believe that only a minor offense” has been committed. “The flight of a suspected misdemeanant does not always justify a warrantless entry into a home.” In some cases, it will but those must be justified by something more than simple flight from apprehension. The seriousness of the crime, the nature of the flight, and surrounding facts need to be taken into consideration.<sup>3</sup>
- c. Imminent destruction of evidence for any jailable offense.
- d. Need to prevent suspect’s escape from a serious misdemeanor which is a jailable offense.
- e. Risk of danger to police or others inside or outside the dwelling.
- f. Officers may enter a home without a warrant when they have an objectively reasonable basis for believing that an occupant is seriously injured or imminently threatened with such an injury.
- g. Once exigency has ended, officers should secure the scene and obtain a search warrant.

h. The fact that an area is a crime scene does not create automatic exigency- There is no crime scene exception to the warrant requirement.

10. Plain View: Where an officer is legally present inside a constitutionally protected area and makes an observation of an item (without any further intrusion) that is immediately recognized as contraband, evidence of a crime, or fruits of a crime, the officer may make a seizure without a warrant.

11. Dynamic Entry: Whenever entering a residence in a manner designed to anticipate a potential deadly force encounter, the specially trained team should be utilized to ensure the safety of all persons involved. This determination as to whether a dynamic entry is necessary is done through the completion of a risk assessment matrix.

12. Due to the nature of executing this high-risk entry, extreme care must be utilized in order to ensure that only the proper residence is entered. When considering the use of a dynamic entry, the following precautions must be followed:

- a. A supervisor must be present and take responsibility for reviewing and approving the warrant as well as the affidavit prior to the execution of the warrant.

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<sup>3</sup> Lange v California

- b. If the warrant involves narcotics, ensure that a purchase has been made or contraband observed within a reasonable time period preceding the execution of the warrant.
- c. If utilizing an informant for a narcotics purchase, an investigator must ensure that the informant has been observed at all possible times.
- d. The officer supervising the special team will conduct a drive-by of the location with the lead investigator using the legal description on the warrant to locate the residence to ensure that the residence to be entered is verified with the warrant. If any discrepancies exist or if the house cannot be located by the description on the warrant, the warrant shall not be served.
- e. Prior to execution of the warrant, all available data bases will be checked (telephone, electric, real estate etc.) to ensure that the residence matches the suspect of the investigation.
- f. A written operations plan will be prepared identifying the specific mission for the team, intelligence considered, a description of the targeted subjects and location, and the specific tasks assigned to each member of the entry team.
- g. The lead investigator will accompany the special team during the execution of the warrant and direct officers to the doorway of the residence to ensure that the correct residence is entered.
- h. Upon completion of the operation, photographs of all entry-ways into the building shall be taken to document both damage and lack of damage.

13. Warrantless Search by Law Enforcement Officer for a Supervised Probationer or Parolee.

- a. A person who is placed on supervised probation or is released on parole is required to agree to a waiver as a condition of his or her supervised probation or parole that allows any certified law enforcement officer to conduct a warrantless search of his or her person, place of residence, or motor vehicle at any time, day or night, whenever requested by the certified law enforcement officer. A warrantless search that is based on a waiver shall be conducted in a reasonable manner (**16-93-106**).
- b. Though Arkansas Law does not require an articulable suspicion that the person is committing or has committed a criminal offense, this department requires that an officer have some articulable law enforcement concern, however slight, prior to conducting such searches without the direct assistance of a parole or probation officer, or that the parolee/probationer be a party to an otherwise lawful stop based on reasonable suspicion or probable cause.

- c. Examples of a law enforcement concern include but are not limited to:  
Anonymous tips/reports that would otherwise not be sufficient to conduct a search; parolee/probationer found in known crime areas or otherwise under suspicious circumstances less than reasonable suspicion for a terry stop; parolee/probationer is a party to a lawful traffic stop or other detention whereby a search would otherwise be unlawful.
- d. Officers are prohibited from using this statute to harass.
- e. Prior to a 4th amendment seizure (detention or stop) and or search of a parolee/probationer based on the sole fact that the person is merely a parolee/probationer, a member of this department shall verify the status of the person believed to be on supervised probation or parole and that a waiver exists prior to conducting a seizure and or search by one of the following methods:
  - a) As part of a consensual contact, a person admits to being on probation or parole, admits that a waiver exists, and consents to search. Under this scenario, no seizure has occurred and the Officer is conducting a search under the consent to search doctrine without having verified that a waiver exists via logical means.
  - b) Officer determines person is on probation/ parole via ACIC and confirms that a waiver is on file.
  - c) Officer determines person is on probation /parole and that a waiver exists through personal contact with the Departments of Correction or Community Correction or by contacting a Community Correction Officer prior to any warrantless search being conducted.

14. The officer conducting the search must make a request to search the supervised probationer or parolee prior to search; however, obtaining consent to search is not required if it is determined through appropriate means that a waiver exists as a condition of release.
15. Authority granted under this statute does not preclude other restrictions that may be applicable under law including 3rd party rights, co-occupants, etc.
16. In the event a co-occupant or other lawful third party prevents the search of a residence where a parolee or probationer resides based on applicable law, Officer will advise the third party that the parolee/probationer may be in violation of his/her parole based on their lawful objection and the Officer will report the incident to Parole/ Probation for their consideration of enforcement.
17. Officers will document all parole/probation searches or attempts to search in a manner approved by their department. The report should document the date, time, location, parolee/probationer searched, scope of the search, the law enforcement concern that led to the search or an otherwise lawful stop, and the result of any such search.

18. In addition to typical enforcement that may occur, the discovery of any criminal violation will be immediately reported to the appropriate Parole/Probation Officer for further administrative consideration.
19. Rule 13.4 - Return of a Search Warrant: An officer who has executed a search warrant or, if such officer is unavailable, another officer acting in his behalf, shall, as soon as possible and not later than the date specified in the warrant, return the warrant to the issuing judicial officer together with a verified report of the facts and circumstances of execution, including an inventory of things seized. If the issuing judicial officer is unavailable, the warrant may be returned to any judicial officer of a circuit or district court within the county in which the warrant was issued.



## Osceola Police Department

Policy #	Related Policies:
<b>Transportation and Restraint of Prisoners</b>	
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
Applicable Arkansas Statutes:	
ALEAP 10.01 Searching and Transport	
<b>Date:</b>	
Signature:	Review Date:

- I. Purpose:** To establish guidelines for the reasonable and safe transportation and restraint of prisoners.
- II. Policy:** Transportation and restraint by law enforcement agencies of persons who are in custody is a constant requirement and a frequent activity. Two general time periods are involved. The first is immediately after arrest, when the arrestee is taken to the department's holding facility for booking, processing and short-term holding. The second concerns the movement of prisoners from the holding facility to a hospital or other medical facility; to court. Regardless of the reason for the transportation of prisoners, potential hazards are always present. Therefore, it is the policy of the Osceola Police Department to establish uniform procedures that provide adequately for the safety and security of prisoners, transporting officers, and the public during prisoner transport.

### III. Definitions:

- A. Contraband:** Articles or substances prohibited from the possession of prisoners.
- B. Handicapped prisoner:** A prisoner with an anatomical, physiological, or mental impairment that hinders mobility.
- C. Prisoner:** A persons who has been arrested and taken into custody.
- D. Proper search:** The physical inspection of a prisoner's person, clothing, and effects for weapons or potentially hazardous articles to be used against law enforcement personnel. This

search shall also have consideration for contraband, such as narcotics, narcotic paraphernalia and implements which may facilitate an escape from custody or confinement. A proper search shall be conducted in accordance with federal and state constitutions and statutes and be consistent with this department's policy on searches.

- E. **Restraining device:** Equipment such as handcuffs, flex-cuffs, leather restraint belts, leg irons, hobble devices, and maximal restraint tools, used to restrain the movement of the prisoner.
- F. **Security hazard:** Any threat to the security of the prisoner, to the facility in which he/she is held, or to others with whom the prisoner may come into contact. Estimations of the degree of security hazard will govern the means of transport, the kinds of restraining devices to be used, and other actions to be taken by department personnel to provide proper protection for and security of the prisoner.
- G. **Transporting officer:** A department employee who is responsible for transporting a prisoner from one point to another.
- H. **Transportation operations:**

1. **Vehicle inspections:** At the beginning and end of each shift, all vehicles regularly used for prisoner transport, shall be inspected by the department member assigned to that vehicle to determine that all safety devices are in working order and that the interior is free of weapons and contraband.
2. Prior to placing a prisoner in a vehicle for transport or detention, the officer shall inspect the interior for weapons and contraband. An additional inspection shall be conducted after the prisoner has been delivered to the detention facility or other destination.
3. Officers shall not engage in enforcement activities while transporting prisoners unless failure to act would risk death or serious bodily injury to another. In non-life-threatening yet serious situations, officers should call for back-up assistance and may remain on-hand until such assistance has arrived.

- I. **Restraining devices:**

1. Officers shall use only those restraining devices for which they have been trained.
2. With few exceptions, all prisoners shall be handcuffed, double locked and checked for proper application, with their hands behind their back.
3. Officers shall document, in their report that "subject was handcuffed, checked for fit and double-locked."
4. Officers may use discretion in restraining persons or using other restraining devices in specific cases such as:
  - a. Obvious state of pregnancy;
  - b. Prisoner has a physical handicap;
  - c. Prisoner has injuries that could be aggravated by standard handcuffing procedures;
  - d. Elderly; and very young persons.
5. All prisoners shall be secured with seatbelts. No prisoner shall be handcuffed to any part of the police vehicle.
6. With the approval of a supervisor, leg irons, hobbles or flex-cuffs may be applied to the ankles of a prisoner who violently resists arrest, is an escape risk, is prone to violent

behavior, or manifests mental disorders that pose a threat to the prisoner, the transporting officer, or the public.

- J. Supervisory notification for special circumstances: A supervisor where feasible will be notified in all cases where:
  - 1. The officer is transporting a person who is handicapped;
  - 2. The officer is transporting a person known to be mentally ill;
  - 3. The officer is transporting a person with an injury;
  - 4. The officer is transporting a person known to have a communicable disease.
- K. In all such cases the officer shall in all cases obtain necessary clearances from an appropriate mental health or medical professional as to the proper restraint and care of these individuals.
- L. All transports involving the special circumstances outlined above shall be documented as to the occurrence as well as the action taken.

**M. Transport:**

- 1. Prior to transport, the officer shall thoroughly search all prisoners for any weapons, tools of escape, or contraband.
- 2. The transporting officer shall conduct a pat-down frisk for the purpose of seizing any weapons or tools of escape. The officer shall conduct a further search incident to the arrest for the purpose of seizing weapons, contraband or evidence of the crime.
- 3. Officers shall properly secure and safeguard personal property belonging to the arrestee or prisoner.
- 4. In the event that the transporting officer and prisoner are of the opposite sex, the transporting officer may conduct a limited pat-down frisk for the purpose of seizing any weapons, tools of escape or contraband. This search should be observed, if possible, by a witness. The officer is advised to use the back of his/her hand or some object such as a pen.
- 5. When possible and practicable, a department member of the same sex should be requested for these types of searches.
- 6. Prior to transporting a prisoner, the transporting officer shall notify the dispatcher:
  - a. Identity of the prisoner;
  - b. Arrest location and destination;
  - c. Vehicle odometer mileage;
  - d. Vehicle odometer mileage at time of arrival at the intended destination.
- 7. Prisoners shall be transported in the following manner:
  - a. If prisoners are routinely transported alone in the rear of department vehicles, the rear compartments are modified to minimize opportunities for exit without the aid of the transporting officer. Cages, safety barriers, deactivating power to windows and/or removal of window cranks and door handles from the rear compartment are modifications that should be considered by the department to minimize unauthorized exit from the vehicle
  - b. If the transport vehicle is equipped with a safety barrier, the prisoner shall be placed in the rear, right-side seat. The transporting officer(s) shall be positioned in the front seat.

- c. If the transport vehicle is equipped with a safety barrier, and two prisoners are being transported, then two officers shall make the transport where feasible. The prisoners shall be placed in the rear seat. The transporting officers shall be positioned in the front seat.
- d. Up to three prisoners may be transported in a vehicle equipped with a safety barrier, provided that two officers make the transport. The prisoners shall be placed in the rear seat. The transporting officers shall be positioned in the front seat.
- e. A prisoner may be transported in a vehicle not equipped with a safety barrier. However, two officers must make the transport. One officer shall operate the vehicle while the second officer is seated in the rear seat, directly behind the operator of the vehicle. The prisoner shall be seated in the rear, right-side seat.
- f. All prisoners being transported shall wear properly fastened seat belts.
- g. Prisoners shall not be transported in a reclined position.
- h. Any wheelchairs, crutches, prosthetic devices, and medication shall be transported with, but not in the possession of, the prisoner.
- i. Prisoners shall not be left unattended while being transported.
- j. Unless approved by a supervisor, no stops will be made while transporting a prisoner.
- k. A transporting officer shall not respond to the need for law enforcement services or back-up unless the risk to other citizens or law enforcement officers is both clear and serious and the risk to the prisoner(s) is minimal. When the need for these services is of a non-serious nature, the officer shall notify dispatch.
- l. Prisoners of the opposite sex shall not be transported in the same vehicle unless extraordinary circumstances exist, and only when approved by a supervisor.
- m. If a prisoner is to be transported to court or any other facility, the prisoner is believed to be a security hazard, the transporting officer(s) shall inform the receiving court of law enforcement personnel in order that they may prepare to accept custody of the prisoner.
- n. If a prisoner becomes sick or injured incidental to arrest, the transporting officer, when possible, shall summons emergency medical support to examine the prisoner prior to transport.
- o. If emergency hospital treatment is necessary, the prisoner and at least one officer shall be transported by the rescue to the hospital. The officer shall remain with the prisoner (unless prevented by emergency circumstances or treatment needs) until the hospital personnel release the prisoner or until appropriate security can be arranged.
- p. If emergency hospital treatment is not necessary, and a reasonable request is made by the prisoner to go to the hospital, the prisoner shall be transported in a department vehicle.
- q. Prisoners with physical handicaps may be transported in department vehicles. All reasonable precautions shall be taken by the transporting officer to ensure the security and reasonable comfort of the prisoner, without compromising the safety of the transporting officer(s).
- r. Appropriate measures for the security and control of prisoners in medical facilities shall be taken. Whenever an officer transports a prisoner, or is transported with a prisoner, to a medical facility, the officer shall:

- a) Maintain a constant view of the prisoner;
- b) Ensure that proper restraints are applied to the prisoner until the medical staff needs them removed for medical treatment. Once treatment is completed, proper restraints shall be reapplied;
- c) Guard against any injury to the officer and all medical staff;
- d) If required to guard the prisoner, and when possible, rotate guarding assignments at regular intervals to avoid complacency;
- e) Ensure that the prisoner does not have contact with visitors;
- f) Notify hospital security, if available, and the law enforcement department within the jurisdiction of the medical facility of the presence of a prisoner within the hospital;
- g) If the prisoner is admitted to the medical facility, and cannot be arraigned by a magistrate or appropriate official, or issued a summons, notify the supervisor to arrange for 24-hour guard coverage;
- h) Upon the prisoner's release from the medical facility, and prior to transport, the prisoner shall be thoroughly searched;
- i) Upon the prisoner's release from the medical facility, the transporting officer shall ensure that all medical records and instructions for future treatment are in the prisoner's possession and are provided to the detention facility.

- s. Whenever a prisoner is to be transported and has been involved in the following types of incidents special safety considered shall be adhered to:
  - a) Was involved in a violent struggle during apprehension.
  - b) Was subjected to the use of a chemical agent, Taser, neck restraint hold, multiple body weight control, or impact strikes to the body.
  - c) Is highly intoxicated on either alcohol or drugs or a combination.
  - d) Is secured by maximal restraints, four-point restraints, or a hobble tool.
- t. Evidences a difficulty in breathing, the transporting officers shall:
  - a) Ensure that the prisoner remains in a seated, upright position;
  - b) One officer shall maintain constant visual and audible observation of the prisoner;
  - c) If there is any indication that the prisoner is in medical distress the officer(s) shall administer emergency medical attention consistent with his/her level of training and shall immediately summon emergency medical support;
  - d) Shall advise the detention staff accepting the prisoner of all of the above circumstances.

N. Escape:

1. The transporting officer shall:
  - a. Immediately notify the dispatcher and supervisory personnel;
  - b. Immediately coordinate with responding officers to establish a perimeter;
  - c. Brief responding supervisory personnel.

2. The responding supervisor shall:
  - a. Take command of the perimeter and search operation;
  - b. Determine the need for additional department resources;
  - c. Ensure that all proper notifications are made up the chain of command;
  - d. Ensure that the events surrounding the escape and search operation are properly documents through a report from each officer involved in the event.
- O. **Community Care Taking Transports:** Officers serve numerous functions in society, some of which are totally separated from the investigation of crimes and arrest of suspects. These non-crime related duties are termed community caretaking functions and for this section “community caretaking transports.” Officers can expect to encounter citizens in numerous situations in which police assistance is requested; such as a stranded motorist in need of transportation, or cases where police assistance is necessary; such as intoxicated persons wandering in or near a roadway. The purpose of this section is ensuring the safe transportation of citizens and safety of the transporting officers.
  1. Citizens who are transported for a “community caretaking” purpose such as individuals who flag down officers for assistance and are transported in the department vehicle are not seized for fourth amendment purposes.
  2. Citizens who are transported for a “community caretaking” purpose because they are ill or in distress, such as persons who pose a danger to self or others due to mental health issues, impairment from drugs and alcohol etc. are not considered seized for purposes of the Fourth Amendment.
  3. During the course of a community caretaking contact, officers may, without turning the contact into a seizure, take reasonable steps to ensure their safety.
  4. An officer may request that the citizen take their hands out of their pockets and that the citizen keep his hands visible without converting the contact into a seizure or arrest.
  5. When the officer has reason to believe the persons to be transported may harm him/her, the officer may conduct a pat-down search of the citizen prior to transporting in the department vehicle in non-arrest situations.
  6. Officers shall notify a supervisor and the dispatcher of the circumstance of the transport:
    - a. Reason for the transport;
    - b. Sex of the person. Male and female citizens may be transported together when they were originally together. Ex: Husband and wife stranded with disabled vehicle request transportation;
    - c. Number of persons;
    - d. Starting location & destination;
    - e. Starting and ending mileage;
    - f. Time of start;
    - g. Time on arrival at destination.
  7. All persons must wear seatbelts.
  8. When the reason for the transport is due to impairment from drugs or alcohol, the officer is required to transport to a medical facility.

9. When the officer is dealing with a citizen in need of medical attention the officer should first consider contacting EMS for evaluation before transport.
10. When the reason for transport involves the need for a mental health evaluation the officer is required to transport to the appropriate mental health provider.
11. No stops shall be made along the way to the destination.
12. Officers shall not engage in a pursuit or conduct law enforcement activities while transporting citizens.
13. Officers are prohibited from dropping or stranding a citizen in a location that places the citizen in danger.
14. Coercing or facilitating homeless persons, vagrants, panhandlers etc. into transportation when they have no desire to leave the jurisdiction through transportation and drop-off is prohibited.
15. Officers should encourage the citizen to contact a person who will meet them or take them in. Where a citizen does not have a phone, officers will use their department issued phone or instruct the dispatcher to make the call.
16. Officers will ensure the safety of the citizen during the transport and drop the citizen in a safe location at the termination of the transport, such as:
  - a. The citizen's residence;
  - b. The residence of a family member or friend;
  - c. A medical facility or hospital;
  - d. A reputable local establishment such as hotel or restaurant;
  - e. A bus station, train station or cab company;
  - f. The department lobby area.



## Osceola Police Department

<b>Use of Force</b>	<b>Policy #:</b>
<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this Department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>	
<p><b>Related Policies:</b> Electronic Control Devices; Ethics; Duty to Intervene</p>	
<p><b>ALEAP</b> 6.01 Authorization to Use Force 6.02 Authorization of Deadly Force 6.03 Documentation and review 6.06 Firearms discharges 6.07 Render Medical Aid 6.09 Warning Shots 6.10 Annual (Use of Force) Report</p>	
<p>Applicable Arkansas Statutes: <i>A.C.A. § 5-2-610</i></p>	
<b>Date Implemented:</b>	<b>Review Date:</b>
<b>Signature:</b>	

### **I. Purpose:**

The purpose of this policy is to direct officers in the appropriate use and reporting of force.

### **II. Policy:**

In an effort to protect and serve all citizens and visitors within the City of Osceola; respect the rights of suspects, and maximize officer safety in response to resistance events, it is the policy of the Osceola Police Department that officers will only use the minimum level of force necessary to achieve a legal objective. All uses of force must be objectively reasonable. The Osceola Police Department and all officers recognize that the sanctity of human life serves as the guiding principle in use of force decisions.

### **III. Definitions:**

- A. Deadly Force: Any force that creates a substantial likelihood of causing serious bodily harm or death.
- B. Non-Deadly Force: All uses of force other than those that are substantially likely to cause serious bodily harm or death.
- C. Imminent: Has a broader meaning than immediate or instantaneous, the concept of imminent should be understood to be elastic, involving an ongoing period of time depending on the circumstances rather than a moment in time under the definition of immediate.
- D. Immediate: means, That the officer is faced with an instantaneous, or presently occurring threat of serious bodily harm or death.
- E. Chokehold: means applying any direct pressure to the throat, windpipe, or airway of another with the intent to reduce or prevent the intake of air. "Chokehold" does not include any holding involving contact with the neck that is not intended to reduce the intake of air.
- F. Neck Restraint: A method of rendering a person unconscious by restricting the flow of blood to the brain by compressing the sides of the neck where the carotid arteries are located.
- G. Intervene: To come between, whether verbally or physically, so as to prevent or alter a result or course of events.
- H. De-escalation. Force can often be avoided through the use of de-escalation techniques and other non-dynamic law-enforcement tools such as police presence, containment, and communication. When feasible, officers will use de-escalation and other techniques to reduce the immediacy of threats to peoples' safety and stabilize incidents. Whenever possible, officers will seek to slow things down. Not every situation or subject can be deescalated. Conversely, officer behavior can escalate a situation. Officers should not intentionally escalate situations unnecessarily.
- I. Duty of care: Officers have an affirmative duty to care for persons in their custody. Officers and supervisors are responsible for providing or obtaining appropriate medical attention to any person in their custody who is injured or complains of injury. This pertains whether injuries preceded custody, occurred during apprehension, or were sustained during custody. Additionally, officers have an affirmative duty to provide or obtain medical attention for members of the public who are injured as a result of police involved actions.
- J. Positional asphyxia. Officers restraining a subject should be cognizant of and avoid positional asphyxia. This department prohibits prolonged face-down prone restraint.
- K. Objectively Reasonable: The amount of force that would be used by other reasonable and well-trained officers when faced with the circumstances with which the officer using the force is presented.

- L. Reasonable Belief: Reasonable belief means that the person concerned, acting as a reasonable person, believes that the prescribed facts exist.
- M. Serious Bodily Harm/Injury: Serious bodily injury shall mean bodily injury which involves a substantial risk of death, or which involves substantial risk of serious permanent disfigurement, or protracted loss or impairment of the function of any part or organ of the body.
- N. Active Resistance: a subject actively resists when they take affirmative action to defeat an officer's ability to take them into custody.
- O. Active Aggression: Behavior that creates an imminent risk of physical injury to a subject, officer, or third party, but would not lead a reasonable officer to perceive a risk of death or serious bodily injury. Examples include but are not limited to an attack on an officer consisting of strikes, wrestling, undirected strikes with injury potential, kicks, shoves, or punches. Examples may also include words or behavior such as pre-assault cues that clearly indicate that such an attack or actions are imminent.
- P. Excessive Force: is force that is not objectively reasonable from the perspective of a reasonable officer in the same circumstances. Excessive force will not be tolerated.
- Q. Passive Resistance: A subject who takes no affirmative action to defeat the member's ability to make an arrest but who does not respond to verbal commands and presents a refusal to move by sitting down or acting as dead weight.
- R. Electronic Control Device: Electronic Control Devices, TASER™, or stun-guns (electronic control weapons) that disrupt the central nervous system of the body.
- S. Field Activities: Duty assignments and/or tasks that place or could reasonably be expected to place officers in situations where they would be required to act in enforcement rather than administrative or support capacities.

#### **IV. Procedure:**

- A. In determining the appropriate level of force officers should apply the levels of force under the department's trained response to resistance options, along with the following three factor test:
  - 1. How serious was the offense the officer suspected at the time the particular force was used?
  - 2. What was the physical threat to the officer or others?
  - 3. Was the subject actively resisting or attempting to evade arrest by flight?
- B. Arkansas statutory law provides:
  - 1. A law enforcement officer is justified in using non-deadly physical force or threatening to use deadly physical force upon another person if the law enforcement officer reasonably believes the use of non-deadly physical force or the threat of use of deadly physical force is necessary to:

- a. Effect an arrest or to prevent the escape from custody of an arrested person unless the law enforcement officer knows that the arrest is unlawful; or
- b. Defend himself or herself or a third person from what the law enforcement officer reasonably believes to be the use or imminent use of physical force while effecting or attempting to effect an arrest or while preventing or attempting to prevent an escape.

C. The use of deadly force is objectively reasonable when:

- 1. The officer is faced with an immediate threat of serious bodily harm or death to him/herself, or some other person who is present, or;
  - a. To prevent the escape of an individual in cases where the officer has probable cause to believe that the subject has committed a violent felony involving the infliction or threatened infliction of serious bodily harm or death AND by the subject's escape, they pose an imminent threat of serious bodily harm or death to another.
  - b. Officers should warn the subject prior to using deadly force where feasible.
  - c. Under Arkansas Law: A law enforcement officer is justified in using deadly physical force upon another person if the law enforcement officer reasonably believes that the use of deadly physical force is necessary to:
    - a) Effect an arrest or to prevent the escape from custody of an arrested person whom the law enforcement officer reasonably believes has committed or attempted to commit a felony and is presently armed or dangerous; or
    - b) Defend himself or herself or a third person from what the law enforcement officer reasonably believes to be the use or imminent use of deadly physical force.

D. Chokeholds & Neck Restraints: An officer shall not use a chokehold or neck restraint in the performance of his or her duties, unless deadly force is justified.

- 1. In general, officers may use reasonable force to lawfully seize evidence and to prevent the destruction of evidence. However, officers should not use a chokehold, neck restraint in order to prevent the destruction of evidence by ingestion.
- 2. Render Medical Aid: officers are required to provide first aid (to the extent trained) for anyone injured, or reporting an injury, after force has been applied.
- 3. Officers restraining a subject should be cognizant of and avoid positional asphyxia. This department prohibits prolonged face-down prone restraint.
- 4. As soon as the subject stops resisting and is handcuffed and/or under control, monitor the person's vital signs closely. Take the following steps:

- a. Roll the person onto his or her side, or into a sitting position;
  - b. Monitor breathing;
  - c. Check the pulse at the wrist;
  - d. Check the person's facial skin color (a gray or blue tint is a sign of severe medical distress);
  - e. Determine if the person is functionally conscious (e.g., the person can exhibit voluntary movement, has the ability to converse, is aware of place/date/time);
  - f. If the person has difficulty breathing, is not at a functional level of consciousness, exhibits symptoms of medical distress, or if you have any doubt regarding the person's medical condition, request an emergency medic response and administer appropriate first aid;
  - g. If the person is being lodged at a correctional facility or taken to a medical facility, advise them if the person was rendered unconscious or subjected to a chokehold or neck restraint during restraint.
- E. Once the subject's active resistance has ceased and control has been gained an officer is no longer authorized to use force. Officers should immediately provide any necessary medical assistance to the subject to the degree to which they are trained and/or provide for emergency medical response where needed and where reasonable to do so.
- F. Force Options: Officers have several force options that will be dictated by the actions of the suspect upon the appearance of the police officer. Officers may be limited in their options due to the circumstances and actions of the subject. In any given circumstance there will be a range of options that may be reasonable. At no time should these options be considered a ladder which must be attempted one progressive step at a time. For example, an officer who immediately observes a subject with a firearm unjustifiably threatening another may immediately respond with deadly force without considering other force options.
  1. Command Presence: Visual appearance of the officer where it is obvious to the subject, due to the officer's uniform or identification, that the officer has the authority of law.
  2. Verbal Commands: Words spoken by the officer directing the subject as to the officer's expectations.
  3. Soft Empty Hand Control: Officer's use of hands on the subject to direct the subject's movement; techniques that have a low potential of injury to the subject.

4. Chemical Spray: Where subject exhibits some level of active resistance/active aggression, officers may use chemical spray to temporarily incapacitate the subject.
5. Electronic Control Devices: Where subject exhibits some level of active resistance/active aggression an officer may use an electronic control device to temporarily incapacitate the subject.
6. Hard Hand Control: Punches and other physical strikes, including knees, kicks and elbow strikes that have the possibility of creating a stunned mental state and/or motor dysfunction.
7. Impact Weapons: Batons, ASP/Expandable Batons, other impact weapons as allowed by departmental policy, or weapons of opportunity as may be dictated by the circumstances facing officers may be utilized in cases where the officers believe the use of these weapons would be reasonable to bring the event under control. Examples would be where other options have been utilized and failed or where based on the officer's belief at the time, the other options would not be successful in bringing the event to a successful conclusion.
8. Canine: Use of canine to bite and hold subject to prevent escape or to gain control of a subject who is actively aggressing toward officer(s). Prior to deployment of a canine, a warning in the form of an announcement should be made when reasonable to do so.
9. Deadly Force: Force that creates a substantial likelihood of causing serious bodily harm or death.

G. Firearms restrictions:

1. Warning Shots are prohibited.
2. Discharge of firearms is prohibited when the officer is presented with an unreasonable risk to innocent third parties.
3. Discharging a firearm at an occupied vehicle is prohibited unless deadly force is justified.
4. Whenever possible, officers should avoid placing themselves in a position where use of deadly force is the only alternative.

H. Chemical Spray: Prior to deployment of any less than lethal weapon, officers must be trained and certified where applicable in the proper use of the weapon. All deployments must be consistent with departmental use of force training and policy.

1. Chemical Spray shall not be deployed as a compliance technique for a person who is passively or verbally non-compliant.
2. Chemical Spray shall never be used as a punitive measure.

3. Officers should never spray from a pressurized can directly into a subject's eyes from a close distance due to the potential for eye injury as a result of the pressurized stream. Officers should never spray directly into a subject's eyes from closer than three feet or the distance recommended by the manufacturer of the spray (whichever is shorter), unless deadly force would be justified.
4. Officers should consider alternatives to chemical spray when attempting to control a subject in a crowded-enclosed area due to the innocent over-spray that may cause the onset of panic.
5. Officers should consider alternatives to chemical spray when the event is inside a building, particularly where the building has a closed-ventilation system due to the potential impact on innocent persons who may have to be evacuated (temporarily) from the locations.
6. Once control is gained, officers should immediately provide for the decontamination of the subject when reasonable and practical to do so.
7. If the person shows any signs of physical distress or does not recover in a reasonable amount of time, officers should immediately direct an emergency medical response and render first-aid at the degree for which they are trained.

I. Impact Weapons: Batons, ASP/Expandable Batons.

1. Impact weapons may be utilized in cases where the officers believe the use of these weapons would be reasonable to bring the event under control.
2. Examples would be where other options have been utilized and failed or where based on the officer's perception at the time, the other options would not be successful in bringing the event to a successful conclusion.
3. Officers shall not intentionally strike a person with an impact weapon where it would create a substantial likelihood of causing serious bodily harm or death, unless the use of deadly force would be justified.

J. Duty to Intervene.

In accordance with the Osceola Police Department's Duty to Intervene policy, officers have an affirmative duty to intervene if they witness a use of force that is clearly unreasonable. Any officer present and observing another officer using force that is clearly beyond that which is reasonable under the circumstances shall, when in a position to safely do so, intervene to prevent the use of unreasonable force. The officer promptly report these observations to a supervisor.

K. Reporting Use of Force:

1. Whether on or off duty, officer will report via the use of force form when one of the following force options are utilized:

- a. Chemical spray;
- b. Electronic control devices;
- c. Hard hand control;
- d. Impact weapons;
- e. Pointing of firearms: Any time a member points a firearm at an individual, notwithstanding the fact that deadly force is not ultimately deployed is a reportable event under this policy. This does not include drawing a firearm and maintaining at the low-ready position;
- f. Firearms discharges: Any intentional or unintentional discharge of a firearm, not inclusive of training scenarios or approved humane life terminations of injured animals;
- g. Canine bite;
- h. Deadly force;

L. Annual Use of Force Report:

- 1. This department prepares an annual report on use of force incidents that is sent to the Chief of Police. The contents of the report should identify any trends in the use of force by department personnel, training needs, equipment needs, or policy revisions.
- 2. The intent of this policy is to attempt to reduce the overall use of force exercised by this department when appropriate. While it is clear that officers must sometimes resort to the use of physical force to accomplish their objective, each use of force places the officer as well as the subject at risk of injury. This report therefore, should be an analysis, not just counting and sorting of the incidents. The report should lead to conclusions about the department's use of force and whether any policies need revision, any additional training is needed, or any changes made in equipment or methods of operation or response.
- 3. The report will review:
  - a. How many uses of force were reported, is this an increase or decrease overall;
  - b. Were all reviewed appropriately;
  - c. What types of force was used;
  - d. Was the force effective and if not why;
  - e. Locations where the force was used, type premises;

- f. Number of officers present, which officers used force;
- g. Precipitating events;
- h. Type of offense or arrest, and alcohol involvement.



## Osceola Police Department

<b>Vehicle Pursuit</b>	<b>Policy #:</b>
<p><i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this Department for non-judicial administrative action in accordance with the laws governing employee discipline.</i></p>	
<b>Related Policies:</b>	
Applicable Arkansas Statutes: §27-51-901; 27-49-109; §27-49-219; §27-51-202, §27-51-204;	
ALEAP 7.15 Vehicle Pursuits 7.17 Non-Emergency and Emergency Response 7.20 Roadblocks 7.21 Stop Sticks/Road Spikes	
<b>Date Implemented:</b>	<b>Review Date:</b>
<b>Signature:</b>	

### I. Purpose:

The purpose of this policy is to provide guidelines and directions for the establishment of responsibility for the safe operation of police vehicles during a pursuit; for the initiation or discontinuation of pursuits; for the responsibility of participating officers and supervisor; and to provide the essential balancing of the necessity for the pursuit and more immediate apprehension of the fleeing subject against the risks involved with the pursuit which might include death, injury and/or property damage.

### II. Policy:

The Osceola Police Department recognizes its responsibility to apprehend criminals and lawbreakers, but it also recognizes that higher responsibility to protect and foster the safety of all persons in the operation of police vehicles under pursuit conditions. Officers operating under pursuit conditions shall be constantly aware that no assignment is too important and no

task is to be expedited with such emphasis that any of the basic principles of safety are jeopardized. Therefore, officers shall only engage in pursuits when the need for apprehension outweighs the risk to the officer and the public.

### **III. Definitions:**

- A. Authorized Emergency Vehicle: As defined by ACA 27-36-303 and 27-37-202, vehicles designated emergency police vehicles will be equipped with: blue rotating or flashing emergency lights and a siren, bell or whistle capable of emitting sound audible under normal conditions from a distance of not less than 500 feet.
- B. Discontinue the pursuit: The law enforcement officer ends his or her involvement in the pursuit by slowing down to the posted speed limit and turning off his or her emergency light and siren.
- C. Authorization to continue pursuit: Verbal approval, transmitted over the assigned radio channel, by the supervisor and acknowledgment by the dispatcher and the officer driving the primary unit.
- D. Boxing-in: Surrounding a violator's vehicle with emergency vehicles that are then slowed to a stop, forcing the violator's vehicle to do likewise.
- E. Channelization: A technique where objects or vehicles are positioned in a manner intended to direct or redirect a fleeing vehicle into a clearly identifiable and unobstructed path.
- F. Caravan: Operating emergency vehicles in a line or alongside each other in a pursuit.
- G. City vehicle: Any motor vehicle that is owned, leased, or borrowed by the city.
- H. Code-three emergency call: A request for police service that presents an actual and immediate danger of death or serious bodily injury. (Should be adapted for local terminology.)
- I. Deadly force: Force which creates a substantial likelihood of death or serious bodily harm.
- J. Emergency operation: Driving an emergency vehicle according to state law and this procedure in response to a code-two or code-three (department coding as applicable) call or in pursuit of a fleeing vehicle.
- K. Inter-Jurisdictional pursuit: Any vehicle that crosses into a neighboring jurisdiction, such as across municipal, county or state line.
- L. Marked police vehicle: A police vehicle displaying the emblem and marking of the Osceola Police Department equipped with emergency lights and audible warning devices per Arkansas statutes.
- M. Paralleling: Operating an emergency vehicle on streets or a route parallel to the pursuit route.

- N. Police vehicle: A city vehicle assigned to the Osceola Police Department.
- O. Primary unit: The authorized law enforcement vehicle that initiates a pursuit or any other unit, which assumes control of the pursuit.
- P. Secondary unit(s): Any authorized law enforcement vehicle that becomes involved as a backup to the primary unit and follows the primary unit at a safe distance.
- Q. Roadblock: A barricade or other physical obstruction across a roadway set up to stop or prevent the escape of a fleeing vehicle.
- R. Tire deflation device: A rigid column or a strip of belting containing specially designed hollow spikes which when deployed across a lane of roadway, penetrates tires, slowing the pursued vehicle usually to a complete stop.
- S. Supervisor: The supervisor assigned or assuming control of a pursuit situation.
- T. Terminate the pursuit: The decision to discontinue the pursuit.
- U. Unmarked police vehicle: A police vehicle not displaying the emblem or marking of the police department and not having emergency warning devices to include emergency lighting and siren.
- V. Vehicle pursuit: An active attempt by a law enforcement officer operating an authorized law enforcement vehicle to apprehend a fleeing suspect who is actively attempting to elude the police.
- W. Violent felony: A serious felony that involves an actual or threatened attack that the officer has reasonable grounds to believe could result or has resulted in death or serious bodily injury (e.g. aggravated assault, armed robbery, and murder, etc.)
- X. Mobile Video Recording: (MVR): A recording device that records video and/or audio of a police event from a fixed camera mounted in a police vehicle.

#### **IV. Emergency vehicle operations:**

- A. The driver of any authorized emergency vehicle when responding to an emergency call upon approaching a red or stop signal or any stop sign shall slow down as necessary for safety but may proceed cautiously past the red or stop sign or signal. At other times, drivers of authorized emergency vehicles shall stop in obedience to a stop sign or signal.
- B. No driver of any authorized emergency vehicle shall assume any special privilege under the law except when the vehicle is operated in response to an emergency call or in the immediate pursuit of an actual or suspected violator of the law.
- C. The driver of an emergency vehicle is not held to the *prima facie* speed limit or the maximum/minimum speed limits on the highway while on an emergency call. For purposes of this section, "emergency calls" means legitimate emergency situations which call for the operation of an emergency vehicle, including a police vehicle.

- D. This law does not relieve the driver of an authorized emergency vehicle from the duty to drive with due regard for the safety of all persons using the street, nor shall it protect the driver of any emergency vehicle from the consequence of a reckless disregard of the safety of others.
- E. Officers will not engage in emergency vehicle operation when transporting prisoners, witnesses, suspects, complainants, or any person who is not a member of this department.

## **V. Procedures:**

- A. Initiating a pursuit. Officers shall only initiate a pursuit under the following conditions:
  - 1. When there is reasonable suspicion that the driver or occupant of the vehicle has committed a violent felony, or
  - 2. Prior to an officer's involvement in the pursuit, there is evidence of significant reckless driving (including but not limited to behaviors indicating driving under the influence) that cause a significant and immediate danger to the public. In such cases an officer may pursue or follow the suspect vehicle with emergency lights and siren to serve primarily as a means to warn motorists and pedestrians of potential approaching danger.
  - 3. Officers will discontinue an approved pursuit when the danger created by the pursuit outweighs the necessity for immediate apprehension or continued warning.
- B. Only two emergency vehicles, a primary unit, and a secondary unit, shall engage in a pursuit, unless additional emergency vehicles are authorized by the managing supervisor.
- C. Officers are not otherwise permitted to join the pursuit team, or follow the pursuit on parallel streets.
- D. Mobile Video Recordings: In emergency vehicles equipped with mobile video recorders, officers shall ensure that the equipment is activated during the pursuit and remains running in accordance with the MVR policy.
- E. Officers shall not set up roadblocks, or deploy tire deflation devices without the approval of the managing supervisor.
- F. Officers may not intentionally use their vehicle to bump or ram the suspect's vehicle in order to force the vehicle to a stop off the road or in a ditch.
- G. If a pursuit is discontinued by the primary vehicle, or the supervisor, then all officers shall discontinue the pursuit.
- H. Only emergency vehicles or marked police vehicles with emergency warning devices shall initiate a pursuit.

I. Officers engaged in a pursuit shall not drive emergency vehicles the wrong way (against the regular flow of traffic) on a divided highway, interstate, or expressway or any other street or highway designated for one-way traffic, despite allowances in the state vehicular code. When a fleeing vehicle goes the wrong way against traffic, the primary officer shall:

1. Parallel the vehicle in the correct lane of traffic;
2. Notify dispatch of a wrong way driver;
3. Request assistance to shut down vehicular traffic on the highway coming in the fleeing subject's direction; and
4. Consider having communications notify Department of Transportation to activate reader boards to advise motorists of a wrong way driver where appropriate.

J. Primary Officer Responsibilities:

1. At the earliest possible moment, activate the vehicle's emergency warning devices from the point of initiation to that of completion, and notify communications of:
  - a. Unit number;
  - b. Location;
  - c. Direction of travel;
  - d. Speed;
  - e. Reasons for the pursuit;
  - f. The description of the vehicle being pursued;
  - g. The number of occupants;
  - h. The presence of other law enforcement agencies.
2. Allow the secondary vehicle driver to assume communications.
3. Abandon the pursuit if any mechanical problems develop in the primary vehicle.
4. Discontinue the pursuit if the hazardous circumstances or environmental factors present an unreasonable risk to public safety.

K. Environmental consideration: Officers shall carefully consider the facts and weigh the seriousness of the offense against the possible consequences of jeopardizing the safety of others by a continuous evaluation of the following at the time of the initiation and continuation of the pursuit:

1. Time of day and day of the week;
2. Lighting conditions;
3. Vehicular and pedestrian traffic;
4. Type of roadway;
5. Condition of the roadway (e.g. dry, wet, paved, gravel, icy);
6. Weather conditions (e.g. clear, overcast, rain, fog);
7. Condition of the emergency vehicle and the condition and type of the fleeing vehicle;
8. Driving ability of the officer; and
9. Speeds of the emergency vehicle and the fleeing vehicle.

L. Responsibilities of the Secondary Officer:

1. The first officer arriving to assist the primary vehicle driver shall notify communications and becomes the secondary vehicle driver.
2. This officer shall activate all warning devices from the point of entry into the pursuit until it is ended while following the primary vehicle at a safe distance and shall assume the radio communications for the primary vehicle driver.
3. This officer shall become the primary vehicle driver if the primary vehicle abandons the pursuit, or shall abandon the pursuit if any mechanical problems develop in the secondary vehicle.

M. Responsibilities of the Supervisor:

1. The role of the supervisor during the active pursuit includes but is not limited to; assessing all incoming information, asserting control of all aspects of the pursuit and making objective decisions in compliance with this policy for the continuation or termination of the pursuit.
2. Ensure that no more than two (2) emergency vehicles engage in the pursuit unless additional vehicles are required based on the following circumstances:
  - a. The severity of the offense;
  - b. The number of occupants in the suspect vehicle;
  - c. The likelihood of the suspects being armed; or
  - d. Other relevant circumstances.

3. Direct and approve necessary tactics in the pursuit; including authorizing termination of the pursuit through approved tactics.
4. Assign additional officers to traffic control, accident investigation, foot pursuit, and/or perimeter security.
5. Order the discontinuation of the pursuit at any time hazardous circumstances or environmental factors present an unreasonable risk to public safety.
6. Respond in all situations to the scene of any arrest resulting from the pursuit to control the scene where practical.

N. Duties of the dispatcher:

1. Notify the supervisor;
2. Receive critical information and relayed to other units;
3. Keep the supervisor apprised of all relevant traffic problems and other actions that might impact upon the conduct of the pursuit;
4. Record all information received from the pursuing officer;
5. Clear the radio channel;
6. Conduct an inquiry of the license plate through ACIC/NCIC;
7. If appropriate, notify adjacent jurisdictions of the pursuit and the potential that it may enter their jurisdiction; and
8. Continue monitoring the pursuit.

O. Termination of pursuit:

1. The use of firearms to affect the apprehension of a fleeing suspect is a use of deadly force.
2. Officers shall not shoot at or from a moving vehicle unless:
  - a. The officer has a reasonable belief that an occupant of the vehicle poses an immediate threat of death or serious bodily injury to the officer or another person, or
  - b. The officer has a reasonable belief that an occupant is using the vehicle in a manner that poses an imminent threat of death or serious physical injury to the officer or another person, and there is no avenue of escape.
3. Only officers trained in the use of tire deflation devices shall deploy them. Officers are responsible for making sure that their use is contained in the pursuit

report. The deploying officer shall advise pursuing units and all other units that they should distance themselves from the pursued vehicle and be prepared to slow down before entering the deployment site. Other traffic shall be diverted from the site if possible.

4. Officers deploying a tire deflation device should be mindful of their own safety during deployment and not take unnecessary risks in their attempt to lay out the device.
5. Officers should employ felony/high risk traffic stop techniques at the end of pursuits when circumstances warrant.

P. Reasons to discontinue a pursuit: Any officer involved in a pursuit shall terminate the pursuit, and immediately notify communications of his point of discontinuation under any of the following conditions:

1. When ordered by a supervisor, or any other higher-ranking member of the department;
2. When the officer believes the level of danger created by the pursuit outweighs the necessity for immediate apprehension;
3. When the risk conditions have increased and the subject's identity has been established to the point where later apprehension can be accomplished and there is no longer any need for immediate apprehension;
4. When the location of the pursued vehicle is no longer known;
5. Discontinuation of a pursuit requires the officer(s) to abandon all active attempts to stop and/or follow the suspected vehicles and officer(s) shall turn off all emergency equipment.

Q. Inter-jurisdictional Pursuits: Pursuits from this jurisdiction into another jurisdiction:

1. Notify, through communications, the other jurisdiction as soon as possible of the reasons for the pursuit, the vehicle description and if assistance is requested.

R. Pursuits from another jurisdiction into this jurisdiction:

1. The communications staff should determine the number of police vehicles from the other jurisdiction that are involved in the pursuit, find out the circumstances of the pursuit to include the offense, vehicle description and if assistance is requested;
2. Supervisors will only approve assistance from this department if the offense is in keeping with our justification for a pursuit. If the pursuit does not conform to Osceola Police Department pursuit policy, officers shall not engage in the pursuit but may attempt to control intersections to promote the safety of innocent persons in the vicinity;

3. When feasible, a supervisor from this jurisdiction will proceed to the point of completion of the pursuit as quickly as possible; and
4. The initiating agency will remain in control of any pursuit that crosses into this jurisdiction and will remain responsible for the pursuit.

S. The on-duty supervisor conducts an immediate investigation of the circumstances of the pursuit. The departmental Pursuit Report Form (or State designated pursuit form) shall be completed after any pursuit. The Police Incident Report will be attached to the Pursuit Report Form. The Pursuit Report Form will be forwarded via the chain of command to the Chief of Police.

T. The Chief of Police will determine compliance with policy.

U. The report will include:

1. The reasons for the pursuit;
2. The personnel involved;
3. The result of the pursuit, to include any injury, damage, or other significant events.
4. Video and audio associated with the event.
5. The department shall prepare an annual report evaluating the pursuit history and frequency during that year. This report shall assess the adequacy of the written policy, training and field implementation of the department's pursuit policy.

V. Training

1. Officers shall not participate in a pursuit unless they have received specialized pursuit driving training.
2. Officers shall not be authorized to utilize any equipment or tactic during a pursuit unless the officer has received proper training and/or certification with respect to that equipment or tactic.
3. Officers and dispatchers shall receive annual training on this policy.







## Osceola Police Department

<b>Motor Vehicles Stops/Searches</b>	Related Policies: Biased-Based Policing Vehicle Inventories
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
Applicable Arkansas Statutes: Arkansas Criminal Procedure §14; §12.1;§12.4;§12.6; §14.3	
ALEAP 7.09 Searches Without a Warrant	
<b>Date:</b>	<b>Review Date:</b>
<b>Signature:</b>	

- I. Purpose:** The purpose of this policy is to direct officers in their contacts with motor vehicles.
- II. Policy:** The policy of the Osceola Police Department is to protect and serve the constitutional rights of all citizens when conducting vehicle stops and searches while balancing the needs of law enforcement in solving crime for the protection of the community.
- III. Definitions**
  - A. Motor Vehicle: Any motorized vehicle that is capable of movement to include motor homes.
  - B. Probable Cause: (search): Facts and circumstances based upon observations or information that would lead a reasonable law enforcement officer to believe that evidence of crime exists and that the evidence exists at the place to be searched.
  - C. Probable Cause: (arrest): Facts and circumstances based upon observations or information that would lead a reasonable law enforcement officer to believe that a crime has been or is being committed and the person to be arrested is the one who is or has committed the crime.
  - D. Reasonable Suspicion (temporarily detain): Facts and circumstances based upon observations or information, short of probable cause but based upon articulated facts that would lead a reasonable law enforcement officer to believe that criminal activity is afoot.
  - E. Reasonable Suspicion (frisk): Facts and circumstances based upon observations or information, short of probable cause but based upon articulated facts that would lead a

reasonable law enforcement officer to believe that a person who is lawfully stopped is in possession of a weapon.

- F. Frisk (weapon): A limited type of search, the limit being to those areas capable of holding a weapon and located within the subject's immediate area of control.
- G. Motor Vehicle Stop: Motor vehicle stop means any stop of a motor vehicle, except for a stop of a motor truck, truck-tractor, semi-trailer, trailer, or towed vehicle at a state weighing station.

#### **IV. Procedures**

- A. Vehicle Stops- Vehicles may be lawfully stopped under the following circumstances:
  - 1. Reasonable Suspicion Based Stop- where an officer has articulated facts that support a belief that criminal activity is occurring and that a vehicle is involved the officer may stop the vehicle to investigate further. The stop may continue as long as the officer diligently investigates to confirm or dispel his or her suspicion that criminal activity is occurring and the occupant(s) of the vehicle are involved.
  - 2. Probable Cause Based Stop-Traffic Violation- where an officer has probable cause to believe that a violation of the motor vehicle code has occurred may stop the vehicle and detain the vehicle for a reasonable amount of time while the citation is completed.
  - 3. Probable Cause Based Stop-Arrest/Search- where an officer has probable cause to believe that a person in a vehicle has committed a crime or probable cause to believe that a vehicle contains evidence of a crime or contraband, the officer may stop the vehicle to arrest the occupant (in the arrest situation) or stop the motor vehicle to search the vehicle in the search scenario.
  - 4. Consensual Contact- An officer may approach any stopped vehicle (a vehicle which is stopped by the operator's own volition prior to police contact) and attempt to speak to person(s) in the vehicle. The officer has no power to force compliance with his or her attempt to contact in the consent situation.
- B. Ordering Persons from a Vehicle: An officer may order any occupant of a lawfully stopped vehicle to exit the vehicle during a lawful stop.
- C. Frisk of a Vehicle: An officer who has reasonable suspicion to believe that a lawfully stopped vehicle contains a weapon may search the vehicle subject to the following limitations:
  - 1. The search is limited to subject's immediate area of control which would be the passenger compartment of the vehicle.
  - 2. The search is limited to those areas in the passenger compartment capable of holding a weapon.
- D. Search Incident to Arrest (Vehicle): Following the lawful arrest of a subject from a vehicle or who had exited the vehicle just prior to arrest, officers may search the vehicle incident to arrest subject to the following limitations:
  - 1. The arrest must be lawful and must be a full-custodial arrest. The arrest must not be pretextual in nature, in other words, the decision to arrest must not be based upon a desire to search the vehicle incident to arrest in a case where normally the officer should not have made a custodial arrest.
  - 2. The search must take place at the time of the arrest.

3. A search incident to arrest may not take place once the arrestee is secured in handcuffs and secured in a law enforcement vehicle unless the officer has reasonable grounds to believe that the vehicle contains evidence of the particular crime for which the subject was arrested.
4. The search incident to arrest is limited to the arrestee's immediate area of control (passenger compartment only) but is a thorough search. If the vehicle's trunk is in the immediate area of control of the arrestee and accessible from the passenger compartment, it may be searched incident to arrest.
5. Unlocked containers within the vehicle may be searched irrespective of who the containers belong to.
6. Other occupants may not be frisked or searched simply because another person in the vehicle has been arrested.

E. Consent Search of Vehicle: An officer may ask the person in control of any lawfully stopped vehicle or a vehicle that is not moving at the time of a consensual contact for consent to search the vehicle. Consent searches are subject to the following limitations:

1. The Consent must be voluntary.
2. Written consent is not required under federal law; however written authorization or a mobile video recording that documents consent will assist in proving the voluntary nature of the consent.
3. The scope of the search is within the control of the person granting consent, thus, the consenting party can direct the area which an officer is allowed to search as well as how long the search may last.
4. Under the rules of consent there is no requirement that officers inform a person of their right to refuse the officer's request, however a person who is told of their ability to refuse will be less likely to make out a claim that their consent was not voluntary.
5. Officers may not prolong a stop beyond its original justification in order to obtain consent.

F. Probable Cause Searches of Vehicles (Carroll Doctrine/Motor Vehicle Exception to the Warrant Requirement/Mobile Conveyance Exception) An officer may, without a warrant, search a motor vehicle when the officer can articulate probable cause to believe that the vehicle contains evidence of a crime or contraband subject to the following limitations:

1. In cases where the vehicle was stopped or parked prior to contact by the police, the area where the vehicle is parked is not private property such that officers would have to obtain a warrant to gain access to the property itself.
2. The vehicle is capable of movement. This does not mean that the vehicle is occupied; it simply means that the vehicle could be started and driven off with the turn of a key.
3. Officers may search the entire vehicle where there is probable cause to believe there is evidence or contraband in the vehicle.
4. Officers may only search those areas within the vehicle capable of containing the item being sought. For example, an officer looking for stolen stereo equipment would exceed the scope of a probable cause search if he or she were to search the ashtray for the stolen equipment. In addition, where the officer has probable cause to believe a particular container within the vehicle conceals contraband the search would be limited in scope to that container.

5. Under Arkansas Law Probable Cause Searches of Motor Vehicles may only be conducted:
  1. On a public way or waters or other area open to the public;
  2. In a private area unlawfully entered by the vehicle; or
  3. In a private area lawfully entered by the vehicle, provided that exigent circumstances require immediate detention, search, and seizure to prevent destruction or removal of the things subject to seizure.
- G. Drug Sniffing Canine: Where officers have a lawfully stopped vehicle, they may utilize a drug-detection canine to sniff the exterior of the vehicle as long as the sniff occurs within the duration from a time standpoint of the purpose that justified the stop to begin with. For example, if the vehicle was stopped for speeding, the canine would have to arrive and conduct the sniff in the time it would take to write the citation.
  1. If the stop must be prolonged beyond its justification to wait for the canine to arrive, the vehicle must be released and the canine cancelled.
  2. It is recognized that an officer may develop reasonable suspicion of possession of narcotics during the initial stop which would then justify prolonging the stop for the canine's arrival.
  3. If the canine conducts a sniff in accordance with this policy and alerts on the vehicle, the officer has probable cause and may conduct a probable cause search of the vehicle.
  4. Putting a canine inside a vehicle is a search for 4<sup>th</sup> Amendment purposes and must not be done unless the officer can support the search by probable cause to believe the vehicle contains contraband.
- H. Inventory Searches: An inventory search is not a search for evidence or contraband and is not a search with an investigative purpose. The primary objective of these searches is to protect the property of persons whose vehicles are towed at the direction of law enforcement. These searches also have the objective of protecting law enforcement from false claims with respect to vehicles that are towed at the direction of law enforcement. Inventory searches are subject to the following limitations.
  1. All vehicles towed at the direction of an officer of this agency, irrespective of the reason for the tow, shall be inventoried in accordance with this policy.
  2. Officers will note in their report any items of value that are within the vehicle.
  3. If an item of extreme value is located within the vehicle and is removable, the officer shall take the item for safekeeping and either turn the item over to the owner or, when that is not possible, take the item to the department to be held for safekeeping in accordance with the provisions of the property and evidence policy.
  4. It is permissible to impound and inventory the contents of a vehicle when:
    1. The driver is arrested; or
    2. When there is other good cause, such as when the driver is physically unable to drive the vehicle and leaving it by the side of the road would create a hazard.
    3. Officers are not authorized to conduct general searches of disabled vehicles for evidence of ownership.

- I. Community Caretaking Search: Where officers have reason to suspect that a vehicle contains a dangerous item, which, if left unattended will endanger public safety, the officer may search the vehicle to remove the dangerous item for safekeeping. An officer removing such an item should protect the owner's property interest by ensuring that the item is stored in accordance with department procedures relating to property and evidence.
  - 1. Emergency Searches: An officer who has reasonable cause to believe that premises or a vehicle contain:
    - 1. Individuals in imminent danger of death or serious bodily harm; or
    - 2. Things imminently likely to burn, explode, or otherwise cause death, serious bodily harm, or substantial destruction of property; or
    - 3. Things subject to seizure which will cause or be used to cause death or serious bodily harm if their seizure is delayed;
    - 4. May, without a search warrant, enter and search such premises and vehicles, and the persons therein, to the extent reasonably necessary for the prevention of such death, bodily harm, or destruction.
- J. Warrantless Search by Law Enforcement Officer for a Supervised Probationer or Parolee.
  - 1. A person who is placed on supervised probation or is released on parole is required to agree to a waiver as a condition of his or her supervised probation or parole that allows any certified law enforcement officer to conduct a warrantless search of his or her person, place of residence, or motor vehicle at any time, day or night, whenever requested by the certified law enforcement officer. A warrantless search that is based on a waiver shall be conducted in a reasonable manner (**16-93-106**).
  - 2. Though Arkansas Law does not require an articulable suspicion that the person is committing or has committed a criminal offense, this agency requires that an officer have some articulable law enforcement concern, however slight, prior to conducting such searches without the direct assistance of a parole or probation officer, or that the parolee/probationer be a party to an otherwise lawful stop based on reasonable suspicion or probable cause.
  - 3. Examples of a law enforcement concern include but are not limited to: Anonymous tips/reports that would otherwise not be sufficient to conduct a search; parolee/probationer found in known crime areas or otherwise under suspicious circumstances less than reasonable suspicion for a terry stop; parolee/probationer is a party to a lawful traffic stop or other detention whereby a search would otherwise be unlawful.
  - 4. Officers are prohibited from using this statute to harass.
  - 5. Prior to a 4th amendment seizure (detention or stop) and or search of a parolee/probationer based on the sole fact that the person is merely a parolee/probationer, a member of this agency shall verify the status of the person believed to be on supervised probation or parole and that a waiver exists prior to conducting a seizure and or search by one of the following methods:
    - 1. As part of a consensual contact, a person admits to being on probation or parole, admits that a waiver exists, and consents to search. Under this scenario, no seizure has occurred and the officer is conducting a search under the consent to search doctrine without having verified that a waiver exists via logical means.

2. Officer determines person is on probation/ parole via ACIC and confirms that a waiver is on file.
3. Officer determines person is on probation /parole and that a waiver exists through personal contact with the Departments of Correction or Community Correction or by contacting a Community Correction Officer prior to any warrantless search being conducted.
6. The officer conducting the search must make a request to search the supervised probationer or parolee prior to search; however, obtaining consent to search is not required if it is determined through appropriate means that a waiver exists as a condition of release.
7. Authority granted under this statute does not preclude other restrictions that may be applicable under law including 3rd party rights, co-occupants, etc.
8. In the event a co-occupant or other lawful third party prevents the search of a residence where a parolee or probationer resides based on applicable law, officer will advise the third party that the parolee/probationer may be in violation of his/her parole based on their lawful objection and the officer will report the incident to parole/probation for their consideration of enforcement.
9. Officers will document all parole/probation searches or attempts to search in a manner approved by their agency. The report should document the date, time, location, parolee/probationer searched, scope of the search, the law enforcement concern that led to the search or an otherwise lawful stop, and the result of any such search.
10. In addition to typical enforcement that may occur, the discovery of any criminal violation will be immediately reported to the appropriate parole/probation officer for further administrative consideration.



## Osceola Police Department

Policy #  <b>Search Warrant Execution</b>	Related Policies: Search and Seizure of Residents Search Warrants – Obtaining
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
<b>Applicable Arkansas Statutes:</b>	
This policy is to be read and understood in conjunction with department policy Search of Residence	
<b>Date:</b>  <b>Signature:</b>	<b>Date:</b>

- I. Purpose:** The purpose of this policy is to provide officers of the Osceola Police Department with guidelines for the execution of a search warrant.
- II. Policy:** It is the policy of the Osceola Police Department to provide techniques to accomplish a thorough and legal search; respect the constitutional rights of the person(s) the warrant is being served upon; minimize the level of intrusion experienced by those who are having their premises searched; provide for the safety for all persons concerned; and establishes a record of the warrant execution process.

### **III. Definitions:**

- A. **Search Site:** The premises to be searched, as explicitly stated in the search warrant.
- B. **Search Personnel:** Law enforcement officers and supporting personnel taking part in the execution of a search warrant.
- C. **Evidence Collector:** Member of the search team responsible for the possession, packaging, sealing, and marking of all items seized.
- D. **Case Agent:** The officer primarily responsible for the investigation, and preparing, planning, and implementing the search warrant.

- E. Tactical Coordinator: The officer responsible for planning and supervising tactical operations to include dynamic entry and other tasks requiring special weapons and tactically trained officers.
- F. Protective Sweep: Quick and limited search of premises incident to an arrest or service of a warrant performed in order to identify weapons or other dangers to officers or others. Officers must be able to articulate a reasonable basis for conducting a protective sweep.

#### **IV. Procedures:**

##### **A. Warrant Service Planning:**

1. The case agent shall advise and receive approval from his or her supervisor before serving the warrant.
2. Selection of officers to serve the warrant shall be based on the officer's prior training and experience in conducting warrant service consistent with the demands of the warrant service in question.
3. The case agent shall ensure the complete preparation for serving the warrant in accordance with its nature and complexity and in consultation with the prosecutor.
4. Possible issues that may be considered in the planning process include but are not limited to the following:
  - a. Gather intelligence on the target site to include the structure, immediate area surrounding the structure, and surrounding neighborhood.
  - b. Assess the capabilities and backgrounds of suspects to include criminal records, and history of weapons usage and potential for violence.
  - c. Determine the best date and time for warrant execution. The warrant shall be executed as soon as practicable as defined by Arkansas law.
  - d. Determine equipment, team personnel, and any specialized team requirements.
  - e. Secure a warrant and ensure that it is thoroughly reviewed for accuracy, legal integrity, and completeness.
  - f. **No-knock warrants must be personally approved by the Osceola Chief of Police.**
  - g. No knock warrants where legally permitted and specified in the warrant, shall be conducted in accordance with Arkansas law.
  - h. The need for a no-knock warrant shall be clearly specified in the application and affidavit for a warrant.
  - i. Should nighttime service be anticipated or desired, justification shall be included in the affidavit and must be authorized in the search warrant.

## **B. Preparation for Executing the Warrant:**

1. The case agent and tactical coordinator, where required, work cooperatively to ensure proper preparation, planning, and service of the warrant. They shall detail procedures for executing the warrant to all team members in a warrant service briefing. The plan briefing shall be conducted by both the case agent and tactical coordinator and will include but not necessarily be limited to the following:
  - a. The specific items subject to the search as defined in the warrant and any available information on their location.
  - b. Information concerning the structure to be search and surroundings, to include floor plans where available, mockups, photos, and diagrams of the location identifying entrances, exits, obstructions, fortifications, garages, outlying buildings, suspect vehicles, and all other points of concern.
  - c. Suspects and other occupants who may be present at the location incorporating photos or sketches whenever possible with emphasis on suspect threat potential, as well as the presence of children, the elderly or others who may not be involved with suspects.
  - d. A complete review of the tactical plan to include the staging area, route of approach; individual assignments for entry, search, management of evidence, custody and handling of seized vehicles, custody of prisoners, and post-execution duties such as securing the location and conducting surveillance on the site for additional suspects. Where feasible a drive-by with the affiant/case agent and tactical commander will be conducted.
  - e. Personnel, resources, or equipment necessary for gaining entry, safety and security of officers, or for conducting the search.
  - f. If a joint department task force operation, all officers participating in the warrant service shall be present and identified as members of the warrant service team.
  - g. Contingency plans for encountering hazardous materials, canines, booby traps, fortifications, or related hazards; measures to take in case of injury or accident, to include the nearest location of trauma or emergency care facilities. .
  - h. The entry team shall at all times include uniformed officers who shall be conspicuously present where the warrant is served. All non-uniformed officers shall be clearly identified as law enforcement officers by a distinctive jacket or some other conspicuous indicator of their department.
    - i. All members of the search team shall wear body armor or ballistic vests.
    - j. Officers equipped with body worn cameras shall activate the cameras prior to the entry.
    - k. Where body cameras are not issued the Tactical Coordinator shall make arrangements to have the warrant entry video-taped.

- l. Prior to execution of the warrant, the case agent shall attempt to determine if any circumstances have changed that make executing the search warrant undesirable at that time. Where possible, pre-search surveillance shall be conducted up to the point at which the warrant is executed.
- m. The case agent shall make a final assessment of the warrant's accuracy in relationship to the location to be searched.
- n. The case agent shall ensure that the entire search warrant execution process is documented until the search team leaves the premises. A written record shall be supported by photographs and, if practical, videotaping of the entire search process.

**C. Entry Procedures:**

1. If an advance surveillance team is at the target site, radio contact shall be made to ensure that the warrant can be served according to plan.
2. The search personnel shall position themselves in accordance with the execution plan.
3. Notification. An easily identifiable officer shall knock and notify persons inside the search site, in a voice loud enough to be heard inside the premises, that he/she is a police officer and has a warrant to search the premises, and that he/she demands entry to the premises at once.
4. Following the knock and announce, officers shall delay entry for an appropriate period of time based on the size and nature of the target site and time of day to provide a reasonable opportunity for an occupant to respond (normally between 15 and 20 seconds). If there is reasonable suspicion to believe that the delay would create unreasonable risks to the officers or others, inhibit the effectiveness of the investigation, or would permit the destruction of evidence, entry may be made as soon as practicable

**D. On-Premises Activities:**

1. Upon entry, the occupant shall be given a copy of the search warrant.
2. The supervisory officer shall ensure that a protective sweep of the site is performed immediately.
3. After the site has been secured, a photographic and/or videotape record of the premises shall be made prior to conducting the search. Search personnel shall then follow the plan that details the likely whereabouts of the items to be seized and the order of operation for conducting the search.
4. Items specified in the warrant may be searched for in places where they may reasonably be expected to be located and seized, as well as other items that are reasonably recognized as evidence.
5. An officer, designated in the plan, shall be responsible for collecting, preserving, and documenting all items seized until possession is transferred to the evidence custodian, laboratory, or other authority.

6. Cash and currency taken as evidence shall be verified by a supervisor and be transported to a separate safe as designated by department policy.
7. Officers should exercise reasonable care in executing the warrant to minimize damage to property.
8. If damage occurs during an entry to premises that will be left vacant, and the damage may leave the premises vulnerable to security problems, arrangements shall be made to guard the premises until it can be secured.
9. If damage occurs, justification for actions that caused the damage and a detailed description of the nature and extent of the damage shall be documented. Photographs of the damage should be taken where possible.
10. If items are taken from the search site, an itemized receipt shall be provided to the resident/occupant, or in the absence of the same, left in a conspicuous location at the site.
11. In a timely manner upon conclusion of the warrant service, the case agent and tactical coordinator shall conduct a debriefing of all participating officers.
12. The case agent shall thereafter prepare and submit an after-action report on the warrant service, results of actions taken, and recommendations for further investigative actions.

## Vehicle Specifications & Pricing

**ITEM 20**
**TYPE PED 10111950**
**3/4 Ton Crew Cab**
**4X4 Wheel Drive**

Dealer Name:	SMART FORD MALVERN
Vehicle Make/Model:	2025 FORD F-250
Model Code:	W2B
City MPG Estimate:	N/A
Highway MPG Estimate:	N/A

**CO-OP Purchasing One Way Delivery Charge Per Mile:** \$4.25
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**VEHICLE BID PRICE:**
**\$50,658.00**

<b>Body &amp; Chassis</b>		<b>Base Vehicle Minimum Requirements</b>	<b>Enter Vehicle Specification and Manufacturer Codes (Fill-in Unshaded Blanks Only)</b>
Crew Cab Pickup Truck	Crew Cab		
Gross Vehicle Weight Rating	8,500 lbs.		
3/4 Ton	3/4 Ton Pickup		
Wheelbase/CA	Mfg. Std. - List Size		176 W/B
Bed	Long Wide Bed		
<b>Engine</b>			
Engine Size	350hp - List HP, Liters & Cylinders		6.8L 405 HP V-8
Fuel Type	Gasoline		
<b>Transmission/Drivetrain</b>			
Automatic Transmission	Automatic - List Type, Speeds etc.		10-SPEED AUTOMATIC
4X4	4X4 with Auto Locking Hubs		
Differential Type/Ratio	Mfg. Std. - List Ratio & Type		RWD 3.73 REG. AXLE
<b>Electrical</b>			
Alternator	Mfg. Std.		
Battery	Mfg. Std.		
<b>Fuel Tank</b>			
Fuel Capacity (Gals)	Mfg. Std. - List Amount in Gallons		34 GAL.
<b>Exterior</b>			
Paint	One Color Paint		
Bumpers	Mfg. Std. Front, Step-Type Rear		
License Plate Brackets	Front and Rear Brackets		
Windshield Washer	Windshield Washer & Multi-Speed Wipers		
<b>Doors &amp; Mirrors</b>			
Doors	4 Full Doors		
Mirrors	Two Outside, Right & Left. One Interior		
<b>Interior</b>			
Air Conditioning	AC Factory Installed		
Radio	Audio System with AM/FM Stereo		
Tilt Steering	Tilt Steering Wheel		
Steering	Power Steering		
Tinted Glass	Mfg. Std.		
Gauges/Indicators	Mfg. Std. List Gauges/Indicators		FUEL-OIL-TEMP-ETC.
<b>Seats</b>			
Seats	Mfg. Std., Colors Must Blend With Interior & Exterior Color		
<b>Safety</b>			
Brakes	Anti-Lock Brake System (ABS) - List Disc/Drums		4-WHEEL DISC ABS
Restraint System All Pass	Required		
Air Bags, Front, Both Sides	Required		
<b>Tires &amp; Wheels</b>			

## Vehicle Specifications & Pricing

Tires & Wheels	Mfg. Std. - List Size	LT245 BSW AS 17
Spare	Mfg. Std. - List Size (Full or Space Saver)	FULL
<b>Warranty</b>		
Bumper to Bumper Warranty	3 Years or 36,000 miles, whichever comes first	
Drive Train Warranty	List Warranty	5 YR OR 60,000 MILES

ITEM 20	VEHICLE OPTIONS		Dealer Name:
<b>TYPE PED</b> <b>3/4 Ton Crew Cab</b> <b>4X4 Wheel Drive</b> <a href="#">Back to Table of Contents</a>			2025 FORD F-250
<b>Body &amp; Chassis</b>	<b>Code</b>	<b>Option Minimum Requirement</b>	<b>Enter Optional Equip. Desc. &amp; Mfg. Option Codes</b>
Bed	<b>QH</b>	Short Bed (deduct)	160" W/B
<b>Engine</b>			
Gasoline Engine Upgrade	<b>CC</b>	List Horsepower, Liters & Cylinders	N-A
Flex Fuel	<b>FFV</b>	Add Flex Fuel	STD
Engine Block Heater	<b>HB</b>	Add Block Heater	41H
Diesel Engine	<b>CA</b>	350 hp Diesel Engine Factory Installed	
Bio Diesel	<b>BD</b>	350 hp Bio Diesel with OEM Warranty	STD. DIESEL ONLY
PTO	<b>PTO</b>	Power Take Off	62R DIESEL ONLY
CNG system	<b>CNG</b>	Alternative Fuel: CNG system shall include all components necessary to power vehicle with CNG.	98F 6.8L ONLY
<b>Transmission/Drivetrain</b>			
Skid Plate	<b>KO</b>	Add Skid Plate	41P
Limited Slip Differential	<b>LS</b>	Limited Slip Differential	(X3E 6.2L) (X3J 7.3L)
<b>Electrical</b>			
Daytime Running Lights	<b>DL</b>	Add Daytime Running Lights	STD.
Alternator	<b>HA</b>	Heavy Duty Alternator - List Amps	250 AMP
Batteries	<b>DB</b>	Dual Batteries	86M
Power Outlet	<b>EP</b>	Add 12-Volt Power Outlet	66S
<b>Doors &amp; Windows</b>			
Deep Tinted Windows	<b>TG</b>	Add Deep Tinted Glass	924 RREQUIRES REAR DEFROSTER-PWR SLIDNING WINDOW 924-43B-435
Power Windows & Door Locks	<b>XX</b>	Power Windows & Door Locks	STD.
Keyless Entry	<b>KE</b>	Keyless Entry	STD.
<b>Interior</b>			
Radio Upgrade	<b>RU</b>	Premium Audio System with AM/FM Stereo & MP3 Capability	STD.
Cruise	<b>PO</b>	Cruise Control, Factory Installed	STD.
Vinyl Floor	<b>VF</b>	Rubber/Vinyl Flooring	STD.
Cloth Seats	<b>CS</b>	Cloth Seats	1S
Front Buckets	<b>FB</b>	Front Bucket Seats with Console	4S 40/CONSOLE/40
<b>Tires &amp; Wheels</b>			
All Terrain Tires	<b>AT</b>	All Terrain Tires	TBM
Spare	<b>WL</b>	Mounted Full Size Spare	STD.
<b>Towing</b>			
Towing	<b>XO</b>	Towing Package Including: Hitch, Wiring Harness, Upgraded Radiator, Transmission Cooler	STD.
Electric Brake Controller	<b>BC</b>	Add Electric Brake Controller	STD.
Trailering Mirrors	<b>TM</b>	Manual Telescoping Trailer Mirrors	STD.
Towing Differential	<b>BO</b>	Differential for Extra Towing Capability	X3E 6.8L

**SMART FORD MALVERN**

W2B

Price
\$ (125.00)
\$0.00
\$0.00
\$145.00
\$10,995.00
\$0.00
\$375.00
\$415.00
\$135.00
\$535.00
\$0.00
\$225.00
\$225.00
\$225.00
\$635.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$425.00
\$645.00
\$225.00
\$0.00
\$0.00
\$0.00
\$0.00
\$535.00

**RESOLUTION NO. 2024- \_\_\_\_\_**

**A RESOLUTION APPROVING BID FOR PURCHASE OF GARBAGE BAGS FOR THE  
CITY OF OSCEOLA**

**WHEREAS**, the City of Osceola Street and Sanitation Department accepted bids for the purchase of garbage bags; and

**WHEREAS**, the purchase of supplies was budgeted in the 2024 City of Osceola Budget; and

**WHEREAS**, the City requested bids from Arkansas-approved vendors for the purchase of such items; and

**WHEREAS**, the quote from Revolution for the purchase of 468 cases is \$39.24 per case with a total price of \$18,364.32. The quote is attached; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF OSCEOLA, ARKANSAS  
THAT THE**

Mayor is hereby authorized to purchase garbage bags from the above said company.

**PASSED AND APPROVED THIS 21<sup>st</sup> DAY OF APRIL, 2024.**

---

Joe Harris Jr., Mayor

ATTEST

---

Jessica Griffin, City Clerk

# Revolution

October 11, 2024

**Subject: Garbage Bag Bid for City of Osceola, AR**

Dear Mayor Joe Harris:

Thank you for requesting our bid for your garbage bags. We look forward to the opportunity to earn your business for another year.

Our lead times are about 6 to 8 weeks from when PO is received. Our prices for this year are as follows:

31x40, 1.5 Mil, Black, 6 rolls of 50 bags/roll per case. Flat sealed bags on 1.5" core. Each roll in a clear plastic sleeve with ties. 39 cases/pallet.

140,400 garbage bags = 2,808 rolls of 50 ct. = 468 cases of 6x50/roll

Cost per bag: \$0.1308

Cost per roll: \$6.54

Cost per case: \$39.24

*Price includes 12 pallets delivered to Osceola, AR. No other taxes or charges will be added.*

Thank you for this opportunity and we are confident that we will continue to be the best garbage bag supplier for your company.

Sincerely,



Chris Doti  
Account Manager  
Revolution Materials (IN), LLC

Harshman Rentals LLC

202 W. Johnson

Osceola, AR 72370

870-563-3694 Phone

870-563-2044

[harshmanrentals@yahoo.com](mailto:harshmanrentals@yahoo.com)

Dear City of Osceola, Honorable Mayor Harris and Osceola City Council Members,

We would like to respectfully request an extension for the property located at 125 W Alicia in Osceola, AR.

We have a purchase contract with the heirs of the property. Our title company has requested a release from the mortgage company and one signature of an heir is all that is needed to complete this purchase.

We also would like to address the property at 551 Childress in Osceola, AR. We are in the process of a title search for heirs on this property for purchase as well and would request an extension on this property for us to try and save this property from demolition.

Thank you for your consideration,

Edward Harshman



Edward Harshman

Harshman Rentals LLC

	N.D.I.B. Construction	Watson Trucking
416 1/2 W. Bard street	3,300	5000
405 A & B East Union	6500	9500
604 St John	4000	5000
551 Childress	0	7500
125 W. Alicia Street	0	6500
313 N. Pearl Street	5500	6000
311 East Washington	7500	6000
111 W. Quinn	4800	0
600 Bard Street	5000	5000
213 Shippen	5000	6000
406 S Carthon	3300	5000
Totals	44,900	61500

**RESOLUTION NO. 2024-\_\_\_\_\_**

**A RESOUULTION APPROVING BIDS AND DEMOLITION CONTRACTS FOR  
PROPERTIES LISTED ON Exhibit A dated OCTOBER 11, 2024, FOR THE CITY OF  
OSCEOLA.**

WHEREAS the City of Osceola accepted bids for the demolition of condemned houses; and

WHEREAS the demolition was budgeted in the 2024 City of Osceola Budget; and

WHEREAS the City requested bids from Arkansas-approved contractors for the demolition/removal and

WHEREAS the quotes are \$25,000 from Watson Trucking for 4 properties and \$32,400 from N.D.I.B Construction for 7 properties

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF OSCEOLA, ARKANSAS

THAT THE

Mayor is hereby authorized to execute 2 contracts, 1 with N.D.I.B. Construction for the demolition/removal of 7 parcels in Osceola, AR. Located at:

416 ½ Bard (\$3,300), 405 A&B East Union (\$6,500), 604 St. John (\$4,000), 313 Pearl (\$5,500), 111 W. Quinn (\$4,800), 213 Shippen (\$5000) and 406 S. Carthon (\$3,300) for a total amount of \$32,400.

Mayor is hereby authorized to execute 1 contract with Watson Trucking for the demolition/removal of 4 parcels in Osceola, AR. Located at:

311 East Washington (\$6,000), 600 Bard (\$5,000), 551 Childress (\$7,500) and 125 W. Alicia (\$6,500) for a total amount of \$25,000.

PASSED AND APPROVED THIS 21st DAY OF OCTOBER 2024

-----  
Joe Harris Jr. Mayor

ATEST

Jessica Griffin, City Clerk

---

WATSON TRUCKING  
415 Lavijo  
Osceola, AR 72370  
870-281-5484

10-2-24  
Date: ~~8-24~~

TO: CITY OF OSCEOLA **BIDS**

# INVOICE

Description	Amount
416 1/2 W. Bard	\$5000.00
223 E. Semmes	\$6000.00
604 St. John	\$5000.00
600 Bard	\$5000.00
311 E. Washington	\$6000.00
313 N. Pearl	\$6000.00
551 Childress	\$7500.00
405 A & B E. Union	\$9500.00
125 W. Alicia	\$6500.00
406 S. Carthon	\$5000.00
213 Shippin	\$6000.00

Total: \$67,500

6,000  
-  
61,500

THANK YOU FOR YOUR BUSINESS!

Exhibit B

Sealed Bids

Exhibit C

WATSON TRUCKING SEAL RIBS  
870-281-5484

## INVITAION TO BID WORKSHEET

BUSINESS NAME: Watson Trucking

### BID BREAKDOWN BY PROPERTY

1. 416 1/2 w. Bard Street	\$ <u>5,000 00</u>
2. 405 A & B East Union	\$ <u>9,500 00</u>
3. 604 St John	\$ <u>5,000 00</u>
4. 551 Childress	\$ <u>1,500 00</u>
5. 125 W. Alicia Street	\$ <u>6,500 00</u>
6. 313 N. Pearl Street	\$ <u>6,000 00</u>
7. 311 East Washington	\$ <u>6,000 00</u>
8. 111 W. Quinn	\$ <u>0</u>
9. 600 Bard Street	\$ <u>5000 00</u>
10.213 Shippen	\$ <u>6,000 00</u>
11. 406 S. Carthon	\$ <u>5000 00</u>

**TOTAL BID AMOUNT** \$ 61,500 00

BID APPROVED \_\_\_\_\_ BID REJECTED \_\_\_\_\_

	N.D.I.B. Construction	Watson Trucking
416 1/2 W. Bard street	3,300	5000
405 A & B East Union	6500	9500
604 St John	4000	5000
551 Childress	0	7500
125 W. Alicia Street	0	6500
313 N. Pearl Street	5500	6000
311 East Washington	7500	6000
111 W. Quinn	4800	0
600 Bard Street	5000	5000
213 Shippen	5000	6000
406 S Carthon	3300	5000
Totals	44,900	61500



**Jimmy Caruthers**

*Exhibit A*

870-549-8880

ndib4life@gmail.com

104 Colonial Rd Osceola AR 72370

Bill to:

**City Of Osceola**

303 W. Hale ave  
870-563-5245  
osceolaarkansas.com

**INVOICE:** INV2983-cityosc

**DATE:** Oct 11, 2024

**DUET:** On receipt

**Demolition of Condemned Properties**

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
<b>213 Shippen Ave</b>	1	\$5,000.00	\$5,000.00
<b>313 N Pearle St</b>	1	\$5,500.00	\$5,500.00
<b>604 E St John Ave</b>	1	\$4,000.00	\$4,000.00
<b>600 E Bard Ave</b>	1	\$5,000.00	\$5,000.00
<b>311 E Washington Ave</b>	1	\$7,500.00	\$7,500.00
<b>405 E Union Ave</b>	1	\$6,500.00	\$6,500.00
<b>406 N Carthon Dr</b>	1	\$3,300.00	\$3,300.00
<b>416 W Bard Ave</b>	1	\$3,300.00	\$3,300.00
<b>111 W Quinn Ave</b>	1	\$4,800.00	\$4,800.00

**Payment instructions**

PLEASE MAKE CHECKS PAYABLE TO NDIB  
Construction

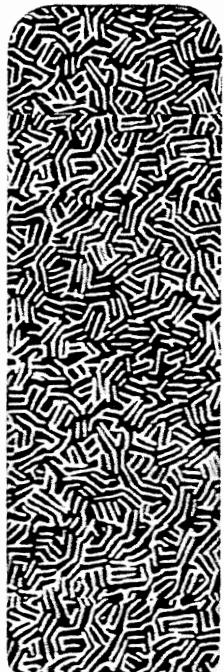
"If satisfied tell a friend, If not tell me. I can  
fix it"

<b>SUBTOTAL</b>	\$44,900.00
<b>TOTAL</b>	\$44,900.00
<b>PAID</b>	\$0.00
<b>BALANCE DUE</b>	<b>\$44,900.00</b>

NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_

=====  
=====  
=====  
=====

M.D.T.B. Construction  
Bldgs



## INVITAION TO BID WORKSHEET

BUSINESS NAME: N. D. I. B. Construction

### BID BREAKDOWN BY PROPERTY

1. 416 1/2 w. Bard Street	\$ <u>3,300 <sup>00</sup></u>
2. 405 A & B East Union	\$ <u>6,500 <sup>00</sup></u>
3. 604 St John	\$ <u>4,000 <sup>00</sup></u>
4. 551 Childress	\$ <u>0</u>
5. 125 W. Alicia Street	\$ <u>0</u>
6. 313 N. Pearl Street	\$ <u>5,500 <sup>00</sup></u>
7. 311 East Washington	\$ <u>7,500 <sup>00</sup></u>
8. 111 W. Quinn	\$ <u>4,800 <sup>00</sup></u>
9. 600 Bard Street	\$ <u>5,000 <sup>00</sup></u>
10. 213 Shippen	\$ <u>5,000 <sup>00</sup></u>
11. 406 S. Carthon	\$ <u>3,300 <sup>00</sup></u>

**TOTAL BID AMOUNT** \$ 44,900 <sup>00</sup>

BID APPROVED \_\_\_\_\_ BID REJECTED \_\_\_\_\_

**ORDINANCE NO. 2024-\_\_**

**(U.S. Steel PILOT Project)**

**AN ORDINANCE AMENDING ORDINANCE NO. 2022-01 OF THE CITY  
COUNCIL OF THE CITY OF OSCEOLA, ARKANSAS; MODIFYING THE  
NOT TO EXCEED PRINCIPAL AMOUNT OF TAXABLE INDUSTRIAL  
DEVELOPMENT REVENUE BONDS TO BE ISSUED; TO DECLARE AN  
EMERGENCY; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Osceola, Arkansas (the “City”) is authorized under the provisions of Amendment 65 to the Arkansas Constitution and the Municipalities and Counties Industrial Development Revenue Bond Law, Ark. Code Ann. §§ 14-164-201 *et seq.* and Ark. Code Ann. §§ 14-164-701 *et seq.*, each as amended from time to time (collectively, the “Act”), to own, acquire, construct, equip, and lease facilities to secure and develop industry and to assist in the financing thereof by the issuance of bonds payable from the revenues derived from such facilities; and

**WHEREAS**, in Ordinance No. 2022-01, duly adopted on January 31, 2022 (the “Original Ordinance”), the City agreed to issue its Taxable Industrial Development Revenue Bonds (U.S. Steel Project), Series 20[22], in one or more series as each are specifically designated, in the aggregate principal amount of not to exceed \$3,000,000,000.00 (collectively, the “Bonds”) to support the development of an industrial project relating to the manufacture, refinement or processing of steel (the “Project”) by Exploratory Ventures, LLC or a different affiliate of United States Steel Corporation or Big River Steel Holdings LLC (the “Company”); and

**WHEREAS**, the Original Ordinance approved forms of a Lease Agreement, a Payment in Lieu of Taxes Agreement, a Bond Purchase Agreement, a Trust Indenture, and a Recognition of

Prior Interests, Nondisturbance and Attornment Agreement (collectively, the “PILOT Bond Documents”); and

**WHEREAS**, the Company’s investment in the Project has increased, and the City and the Company have mutually agreed to increase the not to exceed principal amount of the Bonds from \$3,000,000,000 to \$3,750,000,000 with the remainder of the terms and conditions reflected in the PILOT Bond Documents being unchanged from the forms approved in the Original Ordinance; and

**WHEREAS**, copies of the PILOT Bond Documents incorporating the increase in the not to exceed principal amount of the Bonds have been presented to and are before this meeting, and a copy of each are on file with the City Clerk and available for inspection by any interested person; and

**WHEREAS**, the City and the Company caused a form of a notice of public hearing to be published on October 6, 2024 in the *Arkansas Democrat-Gazette* and to be published in *The Osceola Times*; and

**WHEREAS**, an open public hearing on the question of the issuance of the Bonds was held before the City Council on October 21, 2024 and having heard all persons desiring to be heard in the matter, the City has taken under advisement the comments and statements of such persons, and declared the public hearing duly closed.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OSCEOLA, ARKANSAS:**

**Section 1.** The Original Ordinance is hereby amended to increase the authorized not to exceed principal amount of the Bonds from \$3,000,000,000 to \$3,750,000,000 with the remainder of the terms and conditions reflected in the PILOT Bond Documents being unchanged from the

forms approved in the Original Ordinance. The percentage of abatement remains unchanged at 65%, and the period of abatement remains unchanged at twenty (20) years. To evidence the change in the authorized not to exceed principal amount of the Bonds from \$3,000,000,000 to \$3,750,000,000, modification of the forms of the PILOT Bond Documents approved in substantially final form in the Original Ordinance are hereby approved. The modified PILOT Bond Documents are hereby approved in substantially the forms submitted to this meeting, with such changes as shall be approved by such persons executing the respective documents, their execution to constitute conclusive evidence of such approval.

**Section 2.** *Ratification.* All other terms and provisions of the Original Ordinance not modified herein are hereby ratified and shall remain in full force and effect.

**Section 3.** *Severability.* In the event any title, section, paragraph, item, sentence, clause, phrase, or word of this ordinance is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of this ordinance, which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of this ordinance.

**Section 4.** *Repealer.* All ordinances or resolutions of the City in conflict herewith are hereby repealed to the extent of such conflict.

**Section 5.** There is hereby found and declared to be an immediate need for the securing and developing of substantial industrial operations in order to provide additional employment, alleviate unemployment, and otherwise benefit the public health, safety, and welfare of the City and the inhabitants thereof, and the issuance of the Bonds authorized hereby and the taking of the other action authorized herein are immediately necessary in connection with the securing and developing of substantial industrial operations and deriving the public benefits referred to above.

It is therefore, declared that an emergency exists and this Ordinance, being necessary for the immediate preservation of the public health, safety, and welfare, shall be in force and take effect immediately upon and after its passage.

**PASSED:** October 21, 2024

**ATTEST:**

---

**Jessica Griffin, City Clerk**

**APPROVED:**

---

**Joe Harris, Jr., Mayor**

[S E A L]

2024 September  
**Osceola Light & Power Report**

Preformed line maintenance through out the system this also included cutting trees.

Preformed meter reading.

Preformed disconnects for non payment.

Programmed new water meters that was put in service.

**Electric Work Orders**

Poles Installed	4
Poles Removed	0
Transformers Installed	0
Transformers Replaced	2
Services Installed	2
Services Removed	0
Service Repaired	20
Street Lights Installed	10
Street Lights Removed	6
Street Lights Repaired	70
Line Locates	54

**Meter Service Orders**

Connects	41
Disconnects	50
Meter Changes	4
Occupant Change	20
Reinstate	205
Service Changes	0
Misc.	0
Meter Info.	0
Re-Reads	2
<u>Check for Leaks</u>	<u>39</u>
<b>Total Meter Service Orders</b>	<b>361</b>

# OSCEOLA FIRE DEPARTMENT

## MONTHLY FIRE REPORT

### 2024

**The Osceola Fire Department responded to (43) alarms in the month of September  
The runs are as follows:**

	MONTH	YTD
Structure Fire	1	22
Vehicle/Machinery Fires	1	12
Brush/Grass/Trash Fires	3	35
MVA / Law enforcement Assist	7	32
Lift Assist/Medical Assist	10	48
Community Assist/good intent	1	18
Confined Space Standby	1	50
Mutual Aid	0	4
Rescue/Extrication	1	8
Electrical Equipment	5	12
Liquid/Chemical Spill/leak	1	3
Flammable Gas	0	4
Alarm Malfunction	3	18
Fire Alarm	9	84
Malicious False Alarm	0	0
Smoke scare	0	11
	0	0
<b>TOTALS</b>	<b>43</b>	<b>361</b>

Injuries 0  
Deaths 0

Respectfully submitted,

Peter Hill Chief  
Osceola Fire Dept.

**OSCEOLA WATER & SEWER**  
**MONTHLY REPORT**  
**September, 2024**

Water Taps	5
Water Leaks	18
Fire Hydrants Repaired/Replaced	0
First Time Water Meters	5
Water Meters Replaced	6
Water Lines Installed	7
Pumps Repaired	1
Sewer Taps	2
Manholes Repaired	0
Sewer Lines Repaired	0
Sewers Unstopped	30
Sewer Lines Installed	

Tim Jones, Superintendent  
Water & Wastewater Distribution

# **OSCEOLA POLICE DEPARTMENT**

Monthly Report for

**09/01/2024-09/30/2024**

**William Foster  
Chief of Police**

T/P	\$ 23,427.57	09/01/2024 to 09/30/2024
Bonds	<u>\$ 25,705.00</u>	6075
	<u>\$ 49,132.57</u>	<u>\$ 47,957.19</u>

**TP & BONDS SUMMARY:**

MCSO	\$ 3,513.35
JMF	\$ 5,043.90
FINE	\$ 21,443.45
CITY ORD	\$185.00
CRIMINAL	\$3,127.25
DWI	\$ 1,063.00
Domestic Violence Shelter fund	\$ -
Drug Fees	\$ 150.00
Misdemeanor Drug Cost	\$ 305.00
Seat Belt	\$ 235.00
Safety Enhancement Fee	\$ 250.00
TRAFFIC	\$ 8,662.00
Finance Charge	\$ 5,912.32
Public Defender Fee	\$ -
CK to District Court Automation Fund	\$ (1,478.08)
Ck to Court for Drug Fees	\$ (455.00)
 TOTALS	 <u>\$ 47,957.19</u>

OSCEOLA POLICE DEPARTMENT  
BONDS & FINES ACCOUNT  
September

Register Ending Balance	\$	45,697.33
	\$	-
Bonds Payable	\$	27,380.00
General	\$	8.92
Bond Refund		
Checkbook Balance		\$ 31,999.88

**OSCEOLA POLICE DEPARTMENT**  
**GENERAL FUND INCOME**  
**September**

**INCOME**

	<u>August</u>	<u>Year to Date</u>
Automation Fund (paid to District Court)	(\$1,478.08)	\$ (15,321.35)
Bail Bond Fees	\$ 180.00	\$1,360.00
Bonds Paid to OMC	\$ 25,705.00	\$177,100.00
Credit Card Fees		\$45.00
Drug Fees (paid to District Court)	(\$455.00)	-\$1,104.00
Fines & Cost pd to OMC	\$ 23,427.57	\$212,123.54
Freedom of Information	\$ -	\$0.00
Interest Earned	\$ 8.92	\$75.03
Miscellaneous	\$ -	\$335.00
Postage	\$ -	\$0.00
Rebate	\$ -	\$76.04
Restitution to OPD	\$ 135.00	\$135.00
SCC/Civil Services	\$ 50.00	\$50.00
Unclaimed Restitution	\$ -	\$0.00
Yard Sales	\$ 30.00	\$95.00
Sub-Total	<u>\$47,603.41</u>	<u>\$374,969.26</u>

**DETENTION FACILITY INCOME:**

Background Checks	\$ -	\$30.00
Fingerprints	\$ -	\$150.00
Incident Reports	\$ 75.00	\$795.00
Jail Board		\$ 43,200.00
Misc/Comm balances unclaimed	\$ -	\$11.00
Vin Inspection	\$ -	\$4,656.00
Work Release		\$150.00
Sub-Total	<u>\$75.00</u>	<u>\$48,992.00</u>
Grand Total	<u>\$47,678.41</u>	<u>\$423,961.26</u>

TP \$23,427.57  
BP \$25,705.00  
\$49,132.57

09/01 - 09/30/2024  
CK# 6075

	TOTAL	F&C	Bonds
MCO	\$3,513.35	\$1,153.35	\$2,360.00
DRUG FEE	\$455.00	\$455.00	\$0.00
DVSF	\$0.00	\$0.00	\$0.00
JMF	\$3,814.20	\$1,274.20	\$2,540.00
F	\$21,443.45	\$8,748.45	\$12,695.00
CO	\$185.00	\$50.00	\$135.00
CR	\$3,127.25	\$802.25	\$2,325.00
DW	\$1,350.00	\$1,350.00	\$0.00
MD	\$185.00	\$185.00	\$0.00
SB	\$235.00	\$135.00	\$100.00
SE	\$250.00	\$125.00	\$125.00
TR	\$8,662.00	\$3,237.00	\$5,425.00
FC	\$5,912.32	\$5,912.32	\$0.00
	<u>\$49,132.57</u>	<u>\$23,427.57</u>	<u>\$25,705.00</u>

Beg Ckbk Bal	\$38,451.33
Tot TP/BP	\$49,132.57
Restitution	\$135.00
Gen Rec	\$120.00
Interest	\$8.92
End Ckbk Bal	<u>\$45,697.33</u>

Total Open Bonds Report  
\$27,380.00

# **Osceola Parks & Recreation**

## **Dickie Kennemore Community Center**

**Director: Michael Ephlin**

**October 2024 Report**

- **Community Center**
- **Tip Tap Toes Dance Class**
- **OPAR Youth Tackle Football**
- **OPAR Fall Sports, Youth Soccer & Flag Football**
- **Special Olympics**

### **Community Center**

With the new year we are still seeing growth at our community center. Many people are getting back into the routine of working out. It's good to see new members along with our regular crowd. The Arkansas State Police continues to give the Arkansas Driver's test on Thursday's and always has great participation. It is a busy October for our center. Tip tap Toes Dance has started back and will be in class on Monday and Wednesday nights. Upcoming events are a 3 On 3 basketball tournament hosted by Kagome and we are hosting the Semo-Neark meeting. We continue to see growth at our center, which is a win for our quality of life.

### **OPAR's Tip Tap Toes Dance Class**

OPAR's Tip Tap Toes Dance Class has begun hosting dance classes at our center. They meet on Monday & Wednesday nights from 5:00 PM – 7:15 PM. It is so great seeing all the kids back practicing dance. We really enjoy having this dance class at our center.

### **OPAR Youth Tackle Football**

It has been a busy month for our tackle program. With games every Saturday, the Seminoles are undefeated and both the 5<sup>th</sup> & 6<sup>th</sup> grade look to make the playoffs. The last regular season game is Saturday October 12<sup>th</sup> against Earle. Then the playoffs will begin. We have over 70 kids playing tackle football.

### **OPAR Fall Sports, Youth Soccer & Flag Football**

Play began on Monday September 23<sup>rd</sup> and it has been awesome ever since. We are through 3 weeks as I report with 2 weeks left. This season has flown by. What a time we are having at the sports complex. You can catch these kids playing every Monday and Tuesday nights with the last night being Tuesday October 22<sup>nd</sup>.

### **Special Olympics**

OPAR is proud to host the Special Olympics on Thursday October 10<sup>th</sup> at our sports complex for a day of baseball & softball. There will be teams from 6 schools there and it is going to be a great time. We are proud to host this event for the schools and can't wait to see the smiling faces from the coaches and students.

**“Great Things Are Happening At Osceola Parks And Recreation, Come Out And Be A Part”.**

# ANIMAL CONTROL REPORT

SEPTEMBER 2024

## MONTH

### YTD

DOG 6	96
CATS 2	35
OTHER 2	11
<b>TOTAL 10</b>	<b>142</b>

COMPLAINTS 15	224
CITATIONS 0	6
VERBAL WARNINGS 5	51
WRITTEN WARNINGS 0	20
DOG/CAT BITES 0	5

SUBMITTED BY PAULA EDWARDS WITH OSCEOLA ANIMAL SHELTER

# **GOLF COURSE**

## **October 2024**

Lasat month the golf course saw a slight decrease in play, but the course continues to look and play great. All the rain we had this past month made golf outings a little harder to come by. The rain and storms also unleashed mosquitos in abundance out at our golf course. It's been imperative to carry a can of repel while working or playing a round of golf these last few weeks. With all that said this month should see a boost back in the right direction as we get perfect golfing weather headed our way.

October 11, 2024, we will host our annual Industrial Appreciation 4-person scramble golf tournament. It's a fun day for our local industry workers to come out and enjoy a round of golf followed by lunch served by our Chamber of Commerce. Talking with Megan Owens from the chamber, we have a full field for this year's tournament. We have had a problem with reserving enough carts for players in the past but thanks to several members of our golf course we will meet our quota for this year's event. We look forward to a great time this Friday.

Following the Industrial Tournament we will have our Club Championship golf tournament on October 12/13. Both men's and senior's tournaments will be played on these days. This is always an exciting weekend for our course as members come out to see who gets crowned Club Champion and Senior Club Champion for the next year.

As for the course, we are starting to work our mowing heights up just a little more as we head towards cooler weather. We are currently burning several stumps around the course and plan to continue working on the east side of the driving range. Tree trimming is still an ongoing process, and we should get a little more time with the grass slowing down here soon. We have a few more sprays for our seasonal regimen to be completed. All equipment is operational although we have some pieces that need some attention this winter. All carts are running with the exception of one of our 2015 precedent models which will have to be picked up by Bob Ladd's of Memphis this week or the next.

Any questions please give me a call at 870-549-0189

Dylan Bowles

## Osceola Street & Sanitation Department Report for 2024

**City Council Meeting:** 10-21-24

**From:** Ed Richardson

**Subject:** Daily Operations

### September Updates

#### Street, Sanitation, Compose, Mosquito Control Department Update

**Sanitation department:** Operations for the month of September in the Sanitation Department have been good. We didn't have any mechanical breakdowns in the month of September. The new sanitation front end load truck is expected to arrive in December. We will need to order trash bags in October to restock our inventory.

**Street department:** As we move out of grass season into leave season our focus will be on ensuring that we keep curbs, streets, sidewalks, neighborhoods clean. If your ward has any problems, please don't hesitate to give me a call. We will still focus on tree limbs and sticks also.

**Forestry mulcher:** We look forward to cleaning up a lot of our overgrown areas throughout the city with our forestry mulcher.

**Ditches:** Ditches will still be a major focus point for this department. We will try and clean them this fall and maintain them throughout the remainder of the year.

**Compose – Compose** is filling up.

**Luther Whitfield Cleanup Crew** Now that grass season is about over Mr. Whitfield's team will focus more heavily on the cleanliness of streets throughout the city.

#### Mosquito & Bird Control

Vector has done a good job controlling our mosquitos throughout the city. If you have any questions or concerns, please contact me.

Thank You,

**Ed Richardson – Superintendent**

**Osceola Street, Sanitation, MRF & Mosquito Control Departments, Recycling**

During the month of September, the summary of activity for Code Enforcement was as follows:

Violation letters sent out totaled 8, with 2 already in full compliance before due date.

Complaints about trees and tree limbs totaled 3, with 1 in progress.

Grass complaints totaled 7, with 5 in full compliance.

Easements violations issued 10 with 7 in Full compliance.

Trash complaints totaled 6 with notices left on 3 doors and the others corrected.

Total Violation Letters sent out for the month was 8.